



Salem Area Mass Transit District
Board of Directors Meeting
 June 22, 2023

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Salem Area Mass Transit District
Board of Directors Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

June 22, 2023

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iYD_YiUu7ABEx92

Attendees:

Board: President Ian Davidson, Directors Ramiro Navarro Jr. (Virtual), Sadie Carney, Maria Hinojos Pressey, and Sara Duncan (Virtual). Absent: Bill Holmstrom

Staff: General Manager Allan Pollock, Deputy General Manager David Trimble, CHRO Christina Conner, CFO Denise LaRue, CCO Patricia Feeny, COO Tom Dietz, Strategic Initiatives Administrator Bobbi Kidd, Security and Emergency Management Manager Karen Garcia, Capital and Project Manager Melissa Kidd, HR Specialist Wendy Harwood, and Executive Assistant Kirra Pressey.

Guest: Budget Committee Chair Kathy Lincoln, TransPro Principal Matt Webb, Legal Counsel Sara Sayles (Virtual).

I. CALL TO ORDER

- A.** President Ian Davidson called the meeting to order at 6:30 p.m. Attendance was noted and a quorum was present.

- B.** GM Allan Pollock provided the safety moment indicating the National Safety Council has established June as the National Safety Month with a goal to increasing public awareness on the leading safety and health risks during the summer months. With that goal in mind, GM Pollock provided several summer safety tips to keep healthy and safe throughout the summer.

II. ANNOUNCEMENTS / CHANGES TO THE AGENDA

- A.** President Davidson announced an added Action Item: Agenda Item No. VII.B

III. PRESENTATION(S)

- A.** Survey Results Presentation

Presenter: TransPro Principal Matt Webb

Staff Report: Pg. 4-15

CCO Patricia Feeny introduced TransPro Principal Matt Webb, who presented the results of the second wave of Customer Satisfaction and Community Value Surveys. Results were compared to those from the first wave along with industry standards.

IV. PUBLIC COMMENTS

The Board received one written public comment from Anton Brown and two verbal public comments from Marcia Kelley and Donald Davis for their review and consideration. The verbal comments can be heard on the June 22, 2023 Board Meeting Recording and can be accessed here: <https://www.capitalcommunitymedia.org/all>.

V. BUDGET HEARING

Presenter: Budget Committee Chair Kathy Lincoln

Staff Report: Pg. 16-22

Budget Committee Chair Lincoln presented the Budget Committee Recommendation to adopt the approved FY24 Budget.

VI. DELIBERATION OF BUDGET HEARING - None

VII. BUDGET HEARING ACTION ITEM

A. Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, and Imposing and Categorizing Taxes

Motion:	Adopt Resolution No. 2023-07, Adopting FY2024 Budget, Making Appropriations, and Imposing and Categorizing Taxes.
Motion By:	Director Sadie Carney
Second:	Director Maria Hinojos Pressey
Vote:	Motion Passed Unanimously

VIII. CONSENT CALENDAR

Presenter: President Davidson

Staff Report: Pg. 23-51

A. Approval of Minutes

1. May 25, 2023 Board of Directors Work Session
2. May 25, 2023 Board of Directors Meeting

B. Routine Business Items

1. Approve Annual Allocation of Day Passes to United Way of the Mid-Willamette Valley for FY2024
2. Adopt Resolution No. 2023-08 to Amend FY2023 Budget

Motion:	Approve the Consent Calendar
Motion By:	Director Maria Hinojos Pressey
Second:	Director Sadie Carney
Vote:	Motion Passed Unanimously

IX. ITEMS DEFERRED FROM THE CONSENT CALENDAR - None

X. ACTION ITEMS

A. Approve DPI Group Security Contract Extension

Presenter: Security and Emergency Management Manager Karen Garcia

Staff Report: Pg. 52-53

Security and Emergency Management Manager Garcia provided a brief overview of the services provided by the DPI Group at the Del Webb location. She also discussed the initial goals of partnering with the DPI Group, noting those goals continue to be met.

Motion:	Authorize the General Manager to execute a contract extension with DePaul Industries, The DPI Group, for security services (unarmed) at the Del Webb Operations Headquarters for an amount not-to-exceed \$275,000 (two hundred and seventy-five thousand dollars)
Motion By:	Director Sadie Carney
Second:	Director Maria Hinojos Pressey
Vote:	Motion Passed Unanimously

B. Endorse the use of a facilitator to work with the SKATS Policy Committee

Presenter: Director Sadie Carney

MWVCOG SKATS is updating their governing documents, which may provide opportunities for additional changes, specifically surrounding decision making procedures. Director Carney is seeking Board Consensus, allowing her to propose the use of an outside facilitator to work with the SKATS Policy Committee.

Motion:	Endorse the use of a facilitator to work with the SKATS Policy Committee to update guidance documents and authorize Director Sadie Carney as the District's SKATS representative to communicate that endorsement.
Motion By:	Director Sadie Carney
Second:	Director Maria Hinojos Pressey
Vote:	Motion Passed Unanimously

XI. GENERAL MANAGER'S REPORT

GM Pollock provided the General Manager's report.

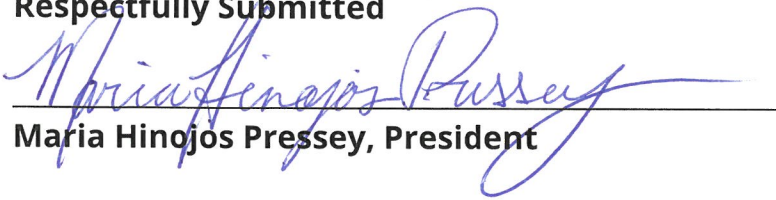
XII. BOARD REPORT

President Davidson and Directors provided reports on committees and activities in which they represent SAMTD.

XIII. ADJOURN

President Davidson adjourned the meeting at 7:40 p.m.

Respectfully Submitted



Maria Hinojos Pressey, President

