



**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS**

**~ WORK SESSION ~**

Monday, May 9, 2016  
5:30 PM

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

**AGENDA**

- 1. **CALL TO ORDER** (President Bob Krebs)
- 2. **DISCUSSION**
  - a. Congestion Mitigation Air Quality (CMAQ) Briefing . . . . . **1**
    - (Mike Jaffe, Mid-Willamette Valley Council of Governments)
  - b. Update on State Employee Bus Pass Program and Route 15X Implementation **9**
    - (Steve Dickey and Matt Berggren)
  - c. Review Process for General Manager’s Performance Evaluation
    - (Paula Dixon)
- 3. **GENERAL MANAGER COMMENTS**
  - a. Calendar Review . . . . . **13**
  - b. Upcoming Board Agenda Items . . . . . **14**
  - c. Draft Agenda for the May 26, 2016 Regular Meeting . . . . . **15**

**Mission**  
*Connecting people with places  
through safe, friendly, and reliable public transportation services*

**Values**  
*Safety – Service Excellence – Communication – Innovation – Accountability*

**SPECIAL ACCOMODATIONS** Those individuals needing special accommodations such as sign or other language interpreters to participate in the Board meeting must request such services at least 48 hours prior to the meeting. Please direct your request to the Board Secretary at 503-588-2424. Hearing impaired please call Oregon Telecommunications Relay Service, 711.

**NECESIDADES ESPECIALES** Aquellos individuos que necesitan servicios especiales como Interpretes para el lenguaje de señales u otros, para participar en la reunión de la Junta, deben solicitar dichos servicios al menos 48 horas antes de la reunión. Por favor dirigir su solicitud al Secretario de la Junta al 503-588-2424. Las personas sordas por favor llamar al Servicio de Telecomunicaciones de Oregon, 711.

Salem-Keizer Transit ~ 555 Court St NE, Suite 5230 ~ Salem, OR 97301 Phone (503) 588-2424 ~ [www.cherriots.org](http://www.cherriots.org)



**MEMO TO: BOARD OF DIRECTORS**

**FROM: STEPHEN DICKEY,  
DIRECTOR OF TRANSPORTATION DEVELOPMENT**

**THRU: ALLAN POLLOCK, GENERAL MANAGER**

**SUBJECT: CONGESTION MITIGATION AIR QUALITY (CMAQ) BRIEFING**

The CMAQ program is a Federal Highway Administration (FHWA) grant program developed to provide additional funding in metropolitan areas where air quality is below federal standards in specific categories. The funding is to support transportation projects, including public transit and transportation options that will reduce traffic congestion, and improve air quality.

CMAQ funds are allocated to states on a formula based model, the states then allocate the funds to qualifying urbanized areas. Until recently, the Salem-Keizer area had been excluded from being eligible to receive CMAQ funds. An evaluation of Salem-Keizer and Eugene-Springfield area's eligibility was conducted by the Oregon Department of Transportation (ODOT) and FHWA, and it was determined that since 2013 both the Salem-Keizer area the Eugene-Springfield area have been eligible to receive CMAQ funding.

While this determination was made by ODOT and confirmed by FHWA, an issue exists in how to allocate the CMAQ funds to the Salem-Keizer and Eugene-Springfield areas since all of the CMAQ funds have been allocated through a formula to the other urban areas that currently receive these funds. ODOT is currently working on various scenarios to revise the allocation model to include the Salem-Keizer and Eugene-Springfield areas.

During the period of time that ODOT will be working on their recommendation, it is strongly recommended that eligible jurisdictions within the Salem-Keizer and Eugene-Springfield areas develop a project list to potentially be funded with CMAQ funds. On the following pages is a list of eligible project expenses under the CMAQ program. Staff will be compiling project recommendations to bring to the Board for consideration.

Mike Jaffe from the Salem-Keizer Area Transportation Study (SKATS) will be providing background on the CMAQ program, and a briefing on the current status of the work ODOT is doing to develop a recommended allocation model that will include the Salem-Keizer area.



## **CMAQ PROJECT FUNDING CATEGORY SUMMARY**

### **TRANSPORTATION CONTROL MEASURES (TCM's):**

#### **1. Public transit improvements:**

- New facilities construction (e.g., lines, stations, terminals)
- New vehicles and equipment (e.g., diesel engine retrofits, bus, rail, van, or signal communications systems)
- Fuel (conventional or alternative – for new or expanded transit service)
- Operating assistance (three-year maximum):
  - o New transit service routes
  - o New type of service
  - o Service to new geographic area
  - o Expansion of existing service (additional hours; reduced headways)
  - o Labor
  - o Maintenance
  - o Related administrative expenses
- Transit fare subsidies (discounted rates or free)
  - o Should be incorporated into comprehensive area-wide strategy to ensure NAAQS compliance
  - o Should be available to general public
  - o Only offered during critical pollution events
  - o Should be coupled with a robust marketing strategy to promote alternative (non-SOV) transportation options

#### **2. Restrictions of certain roads or lanes for bus – HOV utilization**

#### **3. Employer-based transportation management plans**

#### **4. Trip-reduction ordinances; restricted downtown SOV utilization**

#### **5. Traffic flow improvements (congestion reduction):**

- intersection improvements
- "traffic calming"
- bulb-outs
- roundabouts
- signal timing
- HOV lanes
- access management
- left-turn or other managed lanes
- ITS (Intelligent Transportation Systems):
  - o traffic signal synchronization
  - o regional multi-modal traveler information systems
  - o electronic toll-collection
  - o incident management programs
  - o freeway – transit management systems

- Value – congestion pricing strategies:
  - o HOT (High Occupancy Toll) lanes
  - o variable-toll express lanes on existing toll-free highways
  - o variable tolls on new or existing toll roadways
  - o network-wide or cordon pricing
  - o usage-based vehicle pricing (mileage-based vehicle taxation)
  - o pay-per-mile auto insurance
  - o marketing – outreach initiatives to expand use of pricing measures

**6. Fringe and transportation corridor parking facilities (HOV and transit)**

**7. HOV – shared ride services**

**8. Non-motorized vehicle initiatives (bicycle – pedestrian focus)**

**9. Bicycle storage; bike lanes**

**10. Idling reduction strategies**

**11. Interoperable emergency communications equipment purchase**

**12. Extreme cold-start emissions reduction strategies:**

- fleet vehicle water-oil heater installation; retrofits
- truck stop electrification (TSE)

**13. Employer-sponsored flexible work scheduling**

**14. Transit promotion initiatives; SOV travel reduction ordinances**

**15. Bicycle – pedestrian path construction and reconstruction**

**Alternative Fuels, Vehicles, and Technology:**

**1. Construction of publicly-owned alternative fueling facilities**

**2. Conversion of private fueling facilities (public-private partnerships)**

**3. Purchase of publicly-owned alternative fuel non-transit vehicles:**

- passenger vehicles
- refuse trucks
- street sweepers
- delivery trucks

**4. Installation of diesel engine retrofits for fleet trucks and off-road construction equipment**

**5. Purchase of hybrid vehicles:**

- vehicles with lower emission rates than conventional counterparts
- passenger vehicles must comply with EPA low-emission and energy efficiency requirements for certification under SAFETEA-LU HOV exception provisions

**TRAVEL DEMAND MANAGEMENT (TDM):** (related to TCM's)

- 1. Fringe and corridor parking facilities - HOV and transit services**
- 2. Traveler information services**
- 3. Shuttle services**
- 4. Guaranteed ride home services**
- 5. Carpools – vanpools**
- 6. “Traffic calming” measures**
- 7. Parking pricing**
- 8. Variable road pricing**
- 9. Telecommuting**
- 10. Employer-based commuter choice programs**
- 11. Market research – planning for TDM implementation**
- 12. Capital maximum three years operating assistance - administer and manage new or expanded TDM programs**

**BICYCLE – PEDESTRIAN FACILITIES AND PROGRAMS**

**1. Facilities construction:**

- paths
- storage racks
- bike lanes
- sidewalks

**2. Public education – outreach to promote bicycle safety**

## **PUBLIC EDUCATION – OUTREACH ACTIVITIES**

### **1. Media public service announcements:**

- proper vehicle maintenance
- “trip chaining” (reduce SOV travel)
- observation of speed limits (save gas)
- idling reduction
- elimination of “jack rabbit” starts and stops

### **2. Market research – focus groups**

### **3. Preparation of advertising materials and brochures**

### **4. Evaluation of public awareness campaigns**

### **5. Promotion of IRS Tax Code (Section 132f) – commute benefits**

## **TRANSPORTATION MANAGEMENT ASSOCIATION (TMA)**

(group of citizens, firms, or employers that organize specifically to address local transportation issues by promoting ride-share, transit, shuttle, or other services or measures)

### **1. Start-up expenses** (eligibility requires emissions reduction strategy)

### **2. Operating assistance** (three-year maximum)

## **FREIGHT, INTERMODAL, AND NON-ROAD STRATEGIES**

### **1. Installation of new diesel engine technology**

### **2. Installation of long-haul tractor on-board idle reduction systems:**

- auxiliary power units (APU) – provide electricity to cab
- direct-fired heaters and coolant systems for temperature control
- automatic engine shut-off systems

### **3. Installation of state-of-the-art tractor-trailer aerodynamic and weight reduction technology:**

- integrated roof fairings, side fairings, and air dams
- air deflector bubbles
- cab extenders
- trailer side skirts and end caps
- single-wide tires
- aluminum alloy wheels, axle hubs, clutch housings, cab frame, and trailer posts and floor joists

### **4. Diesel engine retrofits:**



- engine replacement
- engine rebuilding, repowering, and reconditioning
- purchase and installation of after-treatment hardware:
  - particulate matter traps
  - oxidation catalysts
  - closed crankcase ventilation systems
  - exhaust control devices
  - hybrid powertrain (drive train) technology

**5. Construction of container transfer facilities; inland trans-shipment ports; near/on dock rail (railyard switch locomotives – shunters)**

**6. Locomotive replacement, repowering, and engine rebuilding**

**7. Marine vessel replacement, repowering, and engine rebuilding**

**8. Transportation equipment replacement and repowering**

**9. Heavy-duty vehicle retirement programs**

**ROAD DUST MITIGATION:**

**1. Unpaved road chemical dust abatement**

**2. Paving gravel – dirt roadways**

**TRAINING (eligibility requires nexus with air quality improvement implementation)  
Inspection/Maintenance (I/M) Programs: (for publicly or privately-owned facilities)**

**1. Construction of facilities**

**2. Purchase of equipment**

**3. Program development (must constitute new or additional efforts)**

**4. Start-up activities: (one-time)**

- updating quality assurance software
- development of mechanic training curriculum
- administrative costs for privately-owned facilities, requiring a public private partnership

**5. Development of “portable” I/M program (including remote sensing)**

**6. Operating assistance (no displacement of existing funding; 3-year maximum)**

**EXPERIMENTAL PILOT PROJECTS:**

1. Project must focus on emission reductions by decreasing vehicle-miles traveled (VMT), fuel consumption, congestion, or other related factors.
2. FHWA encourages States and MPO's to address air quality issues through creative new services, innovative financing arrangements, and public private partnerships.
3. Pre- and post-implementation studies should be conducted to measure project impacts on air quality (net emission reductions).
4. Assessments should document short- and long-term air quality benefits.
5. Schedules for both pre- and post-implementation studies should be incorporated into program agreements.
6. Completed studies should be submitted to FHWA within three years of project implementation or within one year following project completion

**MEMO TO: BOARD OF DIRECTORS**

**FROM: STEPHEN DICKEY,  
DIRECTOR OF TRANSPORTATION DEVELOPMENT**

**THRU: ALLAN POLLOCK, GENERAL MANAGER**

**SUBJECT: STATE EMPLOYEE BUS PASS AND SHUTTLE UPDATE**

In March 2016, the State of Oregon passed a budget bill that included funding the restoration of Route 15X - Airport Rd Park & Ride Express as well as the state employee bus pass program.

Although the Airport Rd Park & Ride Express route (formally Route 20) was popular in the past, the funding for the service was eliminated from the State's budget as a result of budget cuts after the Great Recession. As a result, the District chose to end the service in 2009.

This new route travels from the Airport Rd Park & Ride to the State Capitol Mall. It is primarily designed to allow State employees to park their cars at the Airport Rd Park & Ride and quickly get to the State buildings in the Capitol Mall area. However, this route will be open to the public, so others will have the opportunity to benefit from it.

The route will operate from 6:15 a.m. to 8:53 p.m. It will run at 15-minute headways in the peak commute hours (6:15 a.m. to 9:00 a.m. and 3:00 to 6:00 p.m.) and 30-minute headways in the off-peak hours.

Due to the addition of this new route, the current Route 4 will discontinue its hourly deviation to the Airport Rd Park & Ride.

Figure 1 shows the current path of Route 4, and Figure 2 shows the planned paths of Routes 4 and 15X. Figure 3 shows a more detailed map for Route 15X, including the route path, stop locations, and time points.

Figure 1. Route 4, Current

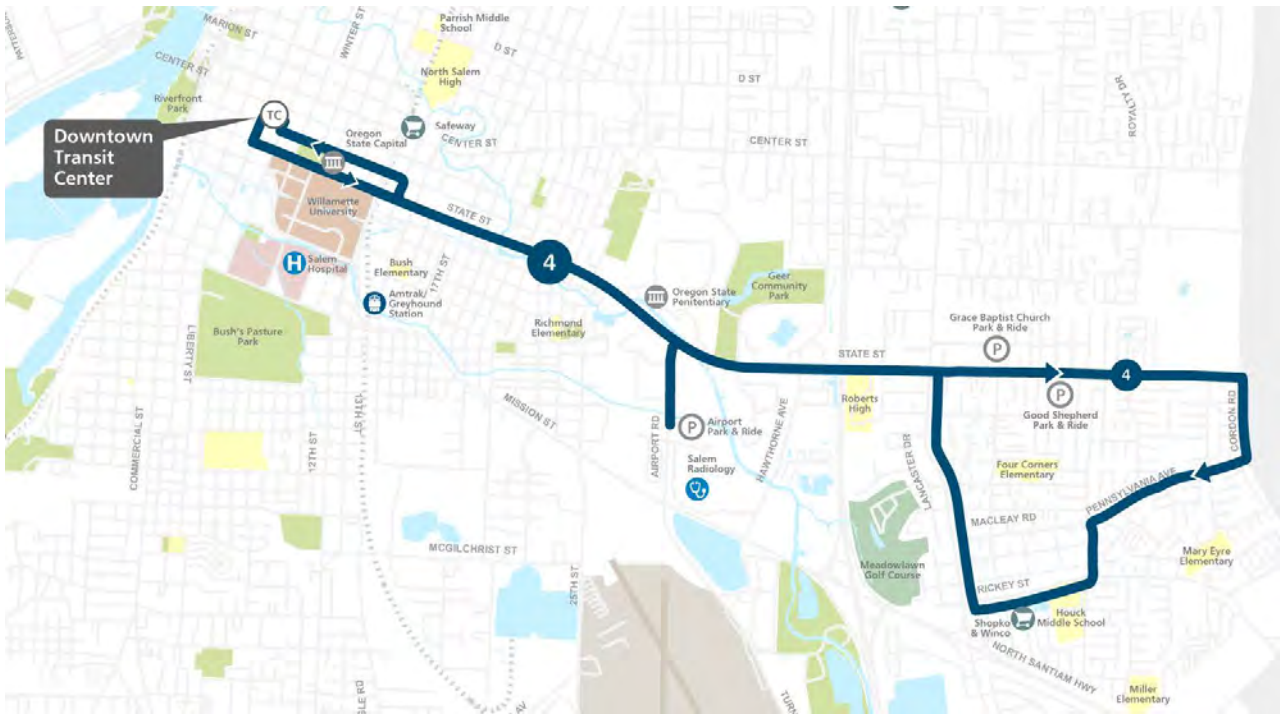
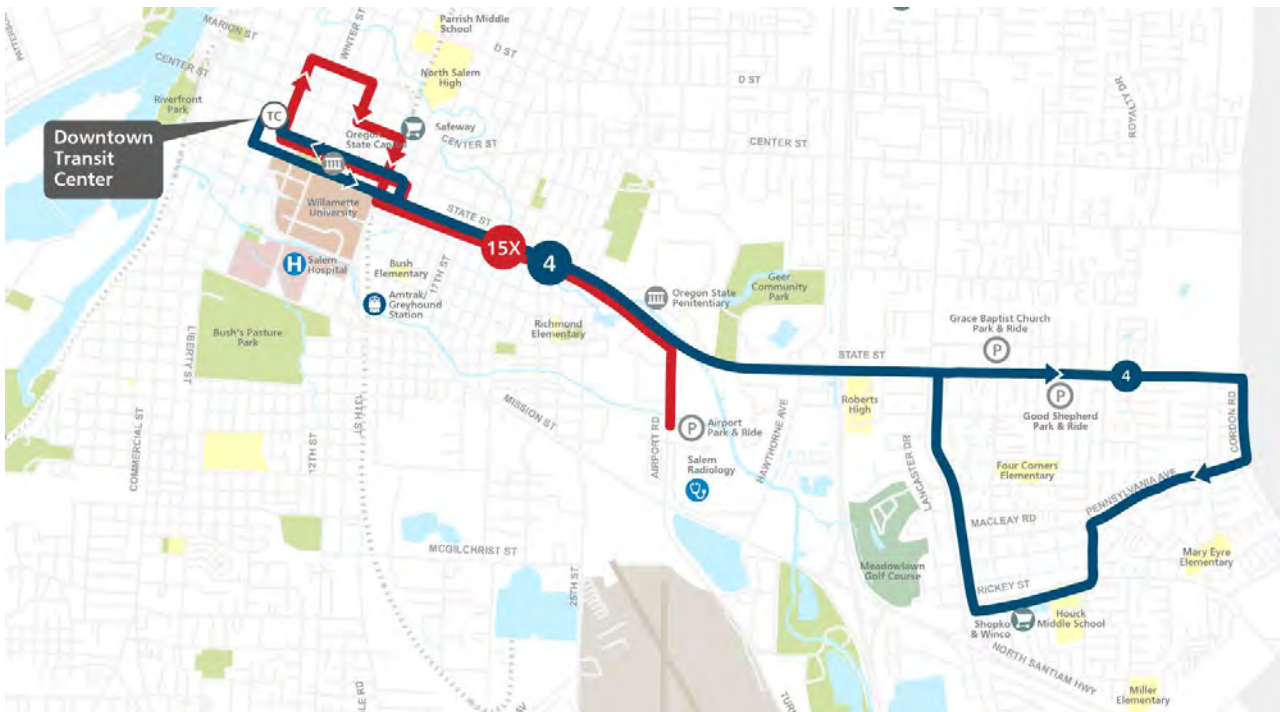


Figure 2. Route 4 and 15X, Planned



**Figure 3.** Detailed Map of Planned Route 15X



In addition to the restoration of an express route between the airport road park and ride lot and the capitol mall area, the action by the State of Oregon also restored the state employee bus pass program. Under this program, any state employee working in the capitol mall area (D Street on the north, 14<sup>th</sup> Street on the east, Mission Street on the south, and the Willamette River on the west) will be able to use their employee IDs as a bus pass. The pass is good on all Cherriots routes except route 2X to Grand Ronde and can be used any time Cherriots is in service. A date sticker will be affixed to the front of the ID card to indicate the employee does work in the specified area and is eligible to participate in the program. Cherriots operators will keep a separate count of state employee trips for reporting purposes.

Cherriots staff are also working with the Oregon Department of Administrative (DAS) Services Parking Division to coordinate marketing the program to eligible employees. DAS staff have sent a general email to their communications managers letting them know that the pass and 15X are coming. Salem-Keizer Transit staff have provided stickers to DAS for use on employee IDs. DAS has asked the district to provide a digital poster in two sizes for distribution to eligible agencies, as well as copy for an email to employees. District staff will send out a press release announcing the 15X route and the state bus pass program, paid for by the State of Oregon. If employees do not have ID cards through their agency, the employee can come down to Salem-Keizer Transit Customer Service and have a generic ID card made for \$5.

Additionally, route 15X information will be added to our website. Signs will also be posted along the route announcing the future 15X service.

All of these services will commence on June 6, 2016.



UPDATED: May 2, 2016



TO: BOARD OF DIRECTORS  
FROM: ALLAN POLLOCK, GENERAL MANAGER  
SUBJECT: CALENDAR OF SCHEDULED MEETINGS

Meetings are held in the Senator Hearing Room at Courthouse Square, 555 Court St NE, unless otherwise noted

**MAY 2016**

- 3 Tue 3:00-4:30p STF Advisory Committee
- 5 Thu 6:00 PM Budget Committee Orientation
- 9 Mon 5:30 PM SAMTD Board Work Session
- 12 Thu 6:00 PM Budget Committee Meeting
  - FY2017 Budget Message; Election of Chair and Secretary
- 13-17 - APTA International Bus Rodeo – Charlotte, NC
- 15-18 - APTA Bus & Paratransit Conference – Charlotte, NC
- 17 Tue  **PRIMARY ELECTION DAY**
- 17 Tue 1:30-3:00p Salem-Keizer Transit's *Coordinated Plan* Public Outreach Event
  - Santiam Senior Center – 41818 Kingston Jordan Rd, Stayton OR 97383
- 17 Tue 5:30-7:00p Salem-Keizer Transit's *Coordinated Plan* Public Outreach Event
  - Country Meadows Village – 155 Evergreen Rd, Woodburn, OR 97071
- 19 Thu 6:00 PM Budget Committee Meeting
- 26 Thu 6:30 PM SAMTD Board of Directors Meeting
- 30 Mon **HOLIDAY**  SKT Administration Office / Customer Service **Closed**;  
**NO Bus Service**

**JUNE 2016**

- 1 Wed 2:00-3:30p Salem-Keizer Transit's *Coordinated Plan* Public Outreach Event
  - Senator Hearing Room – Courthouse Square
- 1 Wed 6:30-8:00p Salem-Keizer Transit's *Coordinated Plan* Public Outreach Event
  - Dallas Senior Center – 955 SE Jefferson St, Dallas, OR 97338
- 2 Thu 6:00 PM Budget Committee Meeting (if necessary)
- 6 Mon - **Scheduled Launch of State Employee Bus Pass Program**
- 7 Tue 3:00-4:30p STF Advisory Committee
- 13 Mon 5:30 PM SAMTD Board Work Session
- 23 Thu 6:30 PM SAMTD Board of Directors Meeting



**JULY 2016**


- 4 Mon **HOLIDAY** **Independence Day** – SKT Administration Office / And Customer Service **Closed**; **NO Bus Service**
- 11 Mon 5:30 PM SAMTD Board Work Session
- 28 Thu 6:30 PM SAMTD Board of Directors Meeting



**AUGUST 2016**

- 8 Mon 5:30 PM SAMTD Board Work Session
- 25 Thu 6:30 PM SAMTD Board of Directors Meeting

**SEPTEMBER 2016**

- 5 Mon **HOLIDAY**  SKT Administration Office / Customer Service **Closed**;  
**NO Bus Service**
- 6 Tue 3:00-4:30p STF Advisory Committee

A calendar for upcoming Board meetings, a copy of the adopted Budget, and minutes of past Board meetings can be found on Salem-Keizer Transit's website at: [www.cherriots.org/board](http://www.cherriots.org/board) or at the District's Administration Office at 555 Court Street NE, Suite 5230, Salem, Oregon 97301. For a televised recording of past **Board Meetings**, go to [www.cctvsalem.org](http://www.cctvsalem.org).



Upcoming Board Meeting and Work Session Agenda Items  
May 9, 2016

<u>Month</u>	<u>Work Session</u>	<u>Board Meeting</u>
June 2016	<ul style="list-style-type: none"> <li>Review Draft SKT Coordinated Plan Update</li> <li>Bus Advertising Policy Discussion</li> <li>Review of CherryLift Eligibility Program (Randy Navalinski)</li> </ul>	<ul style="list-style-type: none"> <li><u>Consent:</u> <ul style="list-style-type: none"> <li>Adopt FY2017 BOD Meeting Schedule</li> <li>Approval of FY2017 United Way Donation</li> </ul> </li> <li>Report on West Salem Connector Pilot Project</li> <li>Budget Hearing/Res#2016-XX Adopt FY17 Budget</li> </ul>
July 2016	<ul style="list-style-type: none"> <li>Review of Draft Regional Transportation Plan</li> </ul>	<ul style="list-style-type: none"> <li>Oath of Office for Newly Elected Board (2017)</li> <li>Election of Officers/Oath of Office (2017)</li> <li>Accept Annual Preliminary Year-end Financial Rpt</li> <li>Adoption of SKT Coordinated Plan</li> <li>Approval of Regional Transportation Plan</li> </ul>
August 2016	<ul style="list-style-type: none"> <li>Board Committee Assignments (2017)</li> </ul>	<ul style="list-style-type: none"> <li>Presentation of Annual Security Report</li> <li>Finance, Rideshare, Performance Report - 4<sup>th</sup> Qtr</li> <li>Appointment of Board Committee Assignments (2017)</li> </ul>
September 2016	<ul style="list-style-type: none"> <li>Review SDIS Board Check List</li> </ul>	<ul style="list-style-type: none"> <li>Year End Performance Report</li> <li>Approval of SDIS Board Check List</li> </ul>
October 2016	<ul style="list-style-type: none"> <li>Proposed FY2018 Budget Calendar</li> </ul>	<ul style="list-style-type: none"> <li>Approval of FY2018 Budget Calendar</li> </ul>
November 2016	<ul style="list-style-type: none"> <li></li> </ul>	(NO REGULAR BOARD MEETING)
December 2016	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>STF Advisory Committee Appointments</li> <li>Finance, Rideshare, Performance Reports – 1<sup>st</sup> Qtr</li> </ul>
January 2017	<ul style="list-style-type: none"> <li>Review Draft 2017 Legislative Priorities</li> </ul>	<ul style="list-style-type: none"> <li>Adoption of 2017 Legislative Priorities</li> </ul>
February 2017	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Finance, Rideshare, Performance Report – 2nd Qtr</li> </ul>
March 2017		<ul style="list-style-type: none"> <li></li> </ul>
April 2017	<ul style="list-style-type: none"> <li>Review Draft FY18 Board Meeting Schedule</li> </ul>	
May 2017	<ul style="list-style-type: none"> <li>Review Process for GM Evaluation</li> </ul>	<ul style="list-style-type: none"> <li>Select Board Member to Review GM CPE</li> <li>Finance, Rideshare, Performance Report – 3<sup>rd</sup> Qtr</li> <li>Approval of Local Election Results</li> </ul>
To Be Determined:		



Salem Area Mass Transit District

**BOARD OF DIRECTORS MEETING**

Thursday, May 26, 2016

6:30 PM

Courthouse Square – Senator Hearing Room  
555 Court Street NE, Salem, Oregon 97301

**AGENDA**

**REGULAR BOARD MEETING**

- A. CALL TO ORDER & NOTE OF ATTENDANCE**
- B. PLEDGE OF ALLEGIANCE** – Director John Hammill
- C. ANNOUNCEMENTS & CHANGES TO AGENDA**
- D. PRESENTATION -**
- E. PUBLIC COMMENT** - Each person's comments are limited to three (3) minutes.
- F. CONSENT CALENDAR**
  - 1. Approval of Minutes [Action]**
    - a. Board Meeting of April 28, 2016
  - 2. Routine Business Items [Action]**
    - a. Bus Stop Improvement Project
- G. ITEMS DEFERRED FROM THE CONSENT CALENDAR**
- H. ACTION ITEMS**
  - 1. Approval of the STF Advisory Committee's Federal 5310 Urban and STF Grant Recommendations
  - 2. Approval of MOU between SKT and State of Oregon for the Employee Bus Pass Program
  - 3. Select Board Member to Review the Compilation of the General Manager's Comprehensive Performance Evaluation
- I. INFORMATION ITEMS**
- J. REPORTS**
  - 1 Performance Report – Second Quarter .....
  - 2. Rideshare Report – Second Quarter .....
  - 3. Finance Report – Second Quarter .....
  - 4. Board Subcommittee Reports [*Receive and File*] .....
    - a. Minutes of April 11, 2016 Work Session .....
    - b. Minutes of Special Transportation Fund Advisory Committee Meeting
- K. BOARD & MANAGEMENT ISSUES**
  - 1. General Manager
  - 2. Board President
  - 3. Board of Directors
- L. ADJOURNMENT**

**Next Regular Board Meeting Date: Thursday, June 23, 2016**

**BOARD MEETING PROCEDURES**

- **CONSENT CALENDAR AND AGENDA ITEMS** All items on the Consent Calendar will be adopted as a group by a single motion unless a Board member requests to withdraw an item for discussion. Action on items requested for discussion will be deferred until after adoption of the Consent Calendar. Comments on specific items will be taken after the staff report and before Board discussion for each agenda item.
- **APPEARANCE OF INTERESTED CITIZENS & AGENCIES** Time is designated on every Board agenda for questions or statements by persons in the audience on any items of Board business, including those items appearing on the agenda which are subject to public hearing. Individual citizens will be invited to come forward in a manner similar to that prescribed for public hearings and make any statement they wish, being limited to three minutes. Members of any agency wishing to make statements should submit their statement in writing to the Clerk of the Board per the agenda deadline below. At the designated meeting, the agency representative will be invited to come forward to speak for a limit of five minutes on their item.
- **TO GET ITEMS ON THE AGENDA** All communications and matters that appear on the Board agenda must be submitted to the Clerk of the Board by noon on Wednesday, one week prior to the Board meeting. You are encouraged to mail, email or bring your written communication to Salem-Keizer Transit, 555 Court St NE, Suite 5230, Salem, OR 97301. The Board of Directors Email Address is: [Board@cherriots.org](mailto:Board@cherriots.org)
- **SPECIAL ACCOMODATIONS** Those individuals needing special accommodations such as sign or other language interpreters to participate in the Board meeting must request such services at least 48 hours prior to the meeting. Please direct your request to the Clerk of the Board at 503-588-2424. Hearing impaired please call Oregon Telecommunications Relay Service, 711.

**PROCEDIMIENTOS DE LA REUNIÓN**

- **CALENDARIO DE CONSENTIMIENTO Y ARTÍCULOS DE AGENDA** Todos los artículos en el Calendario de Consentimiento serán adoptados como grupo por un única propuesta a menos que un miembro de la Junta solicita retirar un artículo para discusión. La acción sobre artículos solicitados para discusión serán diferidos hasta después de la adopción del Calendario de Consentimiento. Comentarios sobre artículos específicos serán adoptadas tras el informe de personal y antes de la discusión de la Junta para cada orden del día.
- **COMPARECENCIA DE LOS CIUDADANOS Y AGENCIAS INTERESADAS** Este es el tiempo designado en cada orden del día de la Junta para preguntas o declaraciones por las personas en la audiencia, de cualquiera de los puntos de los asuntos de la Junta, incluyendo aquellos puntos que aparecen en el orden del día que estén sujetos a una audiencia pública. Se le invita a los ciudadanos individuales a presentarse en una forma similar a los prescritos para las audiencias públicas y a hacer cualquier declaración que deseen, estando limitadas a (3) minutos. Cualquier miembro de una agencia que desee hacer declaraciones en ese momento debe enviar la información al personal de la Junta de acuerdo a los plazos abajo mencionados. En la reunión designada, el miembro de la agencia será invitado a presentarse para hablar, con un límite de (5) minutos en su asunto.
- **PARA TENER ASUNTOS EN EL ORDEN DEL DIA** Para que todas las comunicaciones y asuntos aparezcan en el orden del día de la Junta, deben ser enviados al personal de la Junta antes del mediodía del miércoles de la semana previa a la reunión de la Junta. Si Ud. tiene algún asunto que quiera presentar ante la Junta en el futuro, le animamos a mandarlo por correo o traer una comunicación por escrito al Distrito de Transito del Área de Salem, 555 Court St NE, Suite 5230, Salem, OR 97301; 503-588-2424; [Board@cherriots.org](mailto:Board@cherriots.org)
- **NECESIDADES ESPECIALES** Aquellos individuos que necesiten servicios especiales como Interpretes para el lenguaje de señales u otros, para participar en la reunión de la Junta, deben solicitar dichos servicios al menos 48 horas antes de la reunión. Por favor dirigir su solicitud al Secretario de la Junta al 503-588-2424. Las personas sordas por favor llamar al Servicio de Telecomunicaciones de Oregón, 711.

Regular Board meetings are televised on Channel 21; and can be viewed at any time on CCTV's website at <http://www.cctvsalem.org/>  
For an electronic copy of the Board meeting agenda packet, go to [www.cherriots.org/board](http://www.cherriots.org/board).

To Contact the SAMTD Board of Directors.....  
General Manager's Office / Salem-Keizer Transit  
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Phone (503) 588-2424 / Email [Board@cherriots.org](mailto:Board@cherriots.org)