



Salem Area Mass Transit District  
**BOARD OF DIRECTORS**  
**~ BOARD MEETING ~**  
Thursday, May 26, 2022 at 6:30 PM

Viewing of this Board meeting is provided electronically via *ZoomGov*; and follows federal and state directives for public transit agencies to keep people safe and healthy during the Covid-19 endemic.

ZoomGov Virtual Meeting Platform:	
<a href="https://cherriots.org.zoomgov.com/j/1605194427?pwd=enjXS3ZIV1BUM3QvWEU3bnplbHYzZz09">https://cherriots.org.zoomgov.com/j/1605194427?pwd=enjXS3ZIV1BUM3QvWEU3bnplbHYzZz09</a>	Meeting ID: <b>160 519 4427</b>
	Passcode: <b>512136</b>
Landline ( <i>Long distance charges may apply</i> ) . . . . .	1 669 254 5252 US (San Jose)
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**AGENDA**

**A. CALL TO ORDER** (President Ian Davidson)

1. Note of Attendance for a Quorum
2. Pledge of Allegiance
3. "Safety Moment"

**B. ANNOUNCEMENTS & CHANGES TO AGENDA**

If any agenda item involves a potential conflict of interest, Board members should so note this before the adoption of the Consent Calendar or any Action Item.

**C. PRESENTATION**

**D. PUBLIC COMMENT**

To offer testimony on any Board business, send an email to: [board@cherriots.org](mailto:board@cherriots.org) by 5:00 p.m., the day of the Board meeting; or by mail to Cherriots Board of Directors, 555 Court Street NE, Suite 5230, Salem, OR 97301. Testimony received will be acknowledged at the Board meeting and will be included in the minutes for public record.

**E. CONSENT CALENDAR**

Items on the Consent Calendar are considered routine business and are adopted as a group by a single motion unless a Board member requests to withdraw an item. Action on items pulled for discussion will be deferred until after adoption of the Consent Calendar.

<b>1. <u>Approval of Minutes</u></b>	
a. April 28, 2022 Work Session .....	<b>5</b>
b. April 28, 2022 Board of Directors Meeting .....	<b>7</b>
<b>2. <u>Routine Business</u></b>	
a. Adopt the FY 2023 Board Meeting Schedule .....	<b>19</b>
b. Approval of Committee Member Appointments to the Statewide Transportation Improvement Fund (STIF) Advisory Committee .....	<b>23</b>
<b>F. ITEMS DEFERRED FROM THE CONSENT CALENDAR</b>	
<b>G. ACTION ITEMS</b>	
1. Approval of the Federal and State Holiday, <i>Juneteenth</i> , as a District Paid Holiday Benefit for Eligible Employees .....	<b>41</b>
2. Adoption of Resolution No. 2022-03 to Amend Vehicle Acquisition Policy No. 106	<b>43</b>
<b>H. INFORMATIONAL REPORTS</b>	
1. Third Quarter Performance Report .....	<b>53</b>
2. Third Quarter Transportation Options Report .....	<b>87</b>
3. Third Quarter Finance Report .....	<b>91</b>
<b>I. GENERAL MANAGER’S REPORT</b>	
<b>J. BOARD OF DIRECTORS REPORTS</b>	
Board members report on their committee assignments as representatives of the District.	<b>97</b>
<b>K. ADJOURN BOARD MEETING</b>	

**Next Regular Board Meeting | Budget Hearing and Work Session Date: Thursday, June 23, 2022**

Salem Area Mass Transit District  
Board of Directors Meeting Agenda  
May 26, 2022 - Page 3

- **Virtual Meetings:** The Board of Directors meeting is a public meeting; typically in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are on the top of the agenda.
- **Closed Captioning (CC):** *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.
- **Alternate Formats** This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.
- **Electronic Copies** of the Board's meeting agenda packet are distributed by email 6-7 days prior to the meeting. The agenda packet is also included on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.
- **Email Distribution List:** To add your email address to the Board's meeting distribution list, please send your email address to the Clerk of the Board at [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

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- Reuniones virtuales: La reunión de la Junta Directiva es una reunión pública; típicamente en un lugar que sea accesible según la ADA. Sin embargo, esta reunión de la Junta se llevará a cabo virtualmente a través de ZoomGov siguiendo las directivas del Gobernador Brown para mantener a las personas seguras y saludables durante la pandemia de Covid-19.
  - Subtítulos ocultos (CC): la plataforma de transmisión en vivo de ZoomGov incluye subtítulos ocultos (CC). Es una buena herramienta para ayudar a los espectadores a participar en la reunión. Sin embargo, CC no siempre se traduce con precisión.
  - Formatos alternativos Esta es una reunión pública en un lugar accesible a la ADA. Con 48 horas de anticipación, se encuentran disponibles audífonos y servicios auxiliares, y formatos alternativos para personas con dominio limitado del inglés. Las solicitudes se pueden hacer al Secretario de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a. M. A 5:00 p. M.
  - Se distribuyen copias electrónicas del paquete de la agenda de la reunión de la Junta por correo electrónico 6-7 días antes de la reunión. El paquete de la agenda también se incluye en el sitio web de Cherriots en Reuniones públicas y avisos en: <https://www.cherriots.org/meetings/>.
  - Lista de distribución de correo electrónico: para agregar su dirección de correo electrónico a la lista de distribución de reuniones de la Junta, envíe su dirección de correo electrónico al Secretario de la Junta a [publictestimony@cherriots.org](mailto:publictestimony@cherriots.org).

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**Next Regular Board Meeting | Budget Hearing and Work Session Date: Thursday, June 23, 2022**



## **FY 2021 BOARD PRIORITIES AND PRINCIPLES**

Salem Area Mass Transit District, also known as Cherriots, has established priorities and principles that board members can use when representing the District on external committees.

### **Cherriots Board of Directors adopts the following priorities and principles:**

#### **Support of increased public transit funding**

*While Cherriots has seen an expansion of service in recent years, noticeable gaps in frequency and coverage remain in the existing service. As such, we are supportive of initiatives that could support the expansion of public transit in Marion and Polk counties. Funding sources could include federal, state, or local (city and county) revenues.*

#### **Pedestrian and bicyclist infrastructure**

*Transit riders and other community members depend on a strong, multi-modal network to reach their destinations. Large sections of the urban growth boundary do not have sidewalks, and bike infrastructure is inadequate. As Cherriots becomes a mobility integrator, we must advocate for strong "first mile/last mile" infrastructure.*

#### **Environmental justice**

*Decisions on how to allocate resources should be viewed through a lens of environmental justice. New projects should always consider historically underserved communities. For example, an area with higher levels of pollution should be the first to receive funding targeted to mitigate pollution.*

#### **Maintenance of existing travel lanes before building new infrastructure**

*Allocation of funding for automobile travel lanes should prioritize the maintenance of existing infrastructure before building new, costly-to-maintain infrastructure.*

#### **Unaccounted costs**

*Attention should be paid to policies that put the burden of costly infrastructure on the public when the number of individuals who would benefit is nominal. For example, parking minimums increase the cost of housing and commercial properties for everyone, but only drivers of automobiles benefit.*



Salem Area Mass Transit District  
 Board of Directors  
 ~ **VIRTUAL WORK SESSION** ~  
 April 28, 2022

ZoomGov Virtual Meeting Platform:  
<https://cherriots-org.zoomgov.com/j/1605194427?pwd=enjXS3ZlV1BUM3QvWEU3bnplbHYzZz09>

Meeting ID: **160 519 4427** | Passcode: **512136**

Landline (*Long distance charges may apply*)      1 669 254 5252 US (San Jose)  
 One tap mobile      +16692545252,,1605194427#,,, \*512136#

**Board PRESENT:** President Ian Davidson; Directors Maria Hinojos Pressey, Sadie Carney, Chi Nguyen and Sara Duncan

**EXCUSED:** Director Ramiro Navarro Jr.

**Staff PRESENT:** Allan Pollock, General Manager; David Trimble, Deputy General Manager; Patricia Feeny, Director of Communication; Christina Conner, Chief Human Resources Officer; Steve Dickey, Director of Technology & Program Management; Tom Dietz, Director of Operations; Linda Galeazzi, Executive Assistant; and Ross Aguilar, Systems Administrator

**MINUTES**

1. **CALL TO ORDER** **5:34 PM**  
 President Ian Davidson called the work session to order at 5:34 p.m.
2. **PRESENTATION** – None
3. **DISCUSSION**
  - A. **Strategic Plan Update**  
**Staff report:** PowerPoint Presentation  
**Presenter:** Mark Aesch, Chief Executive Officer, TransPro Consulting  
 Mark Aesch began his presentation with the key questions that helped guide TransPro’s creation of a proposed new Vision, Mission and Values statement for the Board to consider. He said the same four questions were essential to the why, what, how and who of the District’s successful outcomes. 1) How does Cherriots define success in the short term to accomplish its broader mission and vision? 2) What activities will be the District’s areas of focus to deliver successful outcomes? 3) How will the District achieve a successful moment for the year through its activities, projects and programs? And 4) Who is responsible for the delivery of those activities and the performance it enhances.

Board members provided their feedback, asked questions for clarification and commented on the proposed Mission, Vision, and Values statements. Comments on the proposed "Vision" statement included liking the idea of integrating all types of "mobility" identified; as long as it was not a stumbling block to the community. Other words for "honor" were considered in the proposed "values." There was a suggestion to reword the sentence under "relationships." It was noted that the Mission Statement used to have the word "sustainable;" and it should be integrated again. They have been very focused on making sure the District leads out on a climate action plan and sustainability. Another suggestion was to "skinny down" on the "values." There is so much there.

There was discussion about how to measure community value and customer satisfaction. They will have to ask their customers because every community has priorities and values in different ways. They want to bring community value to anything the District offers. We hope to clearly message our value. Mr. Aesch recommended a book called "The Ultimate Question 2.0" (written by Fred Reichheld with Rob Markey, Bain & Company) that defines the fundamental concept of Net Promoter and its connection to your agency's growth and sustained success.

**Follow-up:** There will be follow up on the suggestions made to the Mission, Vision and Values Statements.

## **B. 2023-25 Biennium Statewide Transportation Improvement Fund Plan**

**Staff report:** Verbal

**Presenter:** Steve Dickey, Director of Technology and Program Management

This agenda item was not discussed due to a lack of time prior to the board meeting.

**Follow-up:** This agenda item will be rescheduled to the May 26, 2022 work session.

## **4. GENERAL MANAGER COMMENTS**

**Staff report:** Pages 3-4 of the agenda

**Presenter:** Allan Pollock, General Manager

Time ran out for the work session, so this agenda item was dropped.

**Follow-up:**

## **5. WORK SESSION ADJOURNED**

**6:35 PM**

Submitted by:

Linda Galeazzi, CMC

Executive Assistant/Clerk of the Board



Salem Area Mass Transit District  
BOARD OF DIRECTORS  
VIRTUAL MEETING

April 28, 2022

Index of Board Actions

<u>Action</u>	<u>Page</u>
Moved to approve the Consent Calendar: .....	<b>4</b>
<u>Approval of Minutes</u>	
1. March 24, 2022 Work Session	
2. March 24, 2022 Board of Directors Meeting	
Moved to authorize the General Manager to draft a letter of support for the Land Conservation and Development Commission’s Climate Friendly and Equitable Communities (CFEC) rulemaking.	<b>4</b>
Moved to recommend Alternative 1 as the District’s preferred alternative, and direct the General Manager to communicate that recommendation to the Secretary of State’s Office	<b>5-7</b>
Moved to adopt Resolution No. 2022-01 to Repeal the Bylaws Governing Procedures and Conduct of the Special Transportation Fund Advisory Committee and move the STF Programs and intended beneficiaries to the revised STIF Program.	<b>7</b>
Moved to adopt Resolution No. 2022-02 to amend the Bylaws Governing Procedures and Conduct of the Statewide Transportation Improvement Fund Advisory Committee.	<b>8</b>

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Salem Area Mass Transit District  
**BOARD OF DIRECTORS VIRTUAL MEETING**  
**April 28, 2022**

PRESENT: Board: President Ian Davidson; Directors Chi Nguyen, Sara Duncan, Maria Hinojos Pressey, and Sadie Carney

ABSENT: Director Ramiro Navarro, Jr.

Staff: Allan Pollock, General Manager; David Trimble, Deputy General Manager; Denise LaRue, Chief Financial Officer; Christina Conner, Chief Human Resources Officer; Patricia Feeny, Director of Communication; Tom Dietz, Director of Operations; Steve Dickey, Director of Technology & Program Management; Ross Aguilar, Systems Administrator; Bobbi Kidd, Strategic Initiative Administrator; Linda Galeazzi, Executive Assistant; and Sara A.H. Sayles, SAMTD Legal Counsel

GUESTS: Lesley Hagewald, GIS Coordinator, Mid-Willamette Valley Council of Governments (MWVCOG); Kevin Young, Bill Holmstrom, Evan Marvel, and Cody Meyer from the Oregon Department of Land Conservation and Development (DLCD)

**MINUTES**

**CALL TO ORDER**

**6:37 PM**

A. President Ian Davidson called the meeting to order and led the meeting with the Pledge of Allegiance. Attendance was noted with a quorum of five members present. President Davidson announced the resignation of Director Charles Richards from Subdistrict #7 for health reasons. The Board will honor his willingness to serve the District at a later time.

GM Pollock spoke about spring cleaning and the things you can do safely when working with ladders, heavy boxes, and cleaning your garden tools.

**ANNOUNCEMENTS AND CHANGES TO THE AGENDA**

B. There were no announcements

**PRESENTATION**

C. Climate-Friendly and Equitable Communities

Presenter: Kevin Young, Bill Holmstrom, Evan Marvel, and Cody Meyer from the Oregon Department of Land Conservation and Development (DLCD)

Staff Report: PowerPoint presentation

Board members were apprised of the Land Conservation and Development Commission's (LCDC) work to update the transportation and housing planning rules, for the *Climate-*





*Friendly and Equitable Communities* rulemaking to reduce climate pollution in response to Governor Brown's executive order 20-04 issued on March 10, 2020. The climate reduction goals were significantly off track so the rulemaking efforts are focused on reduction targets in eight metro areas with populations over 50,000 people. They are reaching the end of the rulemaking in May 2022 with two main thrusts for regional plans and updated land use plans.

Cody Meyer explained that they will start with Eugene/Springfield and Salem/Keizer. It will involve implementation and monitoring every four years in a four to five year planning cycle.

Kevin Young explained about the time-lines and requirements for climate friendly areas, their options and standards, house rule amendments, housing needs, and UGB expansion that begins June 30, 2027.

Evan Marvel talked about parking management improvements and drafting rules according to best practices from cities around the state. Electric vehicle charging is pending review.

Bill Holmstrom spoke about the development of Transportation System plans that meet local needs and comply with state regulation and policy direction. There is a renewed focus on connecting sidewalks for the bicycle/pedestrian networks to the Salem/Keizer community public transportation network; prioritizing climate friendly areas and neighborhoods with underserved populations that are under invested; having access to key destinations, and identifying key corridors to work with land use.

The rulemaking schedule included a public hearing, March 31 to April 1, 2022. The adoption hearing is May 19-20, 2022 and the effective date will tentatively be June 22.

There was time for questions and answers throughout the presentation. For more information about the Climate-Friendly and Equitable Communities Rulemaking, go to: <https://www.oregon.gov/lcd/LAR/Pages/CFEC.aspx>.

Board members expressed an interest in writing a letter of support to the LCDC for the Climate Friendly and Equitable Communities rule making prior to the LCDC taking action at their May 19 meeting. Director Carney stated that she would recuse herself because of her close relationship to the staff at DLCD, and would not vote.



**Motion:** Moved to authorize the General Manager to draft a letter of support for the Land Conservation and Development Commission’s Climate Friendly and Equitable Communities (CFEC) rulemaking.

**Motion By:** Director Maria Hinojos Pressey

**Second:** Director Sara Duncan

**Vote:** Motion passed: Davidson, Duncan, Hinojos Pressey, Nguyen (4)

**Absent:** Director Navarro Jr., VACANT (Director Richards) (2)

**Recused/ Abstain:** Director Carney (1)

**PUBLIC COMMENT**

D. There were no verbal or written comments submitted.

**CONSENT CALENDAR**

E. Shall the Board approve the Consent Calendar?

Presenter: President Davidson  
 Staff Report: Pages 1-8 of the agenda

**Approval of Minutes**

- a. **March 24, 2022 Work Session**
- b. **March 24, 2022 Board of Directors Meeting**

**Motion:** Moved to approve the Consent Calendar.

**Motion By:** Director Maria Hinojos Pressey

**Second:** Director Sadie Carney

**Vote:** Motion passed: Davidson, Duncan, Hinojos Pressey, Nguyen, Carney (5)

**Absent:** Director Navarro Jr., VACANT (Director Richards) (2)

**ITEMS DEFERRED FROM THE CONSENT CALENDAR**

F. No items were deferred from the Consent Calendar

**ACTION ITEMS**

G.1 Select a Preferred Alternative for Redistricting Board Zones [or Subdistricts] to submit to the Secretary of State

Presenter: Allan Pollock, General Manager  
 Lesley Hagewald, GIS Coordinator, MWVCOG

Staff Report: Pages 9-42 of the agenda

GM Pollock described the work of redistricting after the census has been completed to target the imbalance of the populations within the Board’s seven subdistricts to a goal of 5% or less. The MWVCOG prepared three alternative subdistrict maps for each subdistrict.



Each alternative map included race ethnic data analysis. District-wide, nonwhite Hispanic people comprised 38% of the population according to the 2020 census. The District held an Open House on February 8, 2022 and a work session on March 24, 2022 to receive public input on the alternatives for redistricting of the subdistricts. The maps were posted on social media and the District website for public comment.

**Motion:** **Moved to recommend Alternative 1 as the District’s preferred alternative, and direct the General Manager to communicate that recommendation to the Secretary of State’s Office.**

**Motion By:** **Director Sadie Carney**

**Second:** **Director Maria Hinojos Pressey**

**Discussion:**

Director Nguyen said that Subdistricts #1 and #7 had the least BIPOC and were the least diverse; Alternative #1 would affect those disparities the least.

President Davidson asked if the population of a given subdistrict was a concern because it was disproportionately white. Director Nguyen said this was her concern, in the spirit of why they redistrict. Director Nguyen wanted to center her vote based on the constituency in her subdistrict; one that would be impactful to getting and growing the voices that she feels are underrepresented. Alternative #3 would best serve her subdistrict. Alternative #3 offers the potential for growth in areas that are not landlocked. It has the ability to expand and she would really like for us to grow in BIPOC representation.

GM Pollock did not think that either of the alternatives would create a better or worse opportunity for BIPOC. Population growth happens a little more organically. Lesley Hegewald advised that in the last 20 years of looking at the census data, West and South Salem have been the fastest growing areas. Alternative 3 was designed with that in mind in order to get the population a little bit under the target population so that there will be an opportunity to absorb some of the growth that is expected in the next ten years. Those areas are expected to continue to grow more quickly than most of the rest of the area.

Director Duncan voiced concern about her Subdistrict #6 with 3.9% in Alternative #1 and a negative 3.5% in Alternative #3. There is considerable growth in her area into 2023. She is considering a no vote on the motion that was made for Alternative 1.

President Davidson was leery of the population growth projections given the briefing they just had on the climate friendly land management changes. In a similar vein to what Director Nguyen was describing but from another perspective, he supports Alternative 1.



There is a higher concentration of nonwhite and or Hispanic individuals in Subdistricts #4 and #5. He represents Subdistrict #5, and will not be in his position on the board into perpetuity. He sees it as succession planning, living in a subdistrict with a higher majority of a minority population at 53% where the likelihood of an individual of color serving in his subdistrict could perhaps more adequately represent his neighborhood. The board has historically seen the District as a whole and for that reason, he is not concerned about the population growth, but he does think in terms of the neighborhood associations.

Director Carney supports Alternative 1 because it minimizes the boundary change based on the kind of assignments and relationship that they have established over time.

Director Nguyen asked if there would be additional costs incurred by deviating from the very little impact of change that is offered by Alternative 1. GM Pollock said that administratively there would be no cost. The boundaries of each subdistrict will change no matter which alternative is chosen. After that, the boundaries of each subdistrict will be certified and reissued to the neighborhood associations within each subdistricts. It is similar to a board member change. Some of the neighborhood associations will still be the sole responsibility of one board member. Other neighborhood association boundaries may be within two subdistrict areas that is shared by two board members.

Lesley Hegewald added additional clarification that when looking at the percentages for the subdistricts in the categories, with the exception of Subdistrict 3, those percentages are not based on any projections at all.

President Davidson said there was a motion on the floor to adopt Alternative 1, so if there were no further questions or discussion, the board will vote.

<b>Vote Yes:</b>	<b>Motion passed: Davidson, Duncan, Hinojos Pressey, Carney (4)</b>
<b>Vote No:</b>	<b>Director Nguyen (1)</b>
<b>Absent:</b>	<b>Director Navarro Jr., VACANT (Director Richards) (2)</b>

G.2 Adopt Resolution No. 2022-01 to Repeal the Bylaws Governing Procedures and Conduct of the Special Transportation Fund Advisory Committee.

**Presenter:** Steve Dickey, Director of Technology and Program Management

**Staff Report:** Pages 43-46 of the agenda

The District, as the designated Qualified Entity (QE) for Marion and Polk Counties, took action to adopt Resolution No. 2022-01 to repeal the existing Bylaws for the STF Advisory Committee (STFAC) adopted on July 23, 2020 by Resolution No. 2020-05 due to the



passing of Senate Bill 1601 in 2020 that resulted in changes made in the State Statutes and Administrative Rules directing ODOT to consolidate the STF and STIF programs.

**Motion:** Moved to adopt Resolution No. 2022-01 to Repeal the Bylaws Governing Procedures and Conduct of the Special Transportation Fund Advisory Committee and move the STF Programs and intended beneficiaries to the revised STIF Program.  
**Motion By:** Director Sadie Carney  
**Second:** Director Sara Duncan  
**Vote:** Motion passed: Davidson, Duncan, Hinojos Pressey, Carney, Nguyen (5)  
**Absent:** Director Navarro Jr., VACANT (Director Richards) (2)

G.3 Adopt Resolution No. 2022-02 to amend the Bylaws Governing Procedures and Conduct of the Statewide Transportation Improvement Fund Advisory Committee

**Presenter:** Steve Dickey, Director of Technology and Program Management  
**Staff Report:** Pages 47-68 of the agenda

To complete the process to consolidate the STF and STIF Programs, all of the Qualified Entities (QE) designated by statute must dissolve their existing STF Advisory Committee, amend the bylaws for the STIFAC and the STIF program, and appoint a new STIFAC by Board action. Resolution No. 2022-02 will amend the STIFAC Bylaws that were adopted on July 23, 2020 by Resolution No. 2020-06.

**Motion:** Moved to adopt Resolution No. 2022-02 to amend the Bylaws Governing Procedures and Conduct of the Statewide Transportation Improvement Fund Advisory Committee.  
**Motion By:** Director Maria Hinojos Pressey  
**Second:** Director Sara Duncan  
**Vote:** Motion passed: Davidson, Duncan, Hinojos Pressey, Nguyen, Carney (5)  
**Absent:** Director Navarro Jr., VACANT (Director Richards) (2)

**INFORMATION ITEMS**

H. May Service Change Briefing

**Staff Report:** Pages 69-70 in the agenda  
**Presenter:** Chris French, Service Planning Manager

Chris French reported on service changes that will begin on Sunday, May 1, 2022 through Saturday, September 3, 2022. Regional weekday service will have two new weekday trips for Route 40X. These are part of the final phase of the *A Better Cherrlots* plan. Cherrlots Local will operate at the Sunday service level on Monday, May 30, Memorial Day and on Monday, July 4, Independence Day. There were no other service changes.



## GENERAL MANAGERS REPORT

- I. GM Pollock reminded the Board that the first Budget Committee meeting will be May 5, 2022. The proposed budget document will be out shortly. He said TransPro Consulting led a great discussion at the work session. The Board will have a chance to “deep dive” at the Board Retreat on Saturday, June 18.

## BOARD OF DIRECTORS REPORTS

- J. Board members reported on their assignments for the Board.

Director Nguyen provided a written report on the Diversity, Equity and Inclusion Subcommittee activities. [Herein referred to as Attachment A in the Minutes.]

Director Carney followed up on the *Our Salem* project. The Board delivered a letter of support to the Planning Commission and provided verbal testimony. On Tuesday, April 19, the Commission recommended approval of the *Our Salem* Plan with revisions to three housing policies for low income and public housing, and referred it to the Salem City Council. Carney reported on the April 26 SKATS Policy Committee meeting where they adopted the Unified Public Works Plan, and a TIP amendment to a project on Commercial Street from D Street to Union Street that will include bike lanes and signed bridges. There was also discussion on the potential to establish a citizen advisory committee for updates on the Metropolitan Transportation Plan. It is on the agenda for their next meeting to consider. Director Carney missed the presentation on the survey results because she had another meeting to go to.

Director Hinojos Pressey followed up with comments about the survey results that Director Carney spoke of. She said there seemed to be a disproportionate lack of response from our low income minority communities in Salem and Keizer; not because of a lack of effort by staff. She heard that the website was very welcoming. Forty percent of the postcards were mailed out to low income, minority areas; and the postcards had a QR code that took you to a website. Currently, there is a large technology gap in our POC communities. Specifically, speaking from the Latinx community, many folks don't have access to smart phones, or don't know how to use a smart phone to navigate a QR code to a website.

Director Hinojos Pressey participated in the Citizens Advisory Committee meeting held virtually on April 19, and provided a written report [herein referred to as Attachment B



in the Minutes]. She announced that on May 1, “May Day,” there will be a rally for workers’ rights at the Capitol. There will be food boxes for families, tacos and live music.

President Davidson reported on the April 7 MWACT meeting where the OTC disclosed their determinations to distribute \$400 million of discretionary Infrastructure and Investment Jobs Act (IIJA) funding. Transit received no funding despite it being in the name of one of the proposals. President Davidson feels that public transit needs to be invested in significantly more to meet the goals that our communities have identified. There is also a project at the interchange at Hwy 51 and Hwy 22 in the Marion, Polk and Yamhill County area that needs to be focused on. It is a dangerous area with fast speeds, impatient people and blind turning spot. It needs some kind of remediation. President Davidson attended the Salem Chamber Candidate Forum for mayoral candidates and city councilors to be decided in the primary election. He and District staff welcomed Senator Jeff Merkley to the Keizer Transit Center and had an opportunity to talk with him about the battery electric bus project. Senator Merkley and Congressman Schrader were instrumental in securing funding at the federal level for the District’s 15 new battery electric buses. They also talked about the South Salem Mobility Hub that the District hopes to secure funding for to break ground. President Davidson attended the District’s career fair along with Director Navarro. He gave kudos to the CHRO, Christina Conner and Patricia Feeny, the Director of Communication and their staff saying that the fair exceeded his expectations. He also gave an update from Salem’s Climate Action Plan Task Force’s recommendations to the City Council. A subcommittee of four councilors were named to choose from a menu of options to undertake as an actual plan to meet their goals of being a net zero community, and partnering with the District to quadruple the public transit ridership.

## **ADJOURN**

K. The board meeting was adjourned.

**8:43 pm**

**Respectfully Submitted**

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**Ian Davidson, President**







Diversity, Equity, and Inclusion (DEI) Committee Report:

- Keen Consultants held a conference call with staff on April 27. Action items from that call include:
  - - Keen to present final DEI strategic plan at the July 28<sup>th</sup> board meeting
    - DEI subcommittee to meet early July to review draft plan
    - Keen to submit draft plan prior to subcommittee meeting so subcommittee is prepared to provide feedback at meeting
    - Keen to submit final appendices on public safety & procurement for staff review by next week
    - Cherriotics staff to review all appendices and provide feedback by the end of next week

**cc:** Director Davidson  
Director Hinojos Pressey  
DEI Subcommittee Staff Support



Meeting highlights from the Citizens Advisory Committee Meeting held virtually on April 19, 2022:

- Staff gave an update presentation on the South Salem Transit Center project with Parametrix. The project team spoke on the preliminary site selection and revisited the timeline.
- Customer Service staff gave the Mobility Report showing numbers of interactions, phone calls, sales, and overall workings with riders of the system.
- Staff gave the committee an update on the status of the Long Range Transit Plan. Staff will return to the CAC meeting after the next round of public outreach meetings.
- Staff gave an update on activities regarding COVID-19 as it relates to service, which included a discussion about the mask mandate and that masks are now optional on our vehicles and in our facilities.
- Staff gave a presentation on the status of the Battery Electric Bus Project including a discussion on inductive charging infrastructure at Keizer Transit Center. A video was shared to show what inductive charging looks like.
- The next regular meeting of the CAC will be on June 21, 2022 and the Executive Committee will continue to meet monthly.



## BOARD MEETING MEMO

Agenda Item E.2.a

**To:** Board of Directors

**From:** Linda Galeazzi, Executive Assistant

**Thru:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Adoption of the Fiscal Year 2023 Regular Board Meeting Schedule

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### ISSUE

Shall the Board adopt a Fiscal Year 2023 regular board meeting schedule?

### BACKGROUND AND FINDINGS

Under Rule 11 of the Bylaws, it states that the Board will hold regular meetings on the evening of the fourth Thursday of each month except for meeting-vacations announced in advance. When the day fixed for any regular meeting falls upon a day designated by law as a legal or national holiday, such meetings shall be held on another date and time designated by the Board. Currently, the Board approves their meeting schedule at the May Board meeting.

In prior years, the Board chose between two regular meeting schedules:

- 12-meeting schedule - held on the fourth Thursday, except in November and December due to the holidays; those meetings were moved to the third Thursday;
- 11-meeting schedule - held on the fourth Thursday, except in November. The November meeting was cancelled, and the December Board meeting was held on the second Thursday of the month.
- Work sessions were held on the second Monday as needed. The Board then voted to schedule Work Sessions on the same day as a board meeting beginning January 1 to June 30, 2020.

The Board of Directors' regular meetings begin at 6:30 p.m. in the Senator Hearing Room at Courthouse Square located at 555 Court Street NE in Salem, Oregon. Since the mandates from the COVID 19 outbreak, Board meetings have also been conducted electronically using ZoomGov, a web-based tool for online meetings.

Regular Board meetings are broadcast the night of the meeting on CC: Media Live Video, and on Comcast Channel 21. Reruns of the Board meeting are shown 4 times in the month on Channel 21 and are available on YouTube via the CC: Media video streaming channel at any time. Go to: <https://www.capitalcommunitymedia.org/all>.

In FY 2023, there are two national holidays that affect the Board's regular meeting schedule on the fourth Thursday. Thanksgiving Day is Thursday, November 24, 2022 and Thursday, December 22, 2022 is two days prior to the Christmas holiday. Last year, the Board voted to reschedule these Board meetings to the third Thursday of the month which would be November 17, 2022 and on December 15, 2022 in FY2023.

## **FINANCIAL IMPACT**

None

## **RECOMMENDATION**

Staff recommends that the Board adopt the 12-meeting schedule for their regular board meetings in Fiscal Year 2023 as proposed in the attached schedule for Fiscal Year 2023.

## **PROPOSED MOTION**

**I move that the Board adopt the regular board meeting schedule as proposed in the attached schedule for Fiscal Year 2023.**

**SALEM AREA MASS TRANSIT DISTRICT  
BOARD OF DIRECTORS**

**REGULAR BOARD MEETING AND WORK SESSION DATES**

**Fiscal Year 2023 Meeting Schedule**

Thursday, July 28, 2022
Thursday, August 25, 2022
Thursday, September 22, 2022
Thursday, October 27, 2022
Thursday, November 17, 2022*
Thursday, December 15, 2022*
Thursday, January 26, 2023
Thursday, February 23, 2023
Thursday, March 23, 2023
Thursday, April 27, 2023
Thursday, May 25, 2023
Thursday, June 22, 2023

The agenda packets for the Board’s meetings are distributed one week prior by email; and can also be found on the Cherriots website under: <https://www.cherriots.org/meetings/>

Work sessions and the Board of Director’s regular business meetings are held on the 4<sup>th</sup> Thursday of each month except in November and December. \*November and December meetings are typically held on the third Thursday of the month because of the holidays.

Work Sessions typically begin at 5:30 p.m. The Board’s business meetings begin at 6:30 p.m. and are broadcast live on Comcast Channel 21 and on YouTube through the Capital Community Media’s website: <https://www.capitalcommunitymedia.org/all>.

In-person meetings are held in the Senator Hearing Room at Courthouse Square located at 555 Court Street NE in Salem, Oregon. Free, three-hour parking is available in front of the building on Court Street (a one-way street) between High Street and Church Street.





**To:** Board of Directors

**From:** Stephen Dickey, Director of Technology and Program Management  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Appointment of Members to the Statewide Transportation Improvement Fund Advisory Committee

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## ISSUE

Shall the Board appoint the members as identified in **Attachment A** to the terms indicated to serve on the Statewide Transportation Improvement Fund Advisory Committee, in accordance with the Statewide Transportation Improvement Fund Advisory Committee Bylaws?

## BACKGROUND AND FINDINGS

At its April 28, 2022 meeting, Salem Area Mass Transit District (SAMTD) Board of Directors adopted Resolution 2022-02 to Amend the Bylaws Governing Procedures and Conduct of the Statewide Transportation Improvement Fund Advisory Committee. The amendment was needed to address the changes caused by the merger of the STIF and Special Transportation Fund (STF) programs. The resulting changes included a need to appoint a new advisory committee under the direction of Oregon Administrative Rule (OAR) 732-040-0030 and 732-040-0035.

Notification was sent to the existing members of the STFAC and STIFAC to inquire of their interest to serve on the newly formed STIFAC. Six of the current members responded with an interest in being appointed. Additionally one former member expressed an interest and is included in the proposed roster. An email was sent out to several community organizations and local government partners to let them know of the opportunity. As a result one additional application was received, which brings the total slate of prospective members to eight. The minimum number required under the STIFAC Bylaws is seven (7).



The roster of proposed members and their initial term of service is included in **Attachment A**. All applications from these members have been included in **Attachment B**, with home address and phone number redacted from the public record.

### **FINANCIAL IMPACT**

None

### **RECOMMENDATION**

Staff recommends the Board appoint the members as identified in **Attachment A** to the terms indicated to serve on the Statewide Transportation Improvement Fund Advisory Committee, in accordance with the Statewide Transportation Improvement Fund Advisory Committee Bylaws.

### **PROPOSED MOTION**

**I move that the Board appoint the members as identified in Attachment A to the terms indicated to serve on the Statewide Transportation Improvement Fund Advisory Committee, in accordance with the Statewide Transportation Improvement Fund Advisory Committee Bylaws.**



## June 2022 STIFAC Roster

Name	Term Start	Term 1 End	Representing
Emily Broussard	June 1, 2022	December 31, 2023	People with Disabilities, Low-Income Individuals, Black/Indigenous/People of Color, Transit User, 65 or older
John Hammill	June 1, 2022	December 31, 2023	People with Disabilities, Transit Users, 65 or older
Ron Harding	June 1, 2022	December 31, 2023	Local Governments
Jim Row	June 1, 2022	December 31, 2023	Local Governments, Public Transportation Service Provider, Employers
M. Bryant Baird	June 1, 2022	December 31, 2024	Environmental Advocates, Bicycle and Pedestrian Advocates, Transit Users, 65 or older, Major Destination for Users of Public Transit
Marja Byers	June 1, 2022	December 31, 2024	People with Disabilities, Transit Users
Jeremy Gordon	June 1, 2022	December 31, 2024	Local Governments, Low-Income Individuals, Individuals 65 or older, Employers
Kyle Miller	June 1, 2022	December 31, 2024	People with Disabilities, Low-Income Individuals, People with Limited English Proficiency, Public Health/Social and Human Service Provider, Transit Users, Education Institutions



Why do you want to serve on the STIFAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the Committee.

Most of my professional or personal background consisted of working with the federal government, such as Social Security, Internal Revenue Service, Alameda Naval Air Station (California) Military Record Center (etc.), (St. Louis, Mo.), Served on the Nellie Thompson/Dorothy Patch Scholarship Fund for low income applicants. I am an ordained Methodist Minister which involved working, serving many seniors etc. Transportation is always an issue. I have introduced Chariots to many people & I would like to be able to continue. I have a few thoughts in this regard.

Date: 3/25/22 Signature: Emily Broussard



Why do you want to serve on the STIFAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the Committee.

I believe it is important to advocate for transit special fund resources in our communities. I would like to see more outreach to seniors and persons with disabilities in our outlying areas. Often and for many in our communities, these special transportation services are the sole means for these individuals to commute for shopping, medical appointments, and social activities. I have also served on the STFAC and its Technical Advisory Committee over the past four years.

I am a senior citizen living, working, and commuting within the Cherriots service area. I also have work experience with environmental justice programs and working with marginalized communities on public policy issues and disputes. I would appreciate very much the opportunity to serve on the STIFAC.

Date: 04/10/22

Signature: /s/ M. Bryant Baird

## Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

### APPLICATION

**FULL NAME:** Kyle Miller

**ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ (Day) \_\_\_\_\_ (Evening)

Pursuant to Oregon Administrative Rule ("OAR") 732-040-0035, the Salem Area Mass Transit District ("SAMTD") Board of Directors shall create a Statewide Transportation Improvement Fund Advisory Committee ("STIFAC") for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing Projects to be funded by STIF moneys received by the District. The advisory committee may also advise the District regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of residents or employees located within or traveling to or from SAMTD's service area or Marion or Polk Counties; and be a person who is a member of or represents one or more of the following. Please identify the category you believe you represent with an checkmark. You may select more than one category.

- |  |   |
|--|---|
| <input type="checkbox"/> Local governments, including land use planners                                    | <input type="checkbox"/> Individuals Age 65 and Older                                     |
| <input checked="" type="checkbox"/> People with disabilities   | <input checked="" type="checkbox"/> Educational institutions                              |
| <input type="checkbox"/> Veterans  | <input type="checkbox"/> Public Transportation Service Providers                          |
| <input checked="" type="checkbox"/> Low-income individuals   | <input type="checkbox"/> Neighboring Public Transportation Service Providers              |
| <input type="checkbox"/> Environmental Advocates   | <input type="checkbox"/> Employers  |
| <input type="checkbox"/> Black, Indigenous, and People of Color  | <input type="checkbox"/> Major Destinations for Users of Public Transit                   |
| <input type="checkbox"/> Bicycle and pedestrian advocates  | <input type="checkbox"/> Non-Profit Entities which provide Public Transportation Services |
| <input checked="" type="checkbox"/> People with Limited English Proficiency                                |   |
| <input checked="" type="checkbox"/> Public Health, Social and Human Service Providers                      |   |
| <input checked="" type="checkbox"/> Transit Users who Depend on Transit for Accomplishing Daily Activities |   |

**PLEASE RETURN YOUR APPLICATION TO:**

Cherriots STIFAC  
 Attn: Technology & Program Management Office  
 555 Court St NE, Suite 5230  
 Salem OR 97301

*Signed Applications may be returned via email*

**Email:** [ann.korrrell@cherriots.org](mailto:ann.korrrell@cherriots.org)  
**Phone:** (503) 361-7521  
**Website:** [Cherriots.org](http://Cherriots.org)



Why do you want to serve on the STIFAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the Committee.

MWVCAA serves clients needing support with transportation

-Clients low income, diverse backgrounds

-Clients disabilities, homeless, including youth

-Need for school, medical, legal and other appointments

-Daily needs including groceries, laundry, other.

-Supporting clients access to community

Personally want to see public transport to be successful

-Reliable for community transport

-environmental reasons

-convenience to public and reduce traffic & parking demands

-daily commutes as possible

Date: 05/16/2022

Signature:





### Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

### APPLICATION

FULL NAME: Jeremy Gordon

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Pursuant to Oregon Administrative Rule ("OAR") 732-040-0035, the Salem Area Mass Transit District ("SAMTD") Board of Directors shall create a Statewide Transportation Improvement Fund Advisory Committee ("STIFAC") for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing Projects to be funded by STIF moneys received by the District. The advisory committee may also advise the District regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

To be eligible to serve, members must be knowledgeable about the public transportation needs of residents or employees located within or traveling to or from SAMTD's service area or Marion or Polk Counties; and be a person who is a member of or represents one or more of the following. Please identify the category you believe you represent with an checkmark. You may select more than one category.

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Local governments, including land use planners              | <input checked="" type="checkbox"/> Individuals Age 65 and Older                          |
| <input type="checkbox"/> People with disabilities   | <input type="checkbox"/> Educational institutions   |
| <input checked="" type="checkbox"/> Veterans  | <input type="checkbox"/> Public Transportation Service Providers                          |
| <input checked="" type="checkbox"/> Low-income individuals                                      | <input type="checkbox"/> Neighboring Public Transportation Service Providers              |
| <input type="checkbox"/> Environmental Advocates  | <input checked="" type="checkbox"/> Employers   |
| <input type="checkbox"/> Black, Indigenous, and People of Color                                 | <input type="checkbox"/> Major Destinations for Users of Public Transit                   |
| <input type="checkbox"/> Bicycle and pedestrian advocates                                       | <input type="checkbox"/> Non-Profit Entities which provide Public Transportation Services |
| <input type="checkbox"/> People with Limited English Proficiency                                |   |
| <input type="checkbox"/> Public Health, Social and Human Service Providers                      |   |
| <input type="checkbox"/> Transit Users who Depend on Transit for Accomplishing Daily Activities |   |

**PLEASE RETURN YOUR APPLICATION TO:**  
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Attn: Technology & Program Management Office  
555 Court St NE, Suite 5230  
Salem OR 97301

*Signed Applications may be returned via email*  
**Email:** ann.korrrell@cherriots.org  
**Phone:** (503) 361-7521  
**Website:** cherriots.org/



Why do you want to serve on the STIFAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the Committee.

I am interested in ensuring our most vulnerable community

---

members have access to adequate public transportation

---

services. I live in a remote area of Polk County where

---

rates of persons with disabilities and senior citizens are

---

higher than state averages. Demographics like these

---

intersect with higher rates of poverty in rural spaces

---

where transportation barriers are most acute. I am

---

committed to ensuring STIF funds are employed in

---

the provision of services that serve those who need safe

---

and reliable transportation most. I have served as a mayor

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and county commissioner and serve on the boards of MWVCAA

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and the Mid-Willamette Valley Homeless Alliance.

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Date: 03/22/2022 Signature: Jeremy Gordon Digitally signed by Jeremy Gordon  
Date: 2022.03.22 15:35:56 -07'00'



### Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

### APPLICATION

FULL NAME: John W. Hammill

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

TELEPHONE: (Day) \_\_\_\_\_ (Evening) \_\_\_\_\_

Pursuant to Oregon Administrative Rule ("OAR") 732-040-0035, the Salem Area Mass Transit District ("SAMTD") Board of Directors shall create a Statewide Transportation Improvement Fund Advisory Committee ("STIFAC") for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing Projects to be funded by STIF moneys received by the District. The advisory committee may also advise the District regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

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- |  |   |
|--|---|
| <input type="checkbox"/> Local governments, including land use planners                                    | <input checked="" type="checkbox"/> Individuals Age 65 and Older                          |
| <input checked="" type="checkbox"/> People with disabilities   | <input type="checkbox"/> Educational institutions   |
| <input type="checkbox"/> Veterans  | <input type="checkbox"/> Public Transportation Service Providers                          |
| <input type="checkbox"/> Low-income individuals  | <input type="checkbox"/> Neighboring Public Transportation Service Providers              |
| <input type="checkbox"/> Environmental Advocates   | <input type="checkbox"/> Employers  |
| <input type="checkbox"/> Black, Indigenous, and People of Color  | <input type="checkbox"/> Major Destinations for Users of Public Transit                   |
| <input type="checkbox"/> Bicycle and pedestrian advocates  | <input type="checkbox"/> Non-Profit Entities which provide Public Transportation Services |
| <input type="checkbox"/> People with Limited English Proficiency   |   |
| <input type="checkbox"/> Public Health, Social and Human Service Providers                                 |   |
| <input checked="" type="checkbox"/> Transit Users who Depend on Transit for Accomplishing Daily Activities |   |

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Attn: Technology & Program Management Office  
555 Court St NE, Suite 5230  
Salem OR 97301

*Signed Applications may be returned via email*

**Email:** ann.korrrell@cherriots.org  
**Phone:** (503) 361-7521  
**Website:** cherriots.org/

Why do you want to serve on the STIFAC? Please provide a response of your personal and/or professional background as it applies to the position(s) you wish to be considered for on the Committee.

Person with disability - blindness.

Long time advocate for public transportation.

Served on transit board,.

Member of STFAC.

John W Hammill

Date: 3/22/22

Signature:





### Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

### APPLICATION

**FULL NAME:** Jim Row

**ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ **(Day)** \_\_\_\_\_ **(Evening)** \_\_\_\_\_

Pursuant to Oregon Administrative Rule ("OAR") 732-040-0035, the Salem Area Mass Transit District ("SAMTD") Board of Directors shall create a Statewide Transportation Improvement Fund Advisory Committee ("STIFAC") for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing Projects to be funded by STIF moneys received by the District. The advisory committee may also advise the District regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

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| <input type="checkbox"/> Bicycle and pedestrian advocates                                       | <input type="checkbox"/> Non-Profit Entities which provide Public Transportation Services |
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**Website:** cherriots.org/





### Statewide Transportation Improvement Fund Advisory Committee (STIFAC)

### APPLICATION

**FULL NAME:** Ron Harding

**ADDRESS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_ (Day) \_\_\_\_\_ (Evening)

Pursuant to Oregon Administrative Rule ("OAR") 732-040-0035, the Salem Area Mass Transit District ("SAMTD") Board of Directors shall create a Statewide Transportation Improvement Fund Advisory Committee ("STIFAC") for the purpose of advising and assisting the District in carrying out the purposes of the Statewide Transportation Improvement Fund ("STIF") and prioritizing Projects to be funded by STIF moneys received by the District. The advisory committee may also advise the District regarding the opportunities to coordinate STIF funded Projects with other local or regional transportation programs and services to improve transportation service delivery and reduce gaps in service.

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- |   |   |
|---|---|
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| <input type="checkbox"/> Veterans   | <input type="checkbox"/> Public Transportation Service Providers                          |
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**Email:** ann.korrell@cherriots.org  
**Phone:** (503) 361-7521  
**Website:** cherriots.org/











**To:** Board of Directors

**From:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Approval of the federal and state holiday, Juneteenth Day, as a District Holiday Benefit.

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## ISSUE

Shall the Board approve the federal and state holiday, Juneteenth Day, as a District holiday benefit beginning June 19, 2022?

## BACKGROUND AND FINDINGS

Juneteenth Day became a federal and state recognized holiday in the United States on June 18, 2021 by Presidential proclamation to commemorate and honor the freedom of enslaved people. The State of Oregon passed legislation in 2021 to formally recognize Juneteenth Day as a state holiday and paid holiday benefit for state employees.

The District currently provides 9 District-paid holidays to eligible employees per Policy 330. Upon Board approval Personnel Policy 330 will be updated to reflect the addition of Juneteenth Day as District recognized holiday.

The addition of Juneteenth Day as a recognized holiday supports the Districts' commitment to build upon its diversity, equity, and inclusion efforts. The members of the Board Diversity, Equity, and Inclusion Subcommittee agree this federal and state holiday should be recognized as a District-paid holiday.

The District negotiating team and the Amalgamated Transit Union representatives have reached a tentative agreement that Juneteenth Day be recognized and observed as a District holiday concurrent with the next collective bargaining agreement.

## **FINANCIAL IMPACT**

The financial impact of this additional District paid holiday is estimated at \$92,300 which is the fully burdened (includes taxes and benefits) cost for all employees. The District will operate at a Holiday level of service (Sunday schedule) on this holiday.

## **RECOMMENDATION**

The members of the Board DEI subcommittee recommends the Board approve the addition of the federal and state holiday, Juneteenth Day, as an annual District-paid holiday benefit for employees beginning June 19, 2022.

## **PROPOSED MOTION**

**I move that the Board approve the addition of the federal and state holiday, Juneteenth Day, as an annual District-paid holiday benefit for employees beginning June 19, 2022.**



**To:** Board of Directors

**From:** Tom Dietz, Director of Operations

**Thru:** Allan Pollock, General Manager

**Date:** 5/26/2022

**Subject:** Adopt Resolution #2022-03 to Amend Resolution #13-01 to update the Vehicle Acquisition Policy #106

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**Issue**

Shall the Board adopt Resolution No. 2022-03 to amend Resolution No. 2013-01 to include updated guidelines to the Vehicle Acquisition Policy #106 that states the District's commitment to develop and maintain a Zero-Emissions Bus (ZEB) Rollout Plan designed to transition the District's bus fleet to a 100% zero-emission fleet by 2040?

**Background and Findings**

The Vehicle Acquisition Policy #106 was established with the adoption of Resolution No. 2013-01 on January 24, 2013. On June 12, 2017, the Board adopted Resolution No. 2017-07 to amend the Policy to ensure organizational viability by providing the most cost effective forms of transportation; improve and promote environmental sustainability *by analyzing the emissions of available fuel types*; and align with the District's Strategic Plan, and commitment to "Being an Environmentally Responsible Organization."

Staff is bringing the Vehicle Acquisition Policy back to the Board to amend General Rules #106.04(1)(2)(a)(h) that will ensure organizational viability by providing the most cost effective forms of transportation; and will improve and promote environmental sustainability by transitioning to a 100% Zero Emissions Fleet by 2040; that will align with the District's Strategic Plan.

The current SAMTD fleet consists of the following:

Fixed Route:	34 CNG buses, 30 clean diesel buses
Paratransit:	34 gas cutaways, 8 gas mini-vans
Regional Transportation:	5 gas cutaways, 10 diesel buses 1 hybrid bus.
Senior and Disabled:	3 gas cutaways, 2 gas mini-vans
Maintenance Support:	5 gas trucks, 1 CNG truck
Non-Revenue	18 Vehicles

*There are CNG and Battery Electric Buses (BEB) in production currently. Those buses are due to arrive in fall 2021 (CNG) and early calendar year 2022 (BEB).*

### **Financial Impacts**

This action has no financial impacts.

### **Recommendation**

Staff recommends that the Board adopt Resolution #2022-03 to amend Resolution #2013-01 that established Vehicle Acquisition Policy #106 on January 24, 2013 and include guidelines in the Policy for the District’s commitment to a goal of a 100% Zero Emissions Fleet by 2040, continue reducing the carbon emissions of its fleet, and continue its efforts to maintain environmental responsibility through future acquisition of Low and No Emissions Vehicles.

### **Proposed Motion**

**I move that the Board adopt Resolution #2022-03 to amend Resolution #2013-01 that established the Vehicle Acquisition Policy #106 and include guidelines in the Policy for the District’s commitment to a goal of a 100% Zero Emissions Fleet by 2040, reducing the carbon emissions of its fleet, and continuing its efforts to maintain environmental responsibility through the future acquisition of Low and No Emissions Vehicles.**



**RESOLUTION NO. 2022-03**

**AMEND RESOLUTION #13-01 WITH UPDATES  
TO VEHICLE ACQUISITION POLICY #106**

**WHEREAS**, Salem Area Mass Transit District, hereafter referred to as "District," wishes to amend Resolution #13-01 with updates to the Vehicle Acquisition Policy #106.

**WHEREAS**, on January 24, 2013, the Board adopted Vehicle Acquisition Policy #106 for all matters related to future vehicle purchase by the District. The policy would be used to facilitate the decision making process when selecting vehicles for future purchase.

**WHEREAS**, on June 12, 2017, the Board adopted Resolution 2017-07 to amend Policy #106, with guidelines for the District's commitment to a goal of reducing the carbon emissions of its fleet and continuing its efforts toward maintaining environmental responsibility through the future acquisition of Low and No Emissions Vehicles; and to periodically evaluate the effectiveness of its environmental performance efforts through its Comprehensive Fleet Maintenance Plan and vehicle replacement schedule plan, and provide the necessary training education, and support to staff and those working on the District's behalf to successfully carry out this Resolution in their daily responsibilities; and ensure organizational viability by providing the most cost effective forms of transportation; and improve and promote environmental sustainability by analyzing the emissions of available fuel types; and

**WHEREAS**, staff recommends further updates to Vehicle Acquisition Policy 106 to align with the District's Strategic Plan.

**NOW THEREFORE, BE IT RESOLVED BY THE SALEM AREA MASS TRANSIT  
DISTRICT BOARD OF DIRECTORS:**

**THAT** *GENERAL RULES 106.04(1)(a)(c)( e ) (f)(g)(h) and (2)(a)(k)* will be updated to state: 1) Staff shall develop and maintain a Zero-Emissions Bus (ZEB) Rollout Plan designed to transition the District's bus fleet to a 100% zero-emission fleet by 2040; and in the interim period during the transition to a Zero-Emission fleet, a fleet combination of at least two different fuel types should be utilized whenever possible and practical; a) If diesel fueled vehicles are selected, the usage should be biodiesel with a minimum B20 rating; but, R99 whenever possible; Staff will; c) demonstrate a long-term fleet management plan with a strategy incorporating Zero Emissions Buses into the fleet; d) evaluate the current and future resources

**Resolution 2022-03**

**Page 2 of 2**

to meet costs for the transition and implementation of Zero Emissions Buses; e) consider policy and legislation that may impact relevant technologies; f) periodically evaluate the existing and future facilities needs to transition to a complete Zero Emissions Bus fleet; g) develop ongoing partnerships with all utility and/or alternative fuel providers; and h) periodically evaluate the impacts of a Zero Emissions Bus transition by identifying the skill gaps and training needs of the existing and future workforce.

**AND**, 2) Additional factors to consider when determining all vehicle purchases, revenue and non-revenue will include, but are not limited to: a) Environmental Protection and Sustainability – Before beginning the vehicle procurement process, staff will meet with Agency stakeholders to analyze vehicle needs. During the analysis, staff will prioritize Low and No Emissions vehicles to ensure alignment with the District’s commitment to being an environmentally responsible organization; and k) Partnerships will be developed with local, state, and federal entities who are leading climate change initiatives.

**ADOPTED by the Salem Area Mass Transit District Board of Directors on this 26<sup>th</sup> day of May, 2022.**

ATTEST:

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President  
SAMTD Board of Directors

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Secretary  
SAMTD Board of Directors

<b>Policy:</b>	<b>VEHICLE ACQUISITION POLICY</b>	<b>Number: 106</b>
Resolution #13-01 adopted by the SAMTD Board of Directors on 01-24-13; amended by Resolution #2017-07 on 06-12-17; amended by Resolution #2022-03 on 5/26/2022	Effective Date: 05/26/2022	Page 1 of 3

**106.01 APPLICATION**

For all matters related to future vehicle purchases by Salem Area Mass Transit District (SAMTD).

**106.02 PURPOSE**

To set clear guidelines to facilitate the decision making process when selecting vehicles for future purchase.

**106.03 DEFINITIONS**

Pertains to all vehicles purchased by SAMTD including:

- Local Service
- Paratransit
- Regional Service
- Senior and Disabled
- Non-Revenue Vehicles
- Maintenance Support Vehicles
- Operations Support and Administrative Vehicles

**106.04 GENERAL RULES**

1. Staff shall develop and maintain a Zero-Emissions Bus (ZEB) Rollout Plan designed to transition the District's bus fleet to a 100% zero-emission fleet by 2040.

In the interim period during the transition to a Zero-Emission fleet, a fleet combination of at least two different fuel types should be utilized whenever possible and practical.

- a. If diesel fueled vehicles are selected, the usage should be biodiesel with a minimum B20 rating; but, R99 whenever possible.
- b. Maintaining a fleet that uses two (2) different fuel types will reduce the risks and impacts when there are fuel shortages, price increases, unfavorable economic conditions and natural disasters that may affect fuel availability.
- c. Staff will demonstrate a long-term fleet management plan with a strategy incorporating Zero Emissions Buses into the fleet.

<b>Policy:</b>	<b>VEHICLE ACQUISITION POLICY</b>	<b>Number: 106</b>
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- d. Staff will evaluate the current and future resources to meet costs for the transition and implementation of Zero Emissions Buses.
  - e. Staff will consider policy and legislation that may impact relevant technologies.
  - f. Staff will periodically evaluate the existing and future facilities needs to transition to a complete Zero Emissions Bus fleet.
  - g. Staff will develop ongoing partnerships with all utility and/or alternative fuel providers.
  - h. Staff will periodically evaluate the impacts of a Zero Emissions Bus transition by identifying the skill gaps and training needs of the existing and future workforce.
2. Additional factors to consider when determining all vehicle purchases, revenue and non-revenue will include, but are not limited to:
- a. Environmental Protection and Sustainability – Before beginning the vehicle procurement process, staff will meet with Agency stakeholders to analyze vehicle needs. During the analysis, staff will prioritize Low and No Emissions vehicles to ensure alignment with the District’s commitment to being an environmentally responsible organization.
  - b. Bus Use Demands - The vehicle type chosen will consider the needs of SAMTD to include passenger capacity, vehicle length and how these options would best integrate with the services provided by SAMTD.
  - c. Fuel Economy -Determine which fuel type would have the least financial impact as measured in cost per mile over the lifespan of that vehicle.
  - d. Reliability of the Vehicle - An analysis will be performed using references from other agencies operating similar vehicles under similar conditions. In the event unproven technology is being pursued; all efforts will be made to research developmental data.
  - e. Infrastructure Needs - If a technology is selected that differs from the technology currently in place, the costs of implementing and supporting the new technology will be factored into the overall cost.
  - f. Fuel Availability & Cost - When selecting vehicles by fuel type, the accessibility and frequency of fuel deliveries will be considered; and when possible, the future costs of the proposed fuel.



<b>Policy: VEHICLE ACQUISITION POLICY</b>		<b>Number: 106</b>
Resolution #13-01 adopted by the SAMTD Board of Directors on 01-24-13; amended by Resolution #2017-07 on 06-12-17; amended by Resolution #2022-03 on 5/26/2022	Effective Date: 05/26/2022	Page 3 of 3

- g. Training Requirements - Consideration will be made concerning additional training required to proficiently operate and maintain selected vehicles.
- h. Employee Support – Staff will provide the necessary education, tools, and support to all SAMTD employees and those working on SAMTD’s behalf in order to successfully carry out this policy in their daily responsibilities and work functions.
- i. Vehicle Support - The availability of parts and service should be considered in the decision making process.
- j. Air Quality - The quantity of greenhouse gases created during the production, and use of alternative fuel vehicles should be factored in.
- k. Partnerships – will be developed with local, state, and federal entities who are leading climate change initiatives.

**Adopted by:**

**Date:**

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President, SAMTD Board of Directors

<b>Policy:</b>	<b>VEHICLE ACQUISITION POLICY</b>	<b>Number: 106</b>
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**106.01 APPLICATION**

For all matters related to future vehicle purchases by Salem Area Mass Transit District (SAMTD).

**106.02 PURPOSE**

To set clear guidelines to facilitate the decision making process when selecting vehicles for future purchase.

**106.03 DEFINITIONS**

Pertains to all vehicles purchased by SAMTD including:

- ~~Fixed Local Service Route (Local Service)~~
- Paratransit
- ~~Rural Transportation (Regional Service) Regional Service~~
- Senior and Disabled
- Non-Revenue Vehicles
- Maintenance Support Vehicles
- Operations Support ~~Vehicles and~~ Administrative Vehicles

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**106.04 GENERAL RULES**

1. Staff shall develop and maintain a Zero-Emissions Bus (ZEB) Rollout Plan designed to transition the District's bus fleet to a 100% zero-emission fleet by 2040.

In the interim period during the transition to a Zero-Emission fleet, when determining all future vehicle purchases, a fleet combination of at least two different fuel types should be utilized whenever possible and practical.

Commented [ID1]: I assume a separate policy sets 2040 as the date for when all vehicles are ZEV. If so, can we reference that here? I don't want this document to ever be perceived as permitting a perpetual "transition phase"

- a. If diesel fueled vehicles are selected, the usage should be biodiesel with a minimum B520 rating, but R99 whenever possible.

Commented [ID2]: Is R99 considered a higher rating than B20? I would consider it but I want to make sure that future boards and staff would understand that as well.

- b. Maintaining a fleet that uses two (2) different fuel types will reduce the risks and impacts when there are fuel shortages, price increases, unfavorable economic conditions and natural disasters that may affect fuel availability.

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- c. Staff will demonstrate a long-term fleet management plan with a strategy incorporating Zero Emissions Buses into the fleet.

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- d. Staff will evaluate the current and future resources to meet costs for the transition and implementation of Zero Emissions Buses.
- e. Staff will consider policy and legislation that may impact relevant technologies.
- f. Staff will periodically evaluate the existing and future facilities needs to transition to a complete Zero Emissions Bus fleet.
- g. Staff will develop ongoing partnerships with all utility and/or alternative fuel providers.
- h. Staff will periodically evaluate the impacts of a Zero Emissions Bus transition by identifying the skill gaps and training needs of the existing and future workforce.

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2. Additional factors to consider when determining all vehicle purchases, revenue and non-revenue will include, but are not limited to:
  - a. Environmental Protection and Sustainability - Before beginning the vehicle procurement process, SAMTD staff will meet with Agency stakeholders to analyze vehicle needs. During the analysis, staff will consider, prioritize Low and No Emissions vehicles as an addition to the fleet to ensure alignment with the District's commitment to being an environmentally responsible organization.
  - b. Bus Use Demands - The vehicle type chosen will consider the needs of SAMTD to include passenger capacity, vehicle length and how these options would best integrate with the services provided by SAMTD.
  - c. Fuel Economy - Determine which fuel type would have the least financial impact as measured in cost per mile over the lifespan of that vehicle.
  - d. Reliability of the Vehicle - An analysis will be performed using references from other agencies operating similar vehicles under similar conditions. In the event unproven technology is being pursued, all efforts will be made to research developmental data.
  - e. Infrastructure Needs - If a technology is selected that differs from the technology currently in place, the costs of implementing and supporting the new technology will be factored into the overall cost.

Commented [ID3]: Could this be rephrased in such a way where we default to ZEV but may select a non-ZEV if the considerations below are not able to be met? I hope that makes sense.

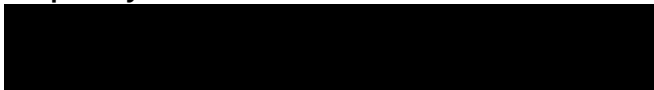
Commented [ID4]: How does this analysis factor in the initial cost of a vehicle? For example, BEBs cost more than a diesel or CNG vehicle initially.

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- f. Fuel Availability & Cost - When selecting vehicles by fuel type the accessibility and ~~frequencies~~frequency of fuel deliveries will be considered; and when possible, the future costs of the proposed fuel.
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- i. Vehicle Support - The availability of parts and service should be a consideration in the decision making process.
- j. Air Quality - The quantity of greenhouse gases created during the production and use of alternative fuel vehicles should be factored.
- j.k. Partnerships – Made with local, state, and federal entities who are leading climate change initiatives.

**Adopted by:**



President, SAMTD Board of Directors / ~~General Manager~~

**Date:**

June 12, 2017

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# BOARD MEETING MEMO

Agenda Item No. H.1

**To:** Board of Directors

**From:** Chris French, Service Planning Manager  
David Trimble, Deputy General Manager

**Thru:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Performance Report – FY22 Q3

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## ISSUE

Shall the Board receive the quarterly information briefing on Cherriots services for the third quarter of FY22?

## BACKGROUND AND FINDINGS

Performance measures (daily average revenue hours, daily average revenue miles, daily average rides) for the third quarter of Fiscal Year 2022 (FY22 Q3) are included in Attachment A. FY22 Q3 began January 1, 2022 and ended March 31, 2022. Weekday and Saturday data are compared to the previous fiscal year, FY21 Q3. Year-to-date totals (total revenue hours, total revenue miles, and total rides) for FY22 Q3 are also included in Attachment A. Weekday and Saturday year-to-date totals are compared to those in the same time period of FY21. For these comparisons, please note that most routes operated at reduced levels during FY21 and FY22. Additionally, fare collection was suspended during the entirety of FY21. The data for these measures are derived from adjusted Trapeze schedules, vehicle fare boxes, rider counting systems, and reservation software (Route Match).

Data for this quarter reflects the changes to service made in response to the COVID-19 pandemic during FY21 Q3 and FY22 Q3. The changes that took place have affected all areas of this report. Most notably the daily average revenue hours, daily average revenue miles, daily average rides, and fares. For example, the weekday service level operating during FY21 Q3 was 95% of the pre-pandemic level while the weekday service level operating during FY22 Q3 was 90% of the pre-pandemic level.

Saturday service levels were maintained at 100% of the pre-pandemic level. Fare collection was reinstated in July 2021.

Cherriots implemented Sunday service in September 2021. Therefore, the Sunday service revenue hours, revenue miles, and rides (totals and averages) included in this memo and in Attachment A do not have comparisons to FY21. Sunday service operated at 100% of the planned service level. Cherriots Regional, Cherriots Regional Deviated-Fixed Route, and Cherriots Shop and Ride services do not operate on Sundays.

In FY22 Q3, Cherriots operated at the Saturday service level on Martin Luther King Jr. Day, Monday, January 17. Additionally, Cherriots operated at the Sunday service level on Presidents Day, Monday, February 21. Cherriots will operate a level of service on all holidays except Thanksgiving Day, Christmas Day, and New Year's Day. For FY22 Q3 this change is noticeable in the number of weekday service days for January 2022 (i.e., 21 weekday service days) compared to January 2021 (i.e., 20 weekday service days) and for February 2022 (i.e., 20 weekday service days) compared to February 2021 (i.e., 19 weekday service days). Total rides on Martin Luther King Jr. Day were 3,661 and total rides on Presidents Day were 2,776.

## **Revenue Hours, Revenue Miles, Rides, and Fares**

### ***Cherriots Local***

Includes local bus service and local commuter express service.

- *Revenue Hours* –
  - Weekday - Decreased by 47.8 hours on average per day, (-7.1 %).
  - Saturday – Increased by 25.8 hours on average per day, (+8.3 %).
  - Sunday – 192.8 total hours on average per day.
  
- *Revenue Miles* –
  - Weekday - Decreased by 622.2 miles on average per day, (-7.5%).
  - Saturday – Increased by 281.6 miles on average per day, (+7.3%).
  - Sunday – 2,272.6 total miles on average per day.
  
- *Rides* –
  - Weekday - Increased by 957 rides per day, (+15.7%).
  - Saturday – Increased by 148 rides per day, (+4.2%).
  - Sunday – 1,771.2 total rides per day.
  - Total ridership between all three was 516,321.

- *Fares* – Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q3 can be found in Table 9 of Attachment A.

### ***Cherriots Regional Express***

Includes regional commuter express routes.

- *Revenue Hours* –
  - Weekday – Decreased by 1.6 hours on average per day, (-2.4%).
  - Saturday – Increased by 7.4 hours on average per day, (+24.5%).
- *Revenue Miles* –
  - Weekday – Decreased by 26.8 miles on average per day, (-1.9%).
  - Saturday – Increased by 157.9 miles on average per day, (+23.3%).
- *Rides* –
  - Weekday – Increased by 8 rides on average per day, (+3.8%).
  - Saturday – Increased by 16 rides on average per day, (+18.3%).
  - Total Ridership between both was 14,887.
- *Fares* – Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q3 can be found in Table 9 of Attachment A.

### ***Cherriots Regional Deviated-Fixed Route***

Includes Route 45 – Central Polk County (operates weekdays only; began operation on January 4, 2021)

- *Revenue Hours* –
  - Weekday – Decreased by 0.4 hours on average per day, (-3.8%).
- *Revenue Miles* –
  - Weekday – Decreased by 3 miles on average per day, (-2.1%).
- *Rides* –
  - Weekday – Increased by 6 rides on average per day, (+45.9%).
  - Total Ridership was 1,173.
- *Fares* –

- Year-over-year comparisons are not available for fares due to the fact that no fares were collected during FY21. Fare type and category usage for FY22 Q3 can be found in Table 9 of Attachment A.

### ***Cherriots Shop and Ride***

Includes dial-a-ride and shopper shuttle.

- *Rides* –
  - Shopper Shuttle did operate during Q3.
  - Dial-a-ride – Increased by 2 rides per day on average, (+12.2%)

### ***Cherriots LIFT***

Paratransit

- *Rides* –
  - Weekday – Increased by 72 rides per day on average, (+39.1%).
  - Saturday – Increased by 30 rides per day on average, (+34.9%).
  - Total Ridership between both was 17,644.

## **FINANCIAL IMPACT**

Information item only.

## **RECOMMENDATION**

Information item only.

## **PROPOSED MOTION**

Information item only.



## ATTACHMENT A

# FY22 Q3 Performance Measures

## January - March 2022\*

**Table 1.** Total Revenue Hours

**Table 2.** Average Revenue Hours / Day

**Table 3.** Total Revenue Miles

**Table 4.** Average Revenue Miles / Day

**Table 5.** Total Boardings

**Table 6.** Average Boardings / Day

**Table 7.** Average Boardings / Revenue Hour

**Table 8.** Year-to-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 9.** Fare Type and Category Usage

**Table 10.** Saturday Total Revenue Hours

**Table 11.** Saturday Average Revenue Hours / Day

**Table 12.** Saturday Total Revenue Miles

**Table 13.** Saturday Average Revenue Miles / Day

**Table 14.** Saturday Total Boardings

**Table 15.** Saturday Average Boardings / Day

**Table 16.** Saturday Average Boardings / Revenue Hour

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 18.** Saturday Fare Type and Category Usage

**Table 19.** Sunday Total Revenue Hours

**Table 20.** Sunday Average Revenue Hours / Day

**Table 21.** Sunday Total Revenue Miles

**Table 22.** Sunday Average Revenue Miles / Day

**Table 23.** Sunday Total Boardings

**Table 24.** Sunday Average Boardings / Day

**Table 25.** Sunday Average Boardings / Revenue Hour

**Table 26.** Sunday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

**Table 27.** Sunday Fare Type and Category Usage

**Table 28.** Rides / Revenue Hour Comparison

**Table 1. Total Revenue Hours**

Route	FY21 Q3				FY22 Q3			
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	20	19	23	62	21	20	23	64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	1,154	1,096	1,326	3,576	1,139	1,071	1,280	3,490
3 - Portland Road	600	570	690	1,860	563	533	630	1,726
4 - State Street	615	584	707	1,906	576	546	645	1,767
5 - Center Street	1,125	1,069	1,294	3,488	1,088	1,021	1,221	3,330
6 - Fairview Industrial	448	426	516	1,390	469	426	514	1,409
7 - Mission Street	449	427	516	1,392	464	440	517	1,421
8 - 12th / Liberty	439	417	505	1,361	464	432	508	1,404
9 - Cherry / River Road	614	583	704	1,901	631	597	708	1,936
11 - Lancaster / Verda	2,043	1,943	2,352	6,338	2,101	1,993	2,351	6,445
12 - Hayesville Drive	296	281	340	917	296	281	340	917
13 - Silverton Road	592	563	682	1,837	552	524	619	1,695
14 - Windsor Island Road	305	290	351	946	305	290	351	946
16 - Wallace Road	190	181	219	590	199	180	219	598
17 - Edgewater Street	985	937	1,134	3,056	646	601	711	1,958
18 - 12th / Liberty	449	426	516	1,391	470	426	516	1,412
19 - Broadway / River Road	1,170	1,112	1,347	3,629	1,166	1,096	1,311	3,573
21 - South Commercial	1,116	1,061	1,283	3,460	1,077	1,010	1,208	3,295
23 - Lansing / Hawthorne	298	283	343	924	298	283	343	924
26 - Glen Creek / Orchard Heights	156	148	179	483	156	148	179	483
27 - Glen Creek / Eola	167	159	192	518	167	159	192	518
<i>Total</i>	13,211	12,556	15,196	40,963	12,827	12,057	14,363	39,247
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	238	226	274	738	238	226	274	738
<i>Cherriots Local Total</i>	13,449	12,782	15,470	41,701	13,065	12,283	14,637	39,985
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	350	333	402	1,085	348	332	399	1,079
20X - N. Marion Co. / Salem Express	272	230	313	815	282	263	320	865
30X - Santiam / Salem Express	248	231	282	761	244	233	283	760
40X - Polk County / Salem Express	373	353	429	1,155	373	355	430	1,158
50X - Dallas / Salem Express	117	112	134	363	111	108	131	350
<i>Total</i>	1,360	1,259	1,560	4,179	1,358	1,291	1,563	4,212
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	195	183	222	600	192	183	221	596
<i>Cherriots Regional Total</i>	1,555	1,442	1,782	4,779	1,550	1,474	1,784	4,808
<b>SHOP AND RIDE</b>								
Dial-a-Ride	209	200	256	665	245	206	268	719
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	209	200	256	665	245	206	268	719
<b>LIFT</b>								
ADA	1,936	2,008	2,852	6,796	1,999	2,408	2,435	6,842
DD53	132	80	125	337	586	537	740	1,863
<i>Cherriots LIFT Total</i>	2,068	2,088	2,977	7,133	2,585	2,945	3,175	8,705

**Table 2. Average Revenue Hours / Day**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	20	19	23	62	21	20	23	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	57.7	57.7	57.7	57.7	54.2	53.6	55.7	54.5	-5.5%
3 - Portland Road	30.0	30.0	30.0	30.0	26.8	26.7	27.4	27.0	-10.1%
4 - State Street	30.8	30.7	30.7	30.7	27.4	27.3	28.0	27.6	-10.2%
5 - Center Street	56.3	56.3	56.3	56.3	51.8	51.1	53.1	52.0	-7.5%
6 - Fairview Industrial	22.4	22.4	22.4	22.4	22.3	21.3	22.3	22.0	-1.8%
7 - Mission Street	22.5	22.5	22.4	22.5	22.1	22.0	22.5	22.2	-1.1%
8 - 12th / Liberty	22.0	21.9	22.0	22.0	22.1	21.6	22.1	21.9	-0.1%
9 - Cherry / River Road	30.7	30.7	30.6	30.7	30.0	29.9	30.8	30.3	-1.3%
11 - Lancaster / Verda	102.2	102.3	102.3	102.2	100.0	99.7	102.2	100.7	-1.5%
12 - Hayesville Drive	14.8	14.8	14.8	14.8	14.1	14.1	14.8	14.3	-3.1%
13 - Silverton Road	29.6	29.6	29.7	29.6	26.3	26.2	26.9	26.5	-10.6%
14 - Windsor Island Road	15.3	15.3	15.3	15.3	14.5	14.5	15.3	14.8	-3.1%
16 - Wallace Road	9.5	9.5	9.5	9.5	9.5	9.0	9.5	9.3	-1.8%
17 - Edgewater Street	49.3	49.3	49.3	49.3	30.8	30.1	30.9	30.6	-37.9%
18 - 12th / Liberty	22.5	22.4	22.4	22.4	22.4	21.3	22.4	22.1	-1.7%
19 - Broadway / River Road	58.5	58.5	58.6	58.5	55.5	54.8	57.0	55.8	-4.6%
21 - South Commercial	55.8	55.8	55.8	55.8	51.3	50.5	52.5	51.5	-7.7%
23 - Lansing / Hawthorne	14.9	14.9	14.9	14.9	14.2	14.2	14.9	14.4	-3.1%
26 - Glen Creek / Orchard Heights	7.8	7.8	7.8	7.8	7.4	7.4	7.8	7.5	-3.1%
27 - Glen Creek / Eola	8.4	8.4	8.3	8.4	8.0	8.0	8.3	8.1	-3.1%
<i>Total</i>	660.6	660.8	660.7	660.7	610.8	602.9	624.5	613.2	-7.2%
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	11.9	11.9	11.9	11.9	11.3	11.3	11.9	11.5	-3.1%
<i>Cherriots Local Total</i>	672.5	672.7	672.6	672.6	622.1	614.2	636.4	624.8	-7.1%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	17.5	17.5	17.5	17.5	16.6	16.6	17.3	16.9	-3.7%
20X - N. Marion Co. / Salem Express	13.6	12.1	13.6	13.1	13.4	13.2	13.9	13.5	2.8%
30X - Santiam / Salem Express	12.4	12.2	12.3	12.3	11.6	11.7	12.3	11.9	-3.3%
40X - Polk County / Salem Express	18.7	18.6	18.7	18.6	17.8	17.8	18.7	18.1	-2.9%
50X - Dallas / Salem Express	5.9	5.9	5.8	5.9	5.3	5.4	5.7	5.5	-6.6%
<i>Total</i>	68.0	66.3	67.8	67.4	64.7	64.6	68.0	65.8	-2.4%
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	9.8	9.6	9.7	9.7	9.1	9.2	9.6	9.3	-3.8%
<i>Cherriots Regional Total</i>	77.8	75.9	77.5	77.1	73.8	73.7	77.6	75.1	-2.5%
<b>SHOP AND RIDE</b>									
Dial-a-Ride	10.5	10.5	11.1	10.7	11.7	10.3	11.7	11.2	4.7%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	0.0	0.0	11.1	10.7	11.7	10.3	11.7	11.2	4.7%
<b>LIFT</b>									
ADA	96.8	105.7	124.0	109.6	95.2	120.4	105.9	106.9	-2.5%
DD53	6.6	4.2	5.4	5.4	27.9	26.9	32.2	29.1	435.5%
<i>Cherriots LIFT Total</i>	103.4	109.9	129.4	115.0	123.1	147.3	138.0	136.0	18.2%

**Table 3. Total Revenue Miles**

Route (Service Days)	FY21 Q3				FY22 Q3			
	Jan 2021 20	Feb 2021 19	Mar 2021 23	Total 62	Jan 2022 21	Feb 2022 20	Mar 2022 23	Total 64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	14,335	13,618	16,485	44,438	13,332	12,514	14,953	40,799
3 - Portland Road	7,004	6,654	8,055	21,713	6,589	6,245	7,377	20,211
4 - State Street	6,032	5,730	6,937	18,699	5,647	5,349	6,321	17,317
5 - Center Street	12,787	12,163	14,723	39,673	12,346	11,580	13,839	37,765
6 - Fairview Industrial	6,729	6,393	7,738	20,860	7,107	6,449	7,790	21,346
7 - Mission Street	4,071	3,867	4,681	12,619	4,222	3,994	4,641	12,857
8 - 12th / Liberty	5,927	5,631	6,816	18,374	6,202	5,757	6,789	18,748
9 - Cherry / River Road	9,062	8,609	10,395	28,066	9,252	8,760	10,390	28,402
11 - Lancaster / Verda	26,887	25,565	30,947	83,399	27,514	26,086	30,835	84,435
12 - Hayesville Drive	4,056	3,853	4,664	12,573	3,944	3,746	4,535	12,225
13 - Silverton Road	5,455	5,181	6,278	16,914	5,125	4,866	5,748	15,739
14 - Windsor Island Road	4,533	4,306	5,213	14,052	4,591	4,361	5,280	14,232
16 - Wallace Road	2,453	2,330	2,815	7,598	2,566	2,321	2,819	7,706
17 - Edgewater Street	8,915	8,477	10,262	27,654	4,943	4,599	5,447	14,989
18 - 12th / Liberty	6,046	5,744	6,953	18,743	6,266	5,688	6,885	18,839
19 - Broadway / River Road	12,789	12,153	14,711	39,653	12,848	12,060	14,396	39,304
21 - South Commercial	13,900	13,224	15,989	43,113	13,097	12,290	14,694	40,081
23 - Lansing / Hawthorne	3,837	3,642	4,409	11,888	3,853	3,661	4,431	11,945
26 - Glen Creek / Orchard Heights	1,530	1,454	1,760	4,744	1,519	1,443	1,747	4,709
27 - Glen Creek / Eola	2,276	2,162	2,618	7,056	2,257	2,144	2,596	6,997
<i>Total</i>	<i>158,624</i>	<i>150,756</i>	<i>182,449</i>	<i>491,829</i>	<i>153,220</i>	<i>143,913</i>	<i>171,513</i>	<i>468,646</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	7,662	7,279	8,811	23,752	7,657	7,274	8,805	23,736
<i>Cherriots Local Total</i>	<i>166,286</i>	<i>158,035</i>	<i>191,260</i>	<i>515,581</i>	<i>160,877</i>	<i>151,187</i>	<i>180,318</i>	<i>492,382</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	7,020	6,672	8,059	21,751	6,922	6,633	7,886	21,441
20X - N. Marion Co. / Salem Express	6,102	4,756	6,915	17,773	6,307	5,619	6,730	18,656
30X - Santiam / Salem Express	5,196	4,877	5,956	16,029	5,041	4,876	5,957	15,874
40X - Polk County / Salem Express	7,954	7,546	9,182	24,682	8,309	7,843	9,399	25,551
50X - Dallas / Salem Express	2,734	2,559	3,133	8,426	2,650	2,582	3,048	8,280
<i>Total</i>	<i>29,006</i>	<i>26,410</i>	<i>33,245</i>	<i>88,661</i>	<i>29,229</i>	<i>27,553</i>	<i>33,020</i>	<i>89,802</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	2,913	2,764	3,337	9,014	2,972	2,741	3,400	9,113
<i>Cherriots Regional Total</i>	<i>31,919</i>	<i>29,174</i>	<i>36,582</i>	<i>97,675</i>	<i>32,201</i>	<i>30,294</i>	<i>36,420</i>	<i>98,915</i>
<b>SHOP AND RIDE</b>								
Dial-a-Ride	1,977	1,883	2,513	6,373	2,407	2,128	2,734	7,269
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>1,977</i>	<i>1,883</i>	<i>2,513</i>	<i>6,373</i>	<i>2,407</i>	<i>2,128</i>	<i>2,734</i>	<i>7,269</i>
<b>LIFT</b>								
ADA	22,983	23,151	32,059	78,193	23,423	28,490	29,609	81,522
DD53	2,015	1,124	1,955	5,094	8,505	7,949	10,765	27,219
<i>Cherriots LIFT Total</i>	<i>24,998</i>	<i>24,275</i>	<i>34,014</i>	<i>83,287</i>	<i>31,928</i>	<i>36,439</i>	<i>40,374</i>	<i>108,741</i>

**Table 4. Average Revenue Miles / Day**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	20	19	23	62	21	20	23	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	716.8	716.7	716.7	716.7	634.9	625.7	650.1	637.5	-11.1%
3 - Portland Road	350.2	350.2	350.2	350.2	313.8	312.3	320.7	315.8	-9.8%
4 - State Street	301.6	301.6	301.6	301.6	268.9	267.5	274.8	270.6	-10.3%
5 - Center Street	639.4	640.2	640.1	639.9	587.9	579.0	601.7	590.1	-7.8%
6 - Fairview Industrial	336.5	336.5	336.4	336.5	338.4	322.5	338.7	333.5	-0.9%
7 - Mission Street	203.6	203.5	203.5	203.5	201.0	199.7	201.8	200.9	-1.3%
8 - 12th / Liberty	296.4	296.4	296.3	296.4	295.3	287.9	295.2	292.9	-1.2%
9 - Cherry / River Road	453.1	453.1	452.0	452.7	440.6	438.0	451.7	443.8	-2.0%
11 - Lancaster / Verda	1,344.4	1,345.5	1,345.5	1,345.1	1,310.2	1,304.3	1,340.7	1,319.3	-1.9%
12 - Hayesville Drive	202.8	202.8	202.8	202.8	187.8	187.3	197.2	191.0	-5.8%
13 - Silverton Road	272.8	272.7	273.0	272.8	244.0	243.3	249.9	245.9	-9.9%
14 - Windsor Island Road	226.7	226.6	226.7	226.6	218.6	218.1	229.6	222.4	-1.9%
16 - Wallace Road	122.7	122.6	122.4	122.5	122.2	116.1	122.6	120.4	-1.7%
17 - Edgewater Street	445.8	446.2	446.2	446.0	235.4	230.0	236.8	234.2	-47.5%
18 - 12th / Liberty	302.3	302.3	302.3	302.3	298.4	284.4	299.3	294.4	-2.6%
19 - Broadway / River Road	639.5	639.6	639.6	639.6	611.8	603.0	625.9	614.1	-4.0%
21 - South Commercial	695.0	696.0	695.2	695.4	623.7	614.5	638.9	626.3	-9.9%
23 - Lansing / Hawthorne	191.9	191.7	191.7	191.7	183.5	183.1	192.7	186.6	-2.7%
26 - Glen Creek / Orchard Heights	76.5	76.5	76.5	76.5	72.3	72.2	76.0	73.6	-3.8%
27 - Glen Creek / Eola	113.8	113.8	113.8	113.8	107.5	107.2	112.9	109.3	-3.9%
<i>Total</i>	<i>7,931.2</i>	<i>7,934.5</i>	<i>7,932.6</i>	<i>7,932.7</i>	<i>7,296.2</i>	<i>7,195.7</i>	<i>7,457.1</i>	<i>7,322.6</i>	<i>-7.7%</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	383.1	383.1	383.1	383.1	364.6	363.7	382.8	370.9	-3.2%
<i>Cherriots Local Total</i>	<i>8,314.3</i>	<i>8,317.6</i>	<i>8,315.7</i>	<i>8,315.8</i>	<i>7,660.8</i>	<i>7,559.4</i>	<i>7,839.9</i>	<i>7,693.5</i>	<i>-7.5%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	351.0	351.2	350.4	350.8	329.6	331.7	342.9	335.0	-4.5%
20X - N. Marion Co. / Salem Express	305.1	250.3	300.7	286.7	300.3	281.0	292.6	291.5	1.7%
30X - Santiam / Salem Express	259.8	256.7	259.0	258.5	240.0	243.8	259.0	248.0	-4.1%
40X - Polk County / Salem Express	397.7	397.2	399.2	398.1	395.7	392.2	408.7	399.2	0.3%
50X - Dallas / Salem Express	136.7	134.7	136.2	135.9	126.2	129.1	132.5	129.4	-4.8%
<i>Total</i>	<i>1,450.3</i>	<i>1,390.0</i>	<i>1,445.4</i>	<i>1,430.0</i>	<i>1,391.9</i>	<i>1,377.7</i>	<i>1,435.7</i>	<i>1,403.2</i>	<i>-1.9%</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	145.7	145.5	145.1	145.4	141.5	137.1	147.8	142.4	-2.1%
<i>Cherriots Regional Total</i>	<i>1,596.0</i>	<i>1,535.5</i>	<i>1,590.5</i>	<i>1,575.4</i>	<i>1,533.4</i>	<i>1,514.7</i>	<i>1,583.5</i>	<i>1,545.5</i>	<i>-1.9%</i>
<b>SHOP AND RIDE</b>									
Dial-a-Ride	98.9	99.1	109.3	102.8	114.6	106.4	118.9	113.6	10.5%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	<i>98.9</i>	<i>99.1</i>	<i>109.3</i>	<i>102.8</i>	<i>114.6</i>	<i>106.4</i>	<i>118.9</i>	<i>113.6</i>	<i>10.5%</i>
<b>LIFT</b>									
ADA	1,149.2	1,218.5	1,393.9	1,261.2	1,115.4	1,424.5	1,287.3	1,273.8	1.0%
DD53	100.8	59.2	85.0	82.2	405.0	397.5	468.0	425.3	417.6%
<i>Cherriots LIFT Total</i>	<i>1,249.9</i>	<i>1,277.6</i>	<i>1,478.9</i>	<i>1,343.3</i>	<i>1,520.4</i>	<i>1,822.0</i>	<i>1,755.4</i>	<i>1,699.1</i>	<i>26.5%</i>

**Table 5. Total Boardings**

Route	FY21 Q3				FY22 Q3			
	Jan 2021 (Service Days) 20	Feb 2021 19	Mar 2021 23	Total 62	Jan 2022 21	Feb 2022 20	Mar 2022 23	Total 64
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	10,709	10,659	14,660	36,028	14,829	14,685	17,391	46,905
3 - Portland Road	6,201	6,143	7,987	20,331	7,376	7,668	9,293	24,337
4 - State Street	5,529	5,574	7,877	18,980	6,808	7,151	9,046	23,005
5 - Center Street	9,574	9,432	13,480	32,486	12,500	12,131	15,195	39,826
6 - Fairview Industrial	1,765	1,853	2,299	5,917	2,229	2,195	2,695	7,119
7 - Mission Street	3,262	3,225	4,186	10,673	3,588	3,315	3,789	10,692
8 - 12th / Liberty	3,617	3,636	4,826	12,079	4,897	5,195	5,988	16,080
9 - Cherry / River Road	4,961	4,812	6,666	16,439	5,822	5,762	6,782	18,366
11 - Lancaster / Verda	21,261	20,943	29,131	71,335	26,285	26,946	32,846	86,077
12 - Hayesville Drive	633	596	960	2,189	963	1,022	1,300	3,285
13 - Silverton Road	4,243	3,762	5,424	13,429	4,916	5,204	6,716	16,836
14 - Windsor Island Road	995	886	1,395	3,276	1,650	1,609	2,048	5,307
16 - Wallace Road	1,423	1,462	1,980	4,865	2,011	1,761	2,311	6,083
17 - Edgewater Street	7,059	6,624	8,413	22,096	5,941	5,792	7,029	18,762
18 - 12th / Liberty	3,261	3,445	4,537	11,243	4,187	4,084	5,114	13,385
19 - Broadway / River Road	13,524	13,276	17,455	44,255	15,321	15,259	18,648	49,228
21 - South Commercial	13,187	12,984	17,905	44,076	16,314	16,383	20,348	53,045
23 - Lansing / Hawthorne	900	1,052	1,602	3,554	2,295	2,284	2,921	7,500
26 - Glen Creek / Orchard Heights	221	242	346	809	448	389	409	1,246
27 - Glen Creek / Eola	390	263	417	1,070	488	376	502	1,366
<i>Total</i>	<i>112,715</i>	<i>110,869</i>	<i>151,546</i>	<i>375,130</i>	<i>138,868</i>	<i>139,211</i>	<i>170,371</i>	<i>448,450</i>
<b>LOCAL COMMUTER EXPRESS ROUTES</b>								
1X - Wilsonville / Salem Express	446	430	584	1,460	409	395	461	1,265
<i>Cherriots Local Total</i>	<i>113,161</i>	<i>111,299</i>	<i>152,130</i>	<i>376,590</i>	<i>139,277</i>	<i>139,606</i>	<i>170,832</i>	<i>449,715</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	804	779	1,040	2,623	1,004	1,051	1,221	3,276
20X - N. Marion Co. / Salem Express	512	455	699	1,666	514	556	592	1,662
30X - Santiam / Salem Express	499	606	778	1,883	429	484	514	1,427
40X - Polk County / Salem Express	1,785	1,830	2,413	6,028	2,021	2,047	2,540	6,608
50X - Dallas / Salem Express	190	152	206	548	209	206	274	689
<i>Total</i>	<i>3,790</i>	<i>3,822</i>	<i>5,136</i>	<i>12,748</i>	<i>4,177</i>	<i>4,344</i>	<i>5,141</i>	<i>13,662</i>
<b>REGIONAL DEVIATED FIXED ROUTE</b>								
45 - Central Polk County	172	242	365	779	337	390	446	1,173
<i>Cherriots Regional Total</i>	<i>3,962</i>	<i>4,064</i>	<i>5,501</i>	<i>13,527</i>	<i>4,514</i>	<i>4,734</i>	<i>5,587</i>	<i>14,835</i>
<b>SHOP AND RIDE</b>								
Dial-a-Ride	299	254	367	920	359	301	406	1,066
Shopper Shuttle	0	0	0	0	0	0	0	0
<i>Cherriots Shop and Ride Total</i>	<i>299</i>	<i>254</i>	<i>367</i>	<i>920</i>	<i>359</i>	<i>301</i>	<i>406</i>	<i>1,066</i>
<b>LIFT</b>								
ADA	3,096	3,186	4,525	10,807	3,719	4,544	4,762	13,025
DD53	183	125	214	522	967	971	1,309	3,247
<i>Cherriots LIFT Total</i>	<i>3,279</i>	<i>3,311</i>	<i>4,739</i>	<i>11,329</i>	<i>4,686</i>	<i>5,515</i>	<i>6,071</i>	<i>16,272</i>

**Table 6. Average Boardings / Day**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	20	19	23	62	21	20	23	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	535.5	561.0	637.4	581.1	706.1	734.3	756.1	732.9	26.1%
3 - Portland Road	310.1	323.3	347.3	327.9	351.2	383.4	404.0	380.3	16.0%
4 - State Street	276.5	293.4	342.5	306.1	324.2	357.6	393.3	359.5	17.4%
5 - Center Street	478.7	496.4	586.1	524.0	595.2	606.6	660.7	622.3	18.8%
6 - Fairview Industrial	88.3	97.5	100.0	95.4	106.1	109.8	117.2	111.2	16.6%
7 - Mission Street	163.1	169.7	182.0	172.1	170.9	165.8	164.7	167.1	-3.0%
8 - 12th / Liberty	180.9	191.4	209.8	194.8	233.2	259.8	260.3	251.3	29.0%
9 - Cherry / River Road	248.1	253.3	289.8	265.1	277.2	288.1	294.9	287.0	8.2%
11 - Lancaster / Verda	1,063.1	1,102.3	1,266.6	1,150.6	1,251.7	1,347.3	1,428.1	1,345.0	16.9%
12 - Hayesville Drive	31.7	31.4	41.7	35.3	45.9	51.1	56.5	51.3	45.4%
13 - Silverton Road	212.2	198.0	235.8	216.6	234.1	260.2	292.0	263.1	21.5%
14 - Windsor Island Road	49.8	46.6	60.7	52.8	78.6	80.5	89.0	82.9	56.9%
16 - Wallace Road	71.2	76.9	86.1	78.5	95.8	88.1	100.5	95.0	21.1%
17 - Edgewater Street	353.0	348.6	365.8	356.4	282.9	289.6	305.6	293.2	-17.7%
18 - 12th / Liberty	163.1	181.3	197.3	181.3	199.4	204.2	222.3	209.1	15.3%
19 - Broadway / River Road	676.2	698.7	758.9	713.8	729.6	763.0	810.8	769.2	7.8%
21 - South Commercial	659.4	683.4	778.5	710.9	776.9	819.2	884.7	828.8	16.6%
23 - Lansing / Hawthorne	45.0	55.4	69.7	57.3	109.3	114.2	127.0	117.2	104.4%
26 - Glen Creek / Orchard Heights	11.1	12.7	15.0	13.0	21.3	19.5	17.8	19.5	49.2%
27 - Glen Creek / Eola	19.5	13.8	18.1	17.3	23.2	18.8	21.8	21.3	23.7%
<i>Total</i>	5,635.8	5,835.2	6,589.0	6,050.5	6,612.8	6,960.6	7,407.4	7,007.0	15.8%
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	22.3	22.6	25.4	23.5	19.5	19.8	20.0	19.8	-16.1%
<i>Cherriots Local Total</i>	5,658.1	5,857.8	6,614.3	6,074.0	6,632.2	6,980.3	7,427.5	7,026.8	15.7%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	40.2	41.0	45.2	42.3	47.8	52.6	53.1	51.2	21.0%
20X - N. Marion Co. / Salem Express	25.6	23.9	30.4	26.9	24.5	27.8	25.7	26.0	-3.4%
30X - Santiam / Salem Express	25.0	31.9	33.8	30.4	20.4	24.2	22.3	22.3	-26.6%
40X - Polk County / Salem Express	89.3	96.3	104.9	97.2	96.2	102.4	110.4	103.3	6.2%
50X - Dallas / Salem Express	9.5	8.0	9.0	8.8	10.0	10.3	11.9	10.8	21.8%
<i>Total</i>	189.5	201.2	223.3	205.6	198.9	217.2	223.5	213.5	3.8%
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	8.6	12.7	15.9	12.6	16.0	19.5	19.4	18.3	45.9%
<i>Cherriots Regional Total</i>	198.1	213.9	239.2	218.2	215.0	236.7	242.9	231.8	6.2%
<b>SHOP AND RIDE</b>									
Dial-a-Ride	15.0	13.4	16.0	14.8	17.1	15.1	17.7	16.7	12.2%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	15.0	13.4	16.0	14.8	17.1	15.1	17.7	16.7	12.2%
<b>LIFT</b>									
ADA	154.8	167.7	196.7	174.3	177.1	227.2	207.0	203.5	16.8%
DD53	9.2	6.6	9.3	8.4	46.0	48.6	56.9	50.7	502.6%
<i>Cherriots LIFT Total</i>	164.0	174.3	206.0	182.7	223.1	275.8	264.0	254.3	39.1%

**Table 7. Average Boardings / Revenue Hour**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	20	19	23	62	21	20	23	64	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	9.3	9.7	11.1	10.1	13.0	13.7	13.6	13.4	33.4%
3 - Portland Road	10.3	10.8	11.6	10.9	13.1	14.4	14.8	14.1	29.0%
4 - State Street	9.0	9.5	11.1	10.0	11.8	13.1	14.0	13.0	30.7%
5 - Center Street	8.5	8.8	10.4	9.3	11.5	11.9	12.4	12.0	28.4%
6 - Fairview Industrial	3.9	4.3	4.5	4.3	4.8	5.2	5.2	5.1	18.7%
7 - Mission Street	7.3	7.6	8.1	7.7	7.7	7.5	7.3	7.5	-1.9%
8 - 12th / Liberty	8.2	8.5	9.4	8.9	10.6	12.0	11.8	11.5	29.0%
9 - Cherry / River Road	8.1	8.3	9.5	8.6	9.2	9.7	9.6	9.5	9.7%
11 - Lancaster / Verda	10.4	10.8	12.4	11.3	12.5	13.5	14.0	13.4	18.7%
12 - Hayesville Drive	2.1	2.1	2.8	2.4	3.3	3.6	3.8	3.6	50.1%
13 - Silverton Road	7.2	6.7	8.0	7.3	8.9	9.9	10.8	9.9	35.9%
14 - Windsor Island Road	3.3	3.1	4.0	3.5	5.4	5.5	5.8	5.6	62.0%
16 - Wallace Road	7.5	8.1	9.0	8.2	10.1	9.8	10.6	10.2	23.4%
17 - Edgewater Street	7.2	7.1	7.4	7.2	9.2	9.6	9.9	9.6	32.5%
18 - 12th / Liberty	7.3	8.1	8.8	8.1	8.9	9.6	9.9	9.5	17.3%
19 - Broadway / River Road	11.6	11.9	13.0	12.2	13.1	13.9	14.2	13.8	13.0%
21 - South Commercial	11.8	12.2	14.0	12.7	15.1	16.2	16.8	16.1	26.4%
23 - Lansing / Hawthorne	3.0	3.7	4.7	3.8	7.7	8.1	8.5	8.1	111.0%
26 - Glen Creek / Orchard Heights	1.4	1.6	1.9	1.7	2.9	2.6	2.3	2.6	54.0%
27 - Glen Creek / Eola	2.3	1.7	2.2	2.1	2.9	2.4	2.6	2.6	27.7%
<i>Total</i>	8.5	8.8	10.0	9.2	10.8	11.5	11.9	11.4	24.8%
<b>LOCAL COMMUTER EXPRESS ROUTES</b>									
1X - Wilsonville / Salem Express	1.9	1.9	2.1	2.0	1.7	1.7	1.7	1.7	-13.4%
<i>Cherriots Local Total</i>	8.4	8.7	9.8	9.0	10.7	11.4	11.7	11.2	24.5%
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	2.3	2.3	2.6	2.4	2.9	3.2	3.1	3.0	25.6%
20X - N. Marion Co. / Salem Express	1.9	2.0	2.2	2.0	1.8	2.1	1.9	1.9	-6.0%
30X - Santiam / Salem Express	2.0	2.6	2.8	2.5	1.8	2.1	1.8	1.9	-24.1%
40X - Polk County / Salem Express	4.8	5.2	5.6	5.2	5.4	5.8	5.9	5.7	9.3%
50X - Dallas / Salem Express	1.6	1.4	1.5	1.5	1.9	1.9	2.1	2.0	30.4%
<i>Total</i>	2.8	3.0	3.3	3.1	3.1	3.4	3.3	3.2	6.3%
<b>REGIONAL DEVIATED FIXED ROUTE</b>									
45 - Central Polk County	0.9	1.3	1.6	1.3	1.8	2.1	2.0	2.0	51.6%
<i>Cherriots Regional Total</i>	2.5	2.8	3.1	2.8	2.9	3.2	3.1	3.1	9.0%
<b>SHOP AND RIDE</b>									
Dial-a-Ride	1.4	1.3	1.4	1.4	1.5	1.5	1.5	1.5	7.2%
Shopper Shuttle	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	N/A
<i>Cherriots Shop and Ride Total</i>	1.4	1.3	1.4	1.4	1.5	1.5	1.5	1.5	7.2%
<b>LIFT</b>									
ADA	1.6	1.6	1.6	1.6	1.9	1.9	2.0	1.9	19.7%
DD53	1.4	1.6	1.7	1.5	1.7	1.8	1.8	1.7	12.5%
<i>Cherriots LIFT Total</i>	1.6	1.6	1.6	1.6	1.8	1.9	1.9	1.9	17.7%



**Table 8.** Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

	Revenue Hours			Percent Change	Revenue Miles			Percent Change	Boardings		
	FY21	FY22			FY21	FY22			FY21	FY22	Percent Change
<b>LOCAL BUS SERVICE</b>											
2 - Market / Brown	10,591	10,059	-5.0%	131,376	120,011	-8.7%	100,848	132,241	31.1%		
3 - Portland Road	4,821	4,356	-9.6%	56,285	50,914	-9.5%	50,525	63,809	26.3%		
4 - State Street	4,944	4,461	-9.8%	48,480	43,719	-9.8%	51,836	61,685	19.0%		
5 - Center Street	10,250	9,675	-5.6%	116,591	110,010	-5.6%	93,511	118,328	26.5%		
6 - Fairview Industrial	4,219	4,284	1.5%	63,142	64,402	2.0%	17,887	21,890	22.4%		
7 - Mission Street	3,808	4,391	15.3%	37,984	39,796	4.8%	31,949	30,848	-3.4%		
8 - 12th / Liberty	4,179	4,393	5.1%	56,216	58,954	4.9%	34,767	46,978	35.1%		
9 - Cherry / River Road	5,820	5,885	1.1%	85,825	86,579	0.9%	47,406	55,297	16.6%		
11 - Lancaster / Verda	18,878	19,842	5.1%	248,298	261,505	5.3%	202,608	247,924	22.4%		
12 - Hayesville Drive	2,769	2,808	1.4%	37,984	37,661	-0.9%	7,228	9,940	37.5%		
13 - Silverton Road	4,704	4,316	-8.2%	43,428	40,043	-7.8%	38,967	47,601	22.2%		
14 - Windsor Island Road	2,864	2,897	1.2%	42,479	43,230	1.8%	9,912	13,750	38.7%		
16 - Wallace Road	1,767	1,836	3.9%	22,990	23,770	3.4%	13,414	17,840	33.0%		
17 - Edgewater Street	8,186	6,765	-17.4%	71,688	54,738	-23.6%	62,287	61,226	-1.7%		
18 - 12th / Liberty	4,254	4,407	3.6%	57,258	59,188	3.4%	33,334	40,381	21.1%		
19 - Broadway / River Road	10,836	10,302	-4.9%	118,323	112,971	-4.5%	135,074	141,798	5.0%		
21 - South Commercial	10,208	9,600	-6.0%	126,968	118,503	-6.7%	128,267	148,161	15.5%		
23 - Lansing / Hawthorne	2,854	2,831	-0.8%	36,703	36,467	-0.6%	10,509	20,793	97.9%		
26 - Glen Creek / Orchard Heights	1,463	1,481	1.2%	14,354	14,525	1.2%	2,190	3,972	81.4%		
27 - Glen Creek / Eola	1,517	1,589	4.7%	20,553	21,565	4.9%	3,048	5,198	70.5%		
<i>Total</i>	<i>118,932</i>	<i>116,178</i>	<i>-2.3%</i>	<i>1,436,925</i>	<i>1,398,551</i>	<i>-2.7%</i>	<i>1,075,567</i>	<i>1,289,660</i>	<i>19.9%</i>		
<b>LOCAL COMMUTER EXPRESS ROUTES</b>											
1X - Wilsonville / Salem Express	2,041	1,918	-6.0%	65,636	61,662	-6.1%	4,604	3,916	-14.9%		
<i>Cherriots Local Y-T-D Total</i>	<i>120,973</i>	<i>118,096</i>	<i>-2.4%</i>	<i>1,502,561</i>	<i>1,460,213</i>	<i>-2.8%</i>	<i>1,080,171</i>	<i>1,293,576</i>	<i>19.8%</i>		
<b>REGIONAL EXPRESS ROUTES</b>											
10X - Woodburn / Salem Express	3,219	3,310	2.8%	64,927	66,277	2.1%	6,675	9,020	35.1%		
20X - N. Marion Co. / Salem Express	2,453	2,610	6.4%	54,097	57,939	7.1%	4,738	4,649	-1.9%		
30X - Santiam / Salem Express	2,300	2,320	0.9%	46,942	47,878	2.0%	5,576	5,164	-7.4%		
40X - Polk County / Salem Express	3,537	3,550	0.4%	75,449	78,169	3.6%	18,447	18,756	1.7%		
50X - Dallas / Salem Express	1,108	1,087	-1.9%	25,462	25,664	0.8%	2,216	1,576	-28.9%		
<i>Total</i>	<i>12,617</i>	<i>12,877</i>	<i>2.1%</i>	<i>266,877</i>	<i>275,927</i>	<i>3.4%</i>	<i>37,652</i>	<i>39,165</i>	<i>4.0%</i>		
<b>REGIONAL DEVIATED FIXED ROUTE</b>											
45 - Central Polk County	600	1,826	204.3%	9,014	28,001	210.6%	779	3,131	301.9%		
<i>Cherriots Regional Y-T-D Total</i>	<i>13,217</i>	<i>14,703</i>	<i>11.2%</i>	<i>275,891</i>	<i>303,928</i>	<i>10.2%</i>	<i>38,431</i>	<i>42,296</i>	<i>10.1%</i>		
<b>SHOP AND RIDE</b>											
Dial-a-Ride	2,052	2,211	7.7%	20,024	22,440	12.1%	2,791	3,263	16.9%		
Shopper Shuttle	0	0	N/A	0	0	N/A	0	0	N/A		
<i>Cherriots Shop and Ride Y-T-D Total</i>	<i>2,052</i>	<i>2,211</i>	<i>7.7%</i>	<i>20,024</i>	<i>22,440</i>	<i>12.1%</i>	<i>2,791</i>	<i>3,263</i>	<i>16.9%</i>		
<b>LIFT</b>											
ADA	18,971	19,477	2.7%	214,972	226,982	5.6%	30,077	35,620	18.4%		
DD53	1,926	5,412	181.0%	26,239	78,541	199.3%	2,853	8,930	213.0%		
<i>Cherriots LIFT Y-T-D Total</i>	<i>20,897</i>	<i>24,889</i>	<i>19.1%</i>	<i>241,211</i>	<i>305,523</i>	<i>26.7%</i>	<i>32,930</i>	<i>44,550</i>	<i>35.3%</i>		

**Table 9. Fare Type and Category Usage\***

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change
30 Day Pass	0	71,475	N/A	0	85,132	N/A	0	30,495	N/A	-	-	-
Day Pass	0	63,648	N/A	0	57,711	N/A	0	65,530	N/A	-	-	-
Cash	0	15,759	N/A	0	4,009	N/A	0	8,791	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	376,590	17,778	-95.3%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change
Monthly Pass	0	615	N/A	0	350	N/A	0	104	N/A	-	-	-
Day Pass	0	3,858	N/A	0	2,151	N/A	0	1,037	N/A	-	-	-
Cash	0	4,039	N/A	0	1,096	N/A	0	1,375	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	13,582	210	-98.5%

\*Fare collection was suspended in mid-March 2020 due to COVID-19 safety precautions; fares were reinstated in July 2021

**Table 10. Saturday Total Revenue Hours**

Route	FY21 Q3				FY22 Q3			
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13	4	4	4	12
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	136	82	109	327	109	109	109	327
3 - Portland Road	75	45	60	180	60	60	60	180
4 - State Street	77	47	61	185	61	61	61	183
5 - Center Street	138	82	110	330	110	110	110	330
6 - Mission / Fairview Industrial	105	63	84	252	84	84	84	252
7 - Mission / Hawthorne	73	44	58	175	58	58	58	174
8 - 12th / Liberty via Red Leaf	109	66	87	262	87	87	87	261
9 - Cherry / River Road	77	46	62	185	62	62	62	186
11 - Lancaster / Verda	277	166	222	665	222	222	222	666
13 - Silverton Road	68	41	54	163	54	54	54	162
16 - Wallace Road	43	26	35	104	35	35	35	105
17 - Edgewater / Gerth	135	81	108	324	108	108	108	324
18 - 12th / Liberty via Lone Oak	109	65	87	261	87	87	87	261
19 - Broadway / River Road	133	80	107	320	107	107	107	321
21 - South Commercial	134	81	108	323	107	107	107	321
<i>Cherriots Local Total</i>	<i>1,689</i>	<i>1,015</i>	<i>1,352</i>	<i>4,056</i>	<i>1,351</i>	<i>1,351</i>	<i>1,351</i>	<i>4,053</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	36	22	29	87	29	28	29	86
20X - N. Marion Co. / Salem Express	44	27	36	107	36	36	35	107
30X - Santiam / Salem Express	35	21	28	84	28	28	28	84
40X - Polk County / Salem Express	46	27	37	110	57	55	57	169
<i>Cherriots Regional Express Total</i>	<i>161</i>	<i>97</i>	<i>130</i>	<i>388</i>	<i>150</i>	<i>147</i>	<i>149</i>	<i>446</i>
<b>LIFT</b>								
ADA	239	136	227	602	234	250	256	740
DD53	10	10	14	34	25	16	17	58
<i>Cherriots LIFT Total</i>	<i>249</i>	<i>146</i>	<i>241</i>	<i>636</i>	<i>259</i>	<i>266</i>	<i>273</i>	<i>798</i>

**Table 11. Saturday Average Revenue Hours / Day**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	5	4	4	13	4	4	4	12	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	27.2	20.5	27.3	25.2	27.3	27.3	27.3	27.3	8.3%
3 - Portland Road	15.0	11.3	15.0	13.8	15.0	15.0	15.0	15.0	8.3%
4 - State Street	15.4	11.8	15.3	14.2	15.3	15.3	15.3	15.3	7.2%
5 - Center Street	27.6	20.5	27.5	25.4	27.5	27.5	27.5	27.5	8.3%
6 - Mission / Fairview Industrial	21.0	15.8	21.0	19.4	21.0	21.0	21.0	21.0	8.3%
7 - Mission / Hawthorne	14.6	11.0	14.5	13.5	14.5	14.5	14.5	14.5	7.7%
8 - 12th / Liberty via Red Leaf	21.8	16.5	21.8	20.2	21.8	21.8	21.8	21.8	7.9%
9 - Cherry / River Road	15.4	11.5	15.5	14.2	15.5	15.5	15.5	15.5	8.9%
11 - Lancaster / Verda	55.4	41.5	55.5	51.2	55.5	55.5	55.5	55.5	8.5%
13 - Silverton Road	13.6	10.3	13.5	12.5	13.5	13.5	13.5	13.5	7.7%
16 - Wallace Road	8.6	6.5	8.8	8.0	8.8	8.8	8.8	8.8	9.4%
17 - Edgewater / Gerth	27.0	20.3	27.0	24.9	27.0	27.0	27.0	27.0	8.3%
18 - 12th / Liberty via Lone Oak	21.8	16.3	21.8	20.1	21.8	21.8	21.8	21.8	8.3%
19 - Broadway / River Road	26.6	20.0	26.8	24.6	26.8	26.8	26.8	26.8	8.7%
21 - South Commercial	26.8	20.3	27.0	24.8	26.8	26.8	26.8	26.8	7.7%
<i>Cherriots Local Total</i>	<i>337.8</i>	<i>253.8</i>	<i>338.0</i>	<i>312.0</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>337.8</i>	<i>8.3%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	7.2	5.5	7.3	6.7	7.3	7.0	7.3	7.2	7.1%
20X - N. Marion Co. / Salem Express	8.8	6.8	9.0	8.2	9.0	9.0	8.8	8.9	8.3%
30X - Santiam / Salem Express	7.0	5.3	7.0	6.5	7.0	7.0	7.0	7.0	8.3%
40X - Polk County / Salem Express	9.2	6.8	9.3	8.5	14.3	13.8	14.3	14.1	66.4%
<i>Cherriots Regional Express Total</i>	<i>32.2</i>	<i>24.3</i>	<i>32.5</i>	<i>29.8</i>	<i>37.5</i>	<i>36.8</i>	<i>37.3</i>	<i>37.2</i>	<i>24.5%</i>
<b>LIFT</b>									
ADA	47.8	34.0	56.8	46.3	58.5	62.5	64.0	61.7	33.2%
DD53	2.0	2.5	3.5	2.6	6.3	4.0	4.3	4.8	84.8%
<i>Cherriots LIFT Total</i>	<i>49.8</i>	<i>36.5</i>	<i>60.3</i>	<i>48.9</i>	<i>64.8</i>	<i>66.5</i>	<i>68.3</i>	<i>66.5</i>	<i>35.9%</i>

**Table 12.** Saturday Total Revenue Miles

Route	FY21 Q3				FY22 Q3			
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13	4	4	4	12
<b>LOCAL BUS SERVICE</b>								
2 - Market / Brown	1,808	1,085	1,447	4,340	1,362	1,362	1,362	4,086
3 - Portland Road	876	525	700	2,101	700	700	700	2,100
4 - State Street	754	452	603	1,809	602	602	602	1,806
5 - Center Street	1,560	936	1,248	3,744	1,249	1,249	1,249	3,747
6 - Mission / Fairview Industrial	1,578	947	1,263	3,788	1,274	1,274	1,274	3,822
7 - Mission / Hawthorne	938	563	751	2,252	743	743	743	2,229
8 - 12th / Liberty via Red Leaf	1,482	889	1,185	3,556	1,177	1,177	1,177	3,531
9 - Cherry / River Road	1,133	680	906	2,719	904	904	904	2,712
11 - Lancaster / Verda	3,517	2,110	2,814	8,441	2,803	2,803	2,803	8,409
13 - Silverton Road	647	388	517	1,552	509	509	509	1,527
16 - Wallace Road	574	345	459	1,378	459	459	459	1,377
17 - Edgewater / Gerth	1,038	623	831	2,492	825	825	825	2,475
18 - 12th / Liberty via Lone Oak	1,461	877	1,169	3,507	1,157	1,157	1,157	3,471
19 - Broadway / River Road	1,727	1,036	1,382	4,145	1,388	1,388	1,388	4,164
21 - South Commercial	1,663	998	1,330	3,991	1,302	1,302	1,302	3,906
<i>Cherriots Local Total</i>	<i>20,756</i>	<i>12,454</i>	<i>16,605</i>	<i>49,815</i>	<i>16,454</i>	<i>16,454</i>	<i>16,454</i>	<i>49,362</i>
<b>REGIONAL EXPRESS ROUTES</b>								
10X - Woodburn / Salem Express	771	465	617	1,853	608	603	612	1,823
20X - N. Marion Co. / Salem Express	1,059	640	752	2,451	866	819	815	2,500
30X - Santiam / Salem Express	872	518	684	2,074	666	670	671	2,007
40X - Polk County / Salem Express	1,002	599	826	2,427	1,240	1,227	1,225	3,692
<i>Cherriots Regional Express Total</i>	<i>3,704</i>	<i>2,222</i>	<i>2,879</i>	<i>8,805</i>	<i>3,380</i>	<i>3,319</i>	<i>3,323</i>	<i>10,022</i>
<b>LIFT</b>								
ADA	2,504	1,462	2,489	6,455	2,651	2,804	3,081	8,536
DD53	171	171	202	544	382	281	319	982
<i>Cherriots LIFT Total</i>	<i>2,675</i>	<i>1,633</i>	<i>2,691</i>	<i>6,999</i>	<i>3,033</i>	<i>3,085</i>	<i>3,400</i>	<i>9,518</i>

**Table 13. Saturday Average Revenue Miles / Day**

Route	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
(Service Days)	5	4	4	13	4	4	4	12	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	361.6	271.3	361.8	333.8	340.5	340.5	340.5	340.5	2.0%
3 - Portland Road	175.2	131.3	175.0	161.6	175.0	175.0	175.0	175.0	8.3%
4 - State Street	150.8	113.0	150.8	139.2	150.5	150.5	150.5	150.5	8.2%
5 - Center Street	312.0	234.0	312.0	288.0	312.3	312.3	312.3	312.3	8.4%
6 - Mission / Fairview Industrial	315.6	236.8	315.8	291.4	318.5	318.5	318.5	318.5	9.3%
7 - Mission / Hawthorne	187.6	140.8	187.8	173.2	185.8	185.8	185.8	185.8	7.2%
8 - 12th / Liberty via Red Leaf	296.4	222.3	296.3	273.5	294.3	294.3	294.3	294.3	7.6%
9 - Cherry / River Road	226.6	170.0	226.5	209.2	226.0	226.0	226.0	226.0	8.1%
11 - Lancaster / Verda	703.4	527.5	703.5	649.3	700.8	700.8	700.8	700.8	7.9%
13 - Silvertown Road	129.4	97.0	129.3	119.4	127.3	127.3	127.3	127.3	6.6%
16 - Wallace Road	114.8	86.3	114.8	106.0	114.8	114.8	114.8	114.8	8.3%
17 - Edgewater / Gerth	207.6	155.8	207.8	191.7	206.3	206.3	206.3	206.3	7.6%
18 - 12th / Liberty via Lone Oak	292.2	219.3	292.3	269.8	289.3	289.3	289.3	289.3	7.2%
19 - Broadway / River Road	345.4	259.0	345.5	318.8	347.0	347.0	347.0	347.0	8.8%
21 - South Commercial	332.6	249.5	332.5	307.0	325.5	325.5	325.5	325.5	6.0%
<i>Cherriots Local Total</i>	<i>4,151.2</i>	<i>3,113.5</i>	<i>4,151.3</i>	<i>3,831.9</i>	<i>4,113.5</i>	<i>4,113.5</i>	<i>4,113.5</i>	<i>4,113.5</i>	<i>7.3%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	154.2	116.3	154.3	142.5	152.0	150.8	153.0	151.9	6.6%
20X - N. Marion Co. / Salem Express	211.8	160.0	188.0	188.5	216.5	204.8	203.8	208.3	10.5%
30X - Santiam / Salem Express	174.4	129.5	171.0	159.5	166.5	167.5	167.8	167.3	4.8%
40X - Polk County / Salem Express	200.4	149.8	206.5	186.7	310.0	306.8	306.3	307.7	64.8%
<i>Cherriots Regional Express Total</i>	<i>740.8</i>	<i>555.5</i>	<i>719.8</i>	<i>677.3</i>	<i>845.0</i>	<i>829.8</i>	<i>830.8</i>	<i>835.2</i>	<i>23.3%</i>
<b>LIFT</b>									
ADA	500.8	365.5	622.3	496.5	662.8	701.0	770.3	711.3	43.3%
DD53	34.2	42.8	50.5	41.8	95.5	70.3	79.8	81.8	95.6%
<i>Cherriots LIFT Total</i>	<i>535.0</i>	<i>408.3</i>	<i>672.8</i>	<i>538.4</i>	<i>758.3</i>	<i>771.3</i>	<i>850.0</i>	<i>793.2</i>	<i>47.3%</i>

**Table 14. Saturday Total Boardings**

Route	FY21 Q3				FY22 Q3			
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13	4	4	4	12
<b>LOCAL BUS SERVICE</b>								
<b>2 - Market / Brown</b>	1,719	1,224	1,609	4,552	1,371	1,398	1,489	4,258
<b>3 - Portland Road</b>	828	636	833	2,297	605	652	770	2,027
<b>4 - State Street</b>	813	548	713	2,074	620	765	735	2,120
<b>5 - Center Street</b>	1,614	976	1,455	4,045	1,266	1,238	1,428	3,932
<b>6 - Mission / Fairview Industrial</b>	284	157	238	679	262	246	245	753
<b>7 - Mission / Hawthorne</b>	579	374	417	1,370	365	390	405	1,160
<b>8 - 12th / Liberty via Red Leaf</b>	649	375	653	1,677	644	629	652	1,925
<b>9 - Cherry / River Road</b>	707	416	625	1,748	590	571	645	1,806
<b>11 - Lancaster / Verda</b>	3,613	2,311	3,512	9,436	2,810	3,074	3,199	9,083
<b>13 - Silverton Road</b>	634	410	611	1,655	571	615	639	1,825
<b>16 - Wallace Road</b>	284	224	272	780	265	254	311	830
<b>17 - Edgewater / Gerth</b>	1,023	712	804	2,539	608	669	722	1,999
<b>18 - 12th / Liberty via Lone Oak</b>	599	366	605	1,570	462	494	542	1,498
<b>19 - Broadway / River Road</b>	2,311	1,375	2,106	5,792	1,641	1,614	1,803	5,058
<b>21 - South Commercial</b>	1,949	1,296	1,832	5,077	1,665	1,757	1,884	5,306
<i>Cherriots Local Total</i>	<i>17,606</i>	<i>11,400</i>	<i>16,285</i>	<i>45,291</i>	<i>13,745</i>	<i>14,366</i>	<i>15,469</i>	<i>43,580</i>
<b>REGIONAL EXPRESS ROUTES</b>								
<b>10X - Woodburn / Salem Express</b>	95	49	90	234	77	76	95	248
<b>20X - N. Marion Co. / Salem Express</b>	60	32	56	148	61	48	41	150
<b>30X - Santiam / Salem Express</b>	51	23	39	113	32	26	36	94
<b>40X - Polk County / Salem Express</b>	222	159	246	627	245	248	240	733
<i>Cherriots Regional Express Total</i>	<i>428</i>	<i>263</i>	<i>431</i>	<i>1,122</i>	<i>415</i>	<i>398</i>	<i>412</i>	<i>1,225</i>
<b>LIFT</b>								
<b>ADA</b>	376	233	440	1,049	414	421	452	1,287
<b>DD53</b>	20	15	18	53	34	23	28	85
<i>Cherriots LIFT Total</i>	<i>396</i>	<i>248</i>	<i>458</i>	<i>1,102</i>	<i>448</i>	<i>444</i>	<i>480</i>	<i>1,372</i>

**Table 15. Saturday Average Boardings / Day**

Route (Service Days)	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
	5	4	4	13	4	4	4	12	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	343.8	306.0	402.3	350.2	342.8	349.5	372.3	354.8	1.3%
3 - Portland Road	165.6	159.0	208.3	176.7	151.3	163.0	192.5	168.9	-4.4%
4 - State Street	162.6	137.0	178.3	159.5	155.0	191.3	183.8	176.7	10.7%
5 - Center Street	322.8	244.0	363.8	311.2	316.5	309.5	357.0	327.7	5.3%
6 - Mission / Fairview Industrial	56.8	39.3	59.5	52.2	65.5	61.5	61.3	62.8	20.1%
7 - Mission / Hawthorne	115.8	93.5	104.3	105.4	91.3	97.5	101.3	96.7	-8.3%
8 - 12th / Liberty via Red Leaf	129.8	93.8	163.3	129.0	161.0	157.3	163.0	160.4	24.4%
9 - Cherry / River Road	141.4	104.0	156.3	134.5	147.5	142.8	161.3	150.5	11.9%
11 - Lancaster / Verda	722.6	577.8	878.0	725.8	702.5	768.5	799.8	756.9	4.3%
13 - Silvertown Road	126.8	102.5	152.8	127.3	142.8	153.8	159.8	152.1	19.5%
16 - Wallace Road	56.8	56.0	68.0	60.0	66.3	63.5	77.8	69.2	15.3%
17 - Edgewater / Gerth	204.6	178.0	201.0	195.3	152.0	167.3	180.5	166.6	-14.7%
18 - 12th / Liberty via Lone Oak	119.8	91.5	151.3	120.8	115.5	123.5	135.5	124.8	3.4%
19 - Broadway / River Road	462.2	343.8	526.5	445.5	410.3	403.5	450.8	421.5	-5.4%
21 - South Commercial	389.8	324.0	458.0	390.5	416.3	439.3	471.0	442.2	13.2%
<i>Cherriots Local Total</i>	<i>3,521.2</i>	<i>2,850.0</i>	<i>4,071.3</i>	<i>3,483.9</i>	<i>3,436.3</i>	<i>3,591.5</i>	<i>3,867.3</i>	<i>3,631.7</i>	<i>4.2%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	19.0	12.3	22.5	18.0	19.3	19.0	23.8	20.7	14.8%
20X - N. Marion Co. / Salem Express	12.0	8.0	14.0	11.4	15.3	12.0	10.3	12.5	9.8%
30X - Santiam / Salem Express	10.2	5.8	9.8	8.7	8.0	6.5	9.0	7.8	-9.9%
40X - Polk County / Salem Express	44.4	39.8	61.5	48.2	61.3	62.0	60.0	61.1	26.6%
<i>Cherriots Regional Express Total</i>	<i>85.6</i>	<i>65.8</i>	<i>107.8</i>	<i>86.3</i>	<i>103.8</i>	<i>99.5</i>	<i>103.0</i>	<i>102.1</i>	<i>18.3%</i>
<b>LIFT</b>									
ADA	75.2	58.3	110.0	80.7	103.5	105.3	113.0	107.3	32.9%
DD53	4.0	3.8	4.5	4.1	8.5	5.8	7.0	7.1	73.7%
<i>Cherriots LIFT Total</i>	<i>79.2</i>	<i>62.0</i>	<i>114.5</i>	<i>84.8</i>	<i>112.0</i>	<i>111.0</i>	<i>120.0</i>	<i>114.3</i>	<i>34.9%</i>



**Table 16. Saturday Average Boardings / Revenue Hour**

Route (Service Days)	FY21 Q3				FY22 Q3				Percent Change
	Jan 2021	Feb 2021	Mar 2021	Total	Jan 2022	Feb 2022	Mar 2022	Total	
	5	4	4	13	4	4	4	12	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	12.6	14.9	14.8	13.9	12.6	12.8	13.7	13.0	-6.5%
3 - Portland Road	11.0	14.1	13.9	12.8	10.1	10.9	12.8	11.3	-11.8%
4 - State Street	10.6	11.7	11.7	11.2	10.2	12.5	12.0	11.6	3.3%
5 - Center Street	11.7	11.9	13.2	12.3	11.5	11.3	13.0	11.9	-2.8%
6 - Mission / Fairview Industrial	0.0	2.5	2.8	2.7	3.1	2.9	2.9	3.0	10.9%
7 - Mission / Hawthorne	7.9	8.5	7.2	7.8	6.3	6.7	7.0	6.7	-14.8%
8 - 12th / Liberty via Red Leaf	6.0	8.5	11.3	6.4	7.4	7.2	7.5	7.4	15.2%
9 - Cherry / River Road	9.2	9.0	10.1	9.4	9.5	9.2	10.4	9.7	2.8%
11 - Lancaster / Verda	13.0	13.9	15.8	14.2	12.7	13.8	14.4	13.6	-3.9%
13 - Silverton Road	9.3	10.0	11.3	10.2	10.6	11.4	11.8	11.3	11.0%
16 - Wallace Road	0.0	8.6	7.8	7.5	7.6	7.3	8.9	7.9	5.4%
17 - Edgewater / Gerth	7.6	8.8	7.4	7.8	5.6	6.2	6.7	6.2	-21.3%
18 - 12th / Liberty via Lone Oak	5.5	5.6	7.0	6.0	5.3	5.7	6.2	5.7	-4.6%
19 - Broadway / River Road	17.4	17.2	19.7	18.1	15.3	15.1	16.9	15.8	-12.9%
21 - South Commercial	14.5	16.0	17.0	15.7	15.6	16.4	17.6	16.5	5.2%
<i>Cherriots Local Total</i>	<i>10.4</i>	<i>11.2</i>	<i>12.0</i>	<i>11.2</i>	<i>10.2</i>	<i>10.6</i>	<i>11.5</i>	<i>10.8</i>	<i>-3.7%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	2.6	2.2	3.1	2.7	2.7	2.7	3.3	2.9	7.2%
20X - N. Marion Co. / Salem Express	1.4	1.2	1.6	1.4	1.7	1.3	1.2	1.4	1.4%
30X - Santiam / Salem Express	1.5	1.1	1.4	1.3	1.1	0.9	1.3	1.1	-16.8%
40X - Polk County / Salem Express	4.8	5.9	6.6	5.7	4.3	4.5	4.2	4.3	-23.9%
<i>Cherriots Regional Express Total</i>	<i>2.7</i>	<i>2.7</i>	<i>3.3</i>	<i>2.9</i>	<i>2.8</i>	<i>2.7</i>	<i>2.8</i>	<i>2.7</i>	<i>-5.0%</i>
<b>LIFT</b>									
ADA	1.6	1.7	1.9	1.7	1.8	1.7	1.8	1.7	-0.2%
DD53	2.0	1.5	1.3	1.6	1.4	1.4	1.6	1.5	-6.0%
<i>Cherriots LIFT Total</i>	<i>1.6</i>	<i>1.7</i>	<i>1.9</i>	<i>1.7</i>	<i>1.7</i>	<i>1.7</i>	<i>1.8</i>	<i>1.7</i>	<i>-0.8%</i>

**Table 17.** Saturday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

Route	Revenue Hours		Percent Change	Revenue Miles		Percent Change	Boardings		Percent Change
	FY21	FY22		FY21	FY22		FY21	FY22	
<b>LOCAL BUS SERVICE</b>									
2 - Market / Brown	993	1,008	1.5%	13,171	12,865	-2.3%	12,655	12,622	-0.3%
3 - Portland Road	552	555	0.5%	6,443	6,477	0.5%	5,896	5,915	0.3%
4 - State Street	565	566	0.2%	5,549	5,575	0.5%	6,195	6,106	-1.4%
5 - Center Street	1,002	1,018	1.6%	11,369	11,547	1.6%	11,624	12,315	5.9%
6 - Mission / Fairview Industrial	773	777	0.5%	11,618	11,714	0.8%	1,901	2,209	16.2%
7 - Mission / Hawthorne	536	537	0.2%	6,905	6,860	-0.7%	4,241	3,415	-19.5%
8 - 12th / Liberty via Red Leaf	797	806	1.1%	10,821	10,939	1.1%	5,223	5,869	12.4%
9 - Cherry / River Road	568	572	0.7%	8,339	8,376	0.4%	5,044	4,974	-1.4%
11 - Lancaster / Verda	2,041	2,051	0.5%	25,908	25,994	0.3%	26,148	25,436	-2.7%
13 - Silverton Road	500	501	0.2%	4,766	4,760	-0.1%	4,779	5,015	4.9%
16 - Wallace Road	319	322	0.9%	4,224	4,258	0.8%	2,020	2,610	29.2%
17 - Edgewater / Gerth	984	999	1.5%	7,569	7,667	1.3%	7,121	6,109	-14.2%
18 - 12th / Liberty via Lone Oak	784	805	2.7%	10,520	10,777	2.4%	4,563	4,908	7.6%
19 - Broadway / River Road	983	988	0.5%	12,730	12,800	0.5%	17,255	15,220	-11.8%
21 - South Commercial	991	992	0.1%	12,255	12,219	-0.3%	15,147	15,304	1.0%
<i>Cherriots Local Y-T-D Total</i>	<i>12,388</i>	<i>12,497</i>	<i>0.9%</i>	<i>152,187</i>	<i>152,828</i>	<i>0.4%</i>	<i>129,812</i>	<i>128,027</i>	<i>-1.4%</i>
<b>REGIONAL EXPRESS ROUTES</b>									
10X - Woodburn / Salem Express	269	267	-0.7%	5,641	5,620	-0.4%	554	674	21.7%
20X - N. Marion Co. / Salem Express	322	329	2.2%	7,563	7,946	5.1%	440	407	-7.5%
30X - Santiam / Salem Express	259	259	0.0%	5,898	6,190	5.0%	323	313	-3.1%
40X - Polk County / Salem Express	335	476	42.1%	7,291	10,385	42.4%	1,613	1,815	12.5%
<i>Cherriots Regional Express Y-T-D Total</i>	<i>1,185</i>	<i>1,331</i>	<i>12.3%</i>	<i>26,393</i>	<i>30,141</i>	<i>14.2%</i>	<i>2,930</i>	<i>3,209</i>	<i>9.5%</i>
<b>LIFT</b>									
ADA	1,876	2,127	13.4%	20,408	24,099	18.1%	3,109	3,650	17.4%
DD53	109	178	63.3%	1,499	2,851	90.2%	162	254	56.8%
<i>Cherriots LIFT Y-T-D Total</i>	<i>1,985</i>	<i>2,305</i>	<i>16.1%</i>	<i>21,907</i>	<i>26,950</i>	<i>23.0%</i>	<i>3,271</i>	<i>3,904</i>	<i>19.4%</i>

**Table 18. Saturday Fare Type and Category Usage\***

<b>Cherriots Local</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change
30 Day Pass	0	5,929	N/A	0	7,539	N/A	0	1,341	N/A	-	-	-
Day Pass	0	6,588	N/A	0	5,590	N/A	0	4,827	N/A	-	-	-
Cash	0	1,810	N/A	0	420	N/A	0	485	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	47,418	1,662	-96.5%
<b>Cherriots Regional</b>												
<i>Fare Categories</i>												
<b>Fare Types</b>	<i>Full Fare</i>			<i>Reduced Fare</i>			<i>Youth Fare</i>			<i>Free</i>		
	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change	Q3 2021	Q3 2022	% Change
Monthly Pass	0	71	N/A	0	41	N/A	0	8	N/A	-	-	-
Day Pass	0	203	N/A	0	108	N/A	0	25	N/A	-	-	-
Cash	0	363	N/A	0	73	N/A	0	114	N/A	-	-	-
Free	-	-	-	-	-	-	-	-	-	1,054	34	-96.8%

\*Fare collection was suspended in mid-March 2020 due to COVID-19 safety precautions; fares were reinstated in July of 2021

**Table 19.** Sunday Total Revenue Hours

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	65	52	52	169
<b>3 - Portland Road</b>	65	52	52	169
<b>4 - State Street</b>	67	54	53	174
<b>5 - Center Street</b>	65	52	52	169
<b>7 - Mission / Hawthorne</b>	63	50	50	163
<b>8 - 12th / Liberty via Red Leaf</b>	65	52	52	169
<b>9 - Cherry / River Road</b>	67	54	54	175
<b>11 - Lancaster / Verda</b>	250	200	200	650
<b>13 - Silverton Road</b>	64	51	51	166
<b>17 - Edgewater / Gerth</b>	65	52	52	169
<b>19 - Broadway / River Road</b>	64	51	52	167
<b>21 - South Commercial</b>	64	51	52	167
<i>Cherritots Local Total</i>	964	771	772	2,507
<b>LIFT</b>				
<b>ADA</b>	111	123	130	364
<b>DD53</b>	2	5	11	18
<i>Cherriots LIFT Total</i>	113	128	141	382

**Table 20.** Sunday Average Revenue Hours / Day

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
2 - Market / Brown	13.0	13.0	13.0	13.0
3 - Portland Road	13.0	13.0	13.0	13.0
4 - State Street	13.4	13.5	13.3	13.4
5 - Center Street	13.0	13.0	13.0	13.0
7 - Mission / Hawthorne	12.6	12.5	12.5	12.5
8 - 12th / Liberty via Red Leaf	13.0	13.0	13.0	13.0
9 - Cherry / River Road	13.4	13.5	13.5	13.5
11 - Lancaster / Verda	50.0	50.0	50.0	50.0
13 - Silverton Road	12.8	12.8	12.8	12.8
17 - Edgewater / Gerth	13.0	13.0	13.0	13.0
19 - Broadway / River Road	12.8	12.8	13.0	12.8
21 - South Commercial	12.8	12.8	13.0	12.8
<i>Cherriots Local Total</i>	<i>192.8</i>	<i>192.8</i>	<i>193.0</i>	<i>192.8</i>
<b>LIFT</b>				
ADA	22.2	30.8	32.5	28.0
DD53	0.4	1.3	2.8	1.4
<i>Cherriots LIFT Total</i>	<i>22.6</i>	<i>32.0</i>	<i>35.3</i>	<i>29.4</i>

**Table 21.** Sunday Total Revenue Miles

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	805	644	644	2,093
<b>3 - Portland Road</b>	758	606	606	1,970
<b>4 - State Street</b>	656	525	525	1,706
<b>5 - Center Street</b>	739	592	591	1,922
<b>7 - Mission / Hawthorne</b>	801	641	641	2,083
<b>8 - 12th / Liberty via Red Leaf</b>	826	661	661	2,148
<b>9 - Cherry / River Road</b>	985	788	788	2,561
<b>11 - Lancaster / Verda</b>	3,086	2,469	2,469	8,024
<b>13 - Silverton Road</b>	591	473	473	1,537
<b>17 - Edgewater / Gerth</b>	497	397	397	1,291
<b>19 - Broadway / River Road</b>	835	668	668	2,171
<b>21 - South Commercial</b>	784	627	627	2,038
<i>Cherriots Local Total</i>	<i>11,363</i>	<i>9,091</i>	<i>9,090</i>	<i>29,544</i>
<b>LIFT</b>				
<b>ADA</b>	1,172	1,338	1,295	3,805
<b>DD53</b>	38	71	145	254
<i>Cherriots LIFT Total</i>	<i>1,210</i>	<i>1,409</i>	<i>1,440</i>	<i>4,059</i>

**Table 22.** Sunday Average Revenue Miles / Day

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	161.0	161.0	161.0	161.0
<b>3 - Portland Road</b>	151.6	151.5	151.5	151.5
<b>4 - State Street</b>	131.2	131.3	131.3	131.2
<b>5 - Center Street</b>	147.8	148.0	147.8	147.8
<b>7 - Mission / Hawthorne</b>	160.2	160.3	160.3	160.2
<b>8 - 12th / Liberty via Red Leaf</b>	165.2	165.3	165.3	165.2
<b>9 - Cherry / River Road</b>	197.0	197.0	197.0	197.0
<b>11 - Lancaster / Verda</b>	617.2	617.3	617.3	617.2
<b>13 - Silverton Road</b>	118.2	118.3	118.3	118.2
<b>17 - Edgewater / Gerth</b>	99.4	99.3	99.3	99.3
<b>19 - Broadway / River Road</b>	167.0	167.0	167.0	167.0
<b>21 - South Commercial</b>	156.8	156.8	156.8	156.8
<i>Cherriots Local Total</i>	<i>2,272.6</i>	<i>2,272.8</i>	<i>2,272.5</i>	<i>2,272.6</i>
<b>LIFT</b>				
<b>ADA</b>	234.4	334.5	323.8	292.7
<b>DD53</b>	7.6	17.8	36.3	19.5
<i>Cherriots LIFT Total</i>	<i>242.0</i>	<i>352.3</i>	<i>360.0</i>	<i>312.2</i>

**Table 23.** Sunday Total Boardings

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	788	685	697	2,170
<b>3 - Portland Road</b>	521	419	435	1,375
<b>4 - State Street</b>	496	478	486	1,460
<b>5 - Center Street</b>	644	522	550	1,716
<b>7 - Mission / Hawthorne</b>	275	276	254	805
<b>8 - 12th / Liberty via Red Leaf</b>	488	432	420	1,340
<b>9 - Cherry / River Road</b>	532	548	454	1,534
<b>11 - Lancaster / Verda</b>	2,048	1,852	1,815	5,715
<b>13 - Silverton Road</b>	451	385	461	1,297
<b>17 - Edgewater / Gerth</b>	301	362	307	970
<b>19 - Broadway / River Road</b>	786	694	693	2,173
<b>21 - South Commercial</b>	846	816	809	2,471
<i>Cherriots Local Total</i>	<i>8,176</i>	<i>7,469</i>	<i>7,381</i>	<i>23,026</i>
<b>LIFT</b>				
<b>ADA</b>	171	214	221	606
<b>DD53</b>	4	6	12	22
<i>Cherriots LIFT Total</i>	<i>175</i>	<i>220</i>	<i>233</i>	<i>628</i>



**Table 24.** Sunday Average Boardings / Day

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	157.6	171.3	174.3	166.9
<b>3 - Portland Road</b>	104.2	104.8	108.8	105.8
<b>4 - State Street</b>	99.2	119.5	121.5	112.3
<b>5 - Center Street</b>	128.8	130.5	137.5	132.0
<b>7 - Mission / Hawthorne</b>	55.0	69.0	63.5	61.9
<b>8 - 12th / Liberty via Red Leaf</b>	97.6	108.0	105.0	103.1
<b>9 - Cherry / River Road</b>	106.4	137.0	113.5	118.0
<b>11 - Lancaster / Verda</b>	409.6	463.0	453.8	439.6
<b>13 - Silverton Road</b>	90.2	96.3	115.3	99.8
<b>17 - Edgewater / Gerth</b>	60.2	90.5	76.8	74.6
<b>19 - Broadway / River Road</b>	157.2	173.5	173.3	167.2
<b>21 - South Commercial</b>	169.2	204.0	202.3	190.1
<i>Cherriots Local Total</i>	<i>1,635.2</i>	<i>1,867.3</i>	<i>1,845.3</i>	<i>1,771.2</i>
<b>LIFT</b>				
<b>ADA</b>	34.2	53.5	55.3	46.6
<b>DD53</b>	0.8	1.5	3.0	1.7
<i>Cherriots LIFT Total</i>	<i>35.0</i>	<i>55.0</i>	<i>58.3</i>	<i>48.3</i>

**Table 25.** Sunday Average Boardings / Revenue Hour

Route	FY22 Q3			
	Jan 2022	Feb 2022	Mar 2022	Total
(Service Days)	5	4	4	13
<b>LOCAL BUS SERVICE</b>				
<b>2 - Market / Brown</b>	12.1	13.2	13.4	12.8
<b>3 - Portland Road</b>	8.0	8.1	8.4	8.1
<b>4 - State Street</b>	7.4	8.9	9.2	8.4
<b>5 - Center Street</b>	9.9	10.0	10.6	10.2
<b>7 - Mission / Hawthorne</b>	4.4	5.5	5.1	4.9
<b>8 - 12th / Liberty via Red Leaf</b>	7.5	8.3	8.1	7.9
<b>9 - Cherry / River Road</b>	7.9	10.1	8.4	8.8
<b>11 - Lancaster / Verda</b>	8.2	9.3	9.1	8.8
<b>13 - Silverton Road</b>	7.0	7.5	9.0	7.8
<b>17 - Edgewater / Gerth</b>	4.6	7.0	5.9	5.7
<b>19 - Broadway / River Road</b>	12.3	13.6	13.3	13.0
<b>21 - South Commercial</b>	13.2	16.0	15.6	14.8
<i>Cherriots Local Total</i>	8.5	9.7	9.6	9.2
<b>LIFT</b>				
<b>ADA</b>	1.5	1.7	1.7	1.7
<b>DD53</b>	4.0	6.0	1.1	1.2
<i>Cherriots LIFT Total</i>	1.5	1.7	1.7	1.6

**Table 26.** Sunday Year-To-Date Total Revenue Hours, Revenue Miles, and Boardings

Route	Revenue Hours	Revenue Miles	Boardings
	FY22	FY22	FY22
<b>LOCAL BUS SERVICE</b>			
<b>2 - Market / Brown</b>	390	4,868	4,422
<b>3 - Portland Road</b>	390	4,550	2,809
<b>4 - State Street</b>	402	3,941	2,952
<b>5 - Center Street</b>	390	4,434	4,110
<b>7 - Mission / Hawthorne</b>	376	4,797	1,596
<b>8 - 12th / Liberty via Red Leaf</b>	390	4,974	2,882
<b>9 - Cherry / River Road</b>	403	5,919	3,027
<b>11 - Lancaster / Verda</b>	1,500	18,555	11,162
<b>13 - Silverton Road</b>	383	3,577	2,422
<b>17 - Edgewater / Gerth</b>	390	2,991	2,258
<b>19 - Broadway / River Road</b>	386	4,999	4,435
<b>21 - South Commercial</b>	386	4,760	5,210
<i>Cherriots Local Y-T-D Total</i>	<i>5,786</i>	<i>68,365</i>	<i>47,285</i>
<b>LIFT</b>			
<b>ADA</b>	884	9,485	1,451
<b>DD53</b>	23	331	28
<i>Cherriots LIFT Y-T-D Total</i>	<i>907</i>	<i>9,816</i>	<i>1,479</i>

<b>Table 27.</b> Sunday Fare Type and Category Usage				
<b>Cherriots Local</b>	<i>Fare Categories</i>			
	<i>Full Fare</i>	<i>Reduced Fare</i>	<i>Youth Fare</i>	<i>Free</i>
<b>Fare Types</b>	Q3 2022	Q3 2022	Q3 2022	Q3 2022
30 Day Pass	3,947	4,060	800	-
Day Pass	3,419	2,950	3,368	-
Cash	1,210	219	330	-
Free	-	-	-	842

**Table 28. Rides / Revenue Hour Comparison**

<b>LOCAL WEEKDAY</b>				<b>REGIONAL/LOCAL EXPRESS WEEKDAY</b>			<b>DEMAND-RESPONSE WEEKDAY</b>				
		<b>Route</b>	<b>FY21 Q3</b>	<b>FY22 Q3</b>		<b>FY21 Q3</b>	<b>FY22 Q3</b>		<b>FY21 Q3</b>	<b>FY22 Q3</b>	
1	Corridor Routes	<b>Route 21</b>	12.7	16.1					<b>LIFT ADA</b>	1.6	1.9
1	Corridor Routes	<b>Route 3</b>	10.9	14.1					<b>LIFT DD53</b>	1.5	1.7
1	Corridor Routes	<b>Route 19</b>	12.2	13.8	<b>Route 40X</b>	5.2	5.7		<b>Shop and Ride Dial-a-Ride</b>	1.4	1.5
1	Corridor Routes	<b>Route 11</b>	11.3	13.4	<b>Route 10X</b>	2.4	3		<b>Shop and Ride Shopper Shuttle</b>	0	0
1	Corridor Routes	<b>Route 2</b>	10.1	13.4	<b>Route 50X</b>	1.5	2				
1	Corridor Routes	<b>Route 4</b>	10.0	13	<b>Route 20X</b>	2.0	1.9				
1	Corridor Routes	<b>Route 5</b>	9.3	12	<b>Route 30X</b>	2.5	1.9				
1	Corridor Routes	<b>Route 8</b>	8.9	11.5	<b>Route 1X</b>	2.0	1.7				
1	Corridor Routes	<b>Route 13</b>	7.3	9.9							
1	Corridor Routes	<b>Route 17</b>	7.2	9.6							
1	Corridor Routes	<b>Route 18</b>	8.1	9.5							
1	Corridor Routes	<b>Route 9</b>	8.6	9.5							
2	Coverage Routes	<b>Route 16</b>	8.2	10.2							
2	Coverage Routes	<b>Route 23</b>	3.8	8.1							
2	Coverage Routes	<b>Route 7</b>	7.7	7.5							
2	Coverage Routes	<b>Route 14</b>	3.5	5.6							
2	Coverage Routes	<b>Route 6</b>	4.3	5.1							
2	Coverage Routes	<b>Route 12</b>	2.4	3.6							
2	Coverage Routes	<b>Route 26</b>	1.7	2.6							
2	Coverage Routes	<b>Route 27</b>	2.1	2.6							

<b>LOCAL SATURDAY</b>				
		<b>Route</b>	<b>FY21 Q3</b>	<b>FY22 Q3</b>
1	Corridor Routes	<b>Route 21</b>	15.7	16.5
1	Corridor Routes	<b>Route 19</b>	18.1	15.8
1	Corridor Routes	<b>Route 11</b>	14.2	13.6
1	Corridor Routes	<b>Route 2</b>	13.9	13
1	Corridor Routes	<b>Route 5</b>	12.3	11.9
1	Corridor Routes	<b>Route 4</b>	11.2	11.6
1	Corridor Routes	<b>Route 13</b>	10.2	11.3
1	Corridor Routes	<b>Route 3</b>	12.8	11.3
1	Corridor Routes	<b>Route 9</b>	9.4	9.7
1	Corridor Routes	<b>Route 8</b>	6.4	7.4
1	Corridor Routes	<b>Route 17</b>	7.8	6.2
1	Corridor Routes	<b>Route 18</b>	6.0	5.7
2	Coverage Routes	<b>Route 16</b>	7.5	7.9
2	Coverage Routes	<b>Route 7</b>	7.8	6.7
2	Coverage Routes	<b>Route 6</b>	2.7	3

<b>REGIONAL EXPRESS SATURDAY</b>		
	<b>FY21 Q3</b>	<b>FY22 Q3</b>
<b>Route 40X</b>	5.7	4.3
<b>Route 10X</b>	2.7	2.9
<b>Route 20X</b>	1.4	1.4
<b>Route 30X</b>	1.3	1.1

<b>DEMAND-RESPONSE SATURDAY</b>		
	<b>FY21 Q3</b>	<b>FY22 Q3</b>
<b>LIFT ADA</b>	1.7	1.7
<b>LIFT DD53</b>	1.6	1.5

<b>LOCAL SUNDAY</b>				
		<b>Route</b>	<b>FY21 Q3</b>	<b>FY22 Q3</b>
1	Corridor Routes	<b>Route 21</b>	0.0	14.8
1	Corridor Routes	<b>Route 19</b>	0.0	13
1	Corridor Routes	<b>Route 2</b>	0.0	12.8
1	Corridor Routes	<b>Route 5</b>	0.0	10.2
1	Corridor Routes	<b>Route 11</b>	0.0	8.8
1	Corridor Routes	<b>Route 9</b>	0.0	8.8
1	Corridor Routes	<b>Route 4</b>	0.0	8.4
1	Corridor Routes	<b>Route 3</b>	0.0	8.1
1	Corridor Routes	<b>Route 8</b>	0.0	7.9
1	Corridor Routes	<b>Route 13</b>	0.0	7.8
1	Corridor Routes	<b>Route 17</b>	0.0	5.7
2	Coverage Routes	<b>Route 7</b>	0.0	4.9

<b>DEMAND-RESPONSE SUNDAY</b>		
	<b>FY21 Q3</b>	<b>FY22 Q3</b>
<b>LIFT ADA</b>	0	1.7
<b>LIFT DD53</b>	0	1.2





**To:** Board of Directors

**From:** Kiki Dohman, Transportation Options Coordinator  
Patricia Feeny, Director of Communication

**Thru:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Cherriots Transportation Options Program – FY 2022 – Q3 report

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**ISSUE**

The third quarter report of the FY 2021-2022 Cherriots Transportation Options Program.

**BACKGROUND AND FINDINGS**

The activities, goals, and metrics of the Cherriots Transportation Options Program are structured around the Oregon Department of Transportation’s 2021-2022 approved work plan, which details specific goals and activities to be accomplished during the year.

**FINANCIAL IMPACT**

None

**RECOMMENDATION**

None

**PROPOSED MOTION**

Information only

**GOAL: AWARENESS AND UNDERSTANDING**

**Community Outreach**

During this quarter, staff engaged with the community by supporting and promoting activities, including vanpool formation, biking, walking, teleworking, and the use of the *Get There Oregon* tool.

Staff presented Cherriots updates at 24 Service Integration Team meetings and 11 chamber greeters/meetings.

Staff also attended four board and commission meetings, one active transportation network meeting, one Safe Routes to School meeting, and one statewide transportation options meeting.

**Employer Outreach**

In addition to newsletters and email communication, staff worked with the Employee Transportation Coordinator (ETC) network as their respective workforce started to return to the office. Staff connected with 12 employers and discussed commute planning tools and ways to promote transportation options to employees. The commuting landscape has changed dramatically, and program staff will be looking at ways they can best serve and support the current ETCs and recruit new ETCs going forward.

Staff assisted ODOT with conducting an online survey to human resource professionals in Oregon. The purpose of the survey was to assess awareness of and attitudes toward employee commutes and commute solutions, identify what may motivate human resource professionals to support related benefits and programs, and to assess perceptions of the value of and interest in employee commute solutions support and resources. Staff helped build an email list of human resource professionals representing private and public sector employers. The survey was promoted through e-newsletters, social media channels and direct emails. Staff will present survey findings in the fourth quarter report.

**Updating Collateral**

Staff is updating all of the program materials, including an employee 'leave behind' (flyer) that clearly highlights all of the employer services the District offers – individual commute planning, vanpool formation, commuter connection meetings, onsite promotional events, emergency ride home, Group Pass Program (GPP), and Employee Transportation Coordinator training.



Once collateral is completed, staff will distribute at outreach meetings and community events.

**GOAL: EXPANDED MARKETS**

*Get There Oregon* quarterly activity (self-reported)

Total statewide users	11,142	Carpool trips	80
Total regional users	1,609	Telework trips	460
New users	70	Walking trips	101
Bike trips	160		
Bus trips	137		

**Group Pass Program**

As employers strategize and plan for their employees to return to the office, several have reached out to the Transportation Options (TO) staff and inquired about providing commuter benefits. Staff continue to promote the Group Pass Program (GPP) as a viable solution to parking shortages, meeting sustainability goals, and employee retention.

With the anticipation of their workforce returning to the office in May, the Department of Land Conservation and Development (DLCD) has renewed its GPP contract agreement. This brings the total to three organizations participating in the program.

**Vanpool**

*Overall Program*

Cherriots currently supports and subsidizes 24 vanpools traveling in Polk, Marion, and Yamhill counties. Staff has been working closely with the vendor, Commute with Enterprise, to promote vanpooling and meet with organizations throughout the Mid-Willamette Valley.

*What's New?*

The vanpool program at Meduri Farms in Dallas, Oregon, initially launched nine vans in November 2021. Two vans have been added since the initial launch, bringing the total number to 11 vanpools. The Cherriots Transportation Options program provides a subsidy for each van in Meduri’s vanpool program. The total lease amount varies and is based on distance traveled and vehicle size. The Cherriots provided subsidy covers 30.7 percent of the rate, while Meduri covers the difference.

With 11 active vanpools traveling to Meduri Farm’s worksite in Dallas, 64 employees are benefiting from the program. Six vans operate during the day shift and five vans run during the swing shift. In the past four months, employees have saved 180 thousand

commuter miles. After a quarterly meeting with Meduri on March 15, a goal was set to launch four more vans by the end of August 2022.

Starting locations for pick up are spread across Marion and Polk counties, including north Salem, east Salem, Keizer, Monmouth, and Independence. The following zip codes represent where the employees live: 97303, 97301, 97305, 97361, 97351, and 97301.

#### *Vanpool Presentation*

Staff is currently collaborating with colleagues and creating a 90-minute session for the 2022 Association for Commuter Transportation International Conference on how vanpool is a viable and equitable commute option.

### **GOAL: SAFETY**

#### *Cherriots Travel Tools*

Staff started work on a Cherriots Travel Tools video contracting with Skyline Video. The focus of the video is to showcase the trip planning process and the Travel Training program. Filming will take place in the summer months.

### **PROGRAM WORK AND ACTIVITIES**

#### **Virtual conferences and webinars**

Staff attended the Statewide Transportation Options Group of Oregon quarterly meeting held virtually in March.

Part of the program's success depends on ongoing participation in community and industry groups where staff can make valuable connections and learn best practices.

- ACT National Diversity, Equity and Inclusion Committee -- Chair
- ACT National Professional Development Committee -- Vice Chair
- Chehalem Valley Chamber of Commerce
- McMinnville Chamber of Commerce
- Monmouth/Independence Chamber of Commerce
- Polk County Leadership Breakfast
- Safe Routes To School – Steering Committee
- Salem Chamber of Commerce
- Salem Bike Club – Education and Community Outreach Committee
- Salem for Refugees – Transportation Action Committee
- Salem-Keizer Active Transportation Networking Group
- SEDCOR
- Statewide TDM quarterly meetings
- Transportation Options Group of Oregon – Board members
- Valley VanPool Partnership
- Willamette University Sustainability Networking Group



# BOARD MEETING MEMO

Agenda Item H.3

**To:** Board of Directors  
**From:** Denise LaRue, Chief Financial Officer  
**Thru:** Allan Pollock, General Manager  
**Date:** May 26, 2022  
**Subject:** FY2022 Third Quarter Finance Report

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## ISSUE

Shall the Board receive the Third Quarter Finance Report for FY2021-22?

## BACKGROUND AND FINDINGS

The Board adopts a Budget for the District on an annual basis. The Budget is a plan that contains District resources and requirements.

The quarterly Finance Report provides information about how that plan is being implemented and includes statements for the General Fund, Special Transportation Fund, and Capital Project Fund. The Finance Report also includes budget to actual on a non-GAAP basis that shows by fund the legal appropriations by category with actual amounts and variances.

### **General Fund Revenues:**

*Passenger Fares* are currently at 120% of the annual budget.

*Federal Funding* is currently at 1% of the annual budget. However, we have recently submitted and received a federal drawdown for CCRSSA funds of \$13.4 million dollars.

The District has received 106% of the annual budget for *Property Taxes*. There will only be a very small amount collected in the 4<sup>th</sup> quarter of this fiscal year.

*Interest on Investments* is less than budget for the third quarter. Interest rates have decreased, but will fluctuate throughout the year.

**General Fund Expenditures:**

The *Total Operating Expenditures* of the General Fund are under budget at 65% of total annual budget. All divisions in the General Fund are at or below the anticipated 75% of total budget, ranging from 52% to 75% of annual budget expended. Many divisions have had vacant positions and also there has been very little travel to date due to COVID-19.

**Transportation Program Fund Revenues:**

*Passenger Fares* at 101% of the annual budget.

*Federal Funds* are below budget but we have received the federal drawdown revenues in the 4<sup>th</sup> quarter of this fiscal year.

*Transfers from Other Funds* are all recognized at the end of the fiscal year.

**Transportation Fund Expenditures:**

The *Total Transportation Programs Fund* expenditures are at 52% of the annual budget. All divisions are in line with spending less than 75% of the annual budgeted amount.

**Capital Project Fund Revenues:**

*Total Capital Revenues* in the Capital Project Fund are at 3% of total budget through the third quarter. We have some very large projects in process right now, and we also are experiencing supply chain challenges. The Miscellaneous Revenues consist of reimbursement from the City of Keizer for the KTC Signalization Project.

**Capital Project Fund Expenditures:**

Overall the *Capital Project Fund* expenditures are 10% of the annual approved budget. Some of the larger projects that have had expenditures are South Salem Transit Center, Bus Stops and Shelters, Regional Revenue Vehicles, and Air Purifiers. Our very large projects that have been budgeted take time to complete and then submit for reimbursement.

**FINANCIAL IMPACT**

None. For informational purposes only.

**RECOMMENDATION**

Staff recommends that the Board receive and file this Third Quarter Financial Report for FY2021-22.

**PROPOSED MOTION**

**None.**

**Salem Area Mass Transit District  
Fiscal Year 2021-22 Financial Report**

**General Fund Revenues/Resources and  
Expenses/Requirements Summary**

			FY2021-22 Adopted and Amended	% of		
	Actual	YTD Budget @ 3/31/22	Budget	Budget		
1	<u>Operating Revenues/Resources</u>				1	
2	Passenger Fares	1,134,540	\$ 711,792	\$ 949,046	120%	2
3	Federal Funding	105,765	14,889,816	19,853,085	1%	3
4	STIF Formula	4,483,530	3,925,620	5,234,159	86%	4
5	Advertising	69,736	90,000	120,000	58%	5
6	Miscellaneous	432,068	326,538	435,365	99%	6
7	Property Taxes	13,750,298	9,768,114	13,024,148	106%	7
8	Oregon State In-Lieu	6,209,634	5,556,123	7,408,167	84%	8
9	Interest on Investments	119,570	166,707	222,280	54%	9
10	Renewable Gas Credits	145,970	164,997	220,000	66%	10
11	<b>Operating Revenues/Resources Total</b>	<b>26,451,111</b>	<b>\$ 35,599,707</b>	<b>\$ 47,466,250</b>	<b>56%</b>	11
12	<u>Operating Expenses/Requirements</u>				12	
13	General Manager/Board/Strategic Init.	\$ 632,702	\$ 777,189	\$ 1,036,252	61%	13
14	Administration	606,421	696,779	929,039	65%	14
15	Finance	1,142,292	1,348,278	1,797,704	64%	15
16	Marketing & Communications	1,195,000	1,711,241	2,281,654	52%	16
17	Operations	16,741,712	18,855,438	25,140,584	67%	17
18	Deputy General Manager	1,510,961	1,998,929	2,665,239	57%	18
19	Technology and Program Management	1,371,474	1,645,681	2,194,241	63%	19
20	Unallocated General Administration	937,358	939,319	1,252,425	75%	20
21	<b>Operating Expenses/Requirements Total</b>	<b>\$ 24,137,920</b>	<b>\$ 27,972,854</b>	<b>\$ 37,297,138</b>	<b>65%</b>	21

**Salem Area Mass Transit District  
Fiscal Year 2021-22 Financial Report**

<b>Transportation Programs Fund Revenues/Resources and Expenses/Requirements Summary</b>		<b>Actual</b>	<b>FY2021-22 Adopted</b>		<b>% of Budget</b>	
			<b>YTD Budget @ 3/31/22</b>	<b>and Amended Budget</b>		
1	<u>Transportation Fund Revenues/Resources</u>					1
2	Passenger Fares	\$ 236,972	\$ 175,176	\$ 233,584	101%	2
3	Federal Funds	680,518	1,841,031	2,454,701	28%	3
4	State Funds	555,870	413,802	551,735	101%	4
5	Rideshare Grant	46,776	162,126	216,172	22%	5
6	TDM Grant	137,383	240,417	320,556	43%	6
7	DD53 Revenues	190,355	660,879	881,175	22%	7
8	STF Pass Through Funds	192,486	192,483	256,648	75%	8
10	STIF Formula Pass Through Funds	353,455	344,997	460,000	77%	10
11	STIF Formula	1,385,819	1,144,622	1,525,927	91%	11
13	Interest on Investments	4,371	4,122	5,500	79%	13
12	In kind match	-	38,869	38,869	0%	12
13	Transfers from Other Funds	-	3,725,429	4,967,238	0%	13
14	<b>Transportation Fund Revenues/Resources Total</b>	<b>\$ 3,784,005</b>	<b>\$ 8,943,953</b>	<b>\$ 11,912,105</b>	<b>32%</b>	14
15	<u>Transportation Fund Expenses/Requirements</u>					15
16	Communication	\$ 256,922	\$ 432,355	\$ 576,431	45%	16
17	Operations	4,835,577	6,836,220	9,114,815	53%	17
18	GM/Board/SIPM	279,534	538,983	718,648	39%	18
19	<b>Transportation Fund Expenses/Requirements Total</b>	<b>\$ 5,372,033</b>	<b>\$ 7,807,558</b>	<b>\$ 10,409,894</b>	<b>52%</b>	19

**Salem Area Mass Transit District  
Fiscal Year 2021-22 Financial Report**

<b>Capital Project Fund Revenues/Resources and Expenses/Requirements Summary</b>	<b>Actual</b>	<b>YTD Budget @ 3/31/22</b>	<b>FY2021-22 Adopted and Amended Budget</b>	<b>% of Budget</b>	
Capital Revenues/Resources					1
Federal Funding	\$ 418,816	\$ 9,840,801	\$ 13,121,068	3%	2
State STIF Funds	-	1,255,519	1,674,025	0%	3
Miscellaneous	189,093	201,510	268,682	70%	4
Transfers from Other Funds	-	2,447,283	3,263,044	0%	5
<b>Capital Revenues/Resources Total</b>	<b>\$ 607,909</b>	<b>\$ 13,745,113</b>	<b>\$ 18,326,819</b>	<b>3%</b>	6

<b>Capital Expenses/Requirements Summary by Division</b>					
Finance	\$ 17,213	\$ 375,000	\$ 500,000	3%	17
Technology & Program Management	598,557	3,088,073	4,117,431	15%	18
Operations	1,182,317	10,530,529	14,040,705	8%	19
<b>Capital Expenses/Requirements Total</b>	<b>\$ 1,798,087</b>	<b>\$ 13,993,602</b>	<b>\$ 18,658,136</b>	<b>10%</b>	20

Finance	3%	
Technology and Program Management	15%	
Operations	8%	







**To:** Board of Directors

**From:** Allan Pollock, General Manager

**Date:** May 26, 2022

**Subject:** Board Member Committee Report

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**ISSUE**

Shall the Board report on their activities and committee assignments as representatives of Salem Area Mass Transit District?

**BACKGROUND AND FINDINGS**

Board members are appointed to local, regional, or national committees. Board members also present testimony at public hearings on specific issues as the need arises on behalf of SAMTD. Board members may take this opportunity to report committee updates or on any meetings or items of note relating to District business.

Subdistrict 1 Director Nguyen	Diversity, Equity, and Inclusion Committee West Salem Business Association
Subdistrict 2 Director Navarro	Keizer Chamber of Commerce Forum Keizer Chamber Government Affairs Committee State Transportation Improvement Fund Advisory Committee
Subdistrict 3 Director Carney	Salem-Keizer Area Transportation Study (SKATS)
Subdistrict 4 Director Hinojos Pressey	Citizens Advisory Committee
Subdistrict 5 President Davidson	Mid-Willamette Valley Council of Governments (MWVCOG) Mid-Willamette Area Commission on Transportation (MWACT) Salem Chamber Public Policy Committee
Subdistrict 6 Director Duncan	SEDCOR
Subdistrict 7 VACANT	