

Salem Area Mass Transit District

BUDGET CALENDAR

Fiscal Year 2018-2019

Day	Date	Time	Responsible	Activity
Thursday	October 26, 2017	6:30 PM	Finance	Board adopts FY 2018-2019 Budget Calendar (for FY 2018-2019 Budget)
Mon - Fri	Week of April 9, 2018		Finance	Publish First Notice of Budget Committee Meeting (10-30 Days)
Mon - Fri	Week of April 16, 2018		Finance	Publish Second Notice of Budget Committee Meeting (5-30 Days)
Friday	April 27, 2018		Executive Team	Executive Team approves draft for Budget Committee consideration
Thursday	May 3, 2018	6:00 PM	Finance	Budget Committee Orientation
Thursday	May 10, 2018	6:00 PM	Executive Team	First Budget Committee Meeting - Election of Officers & Budget Message
Thursday	May 17, 2018	6:00 PM	Finance	Second Budget Committee meeting - Deliberation & Approval
Thursday	May 31, 2018	6:00 PM	Finance	Third Budget Committee Meeting - Deliberation & Approval (if necessary)
Mon - Fri	Week of June 4, 2018		Finance	Publish Budget Summary and Notice of Budget Hearing (5-30 Days)
Thursday	June 21, 2018	6:30 PM	Budget Committee	Board holds Budget Hearing
Thursday	June 21, 2018	6:30 PM	Board	Board adopts 2018/2019 Budget, makes appropriation and levies taxes
Friday	July 13, 2018		Finance	Adopted budget and levy certification form due to County Assessors (July 15, 2018)