



Salem Area Mass Transit District
Board of Directors Special Meeting
October 10, 2024

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Adopt Resolution No. 2024-03, approving the list of projects and funding amounts of the 2025-2027 STIF Discretionary projects, as recommended by the STIFAC, and direct the General Manager to submit the Qualified Entity STIF Discretionary funding recommendation to ODOT in accordance with the recommendation by October 22, 2024.....	2-3
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Salem Area Mass Transit District
Board of Directors Special Meeting Minutes

Senator Hearing Room: 555 Court St. NE, Salem, Oregon 97301

October 10, 2024

Full Video of Board Meeting can be accessed at: https://www.youtube.com/playlist?list=PLSUQ1gg6M78XRjv71iiYD_YiUu7ABEx92

Attendees:

Board: President Maria Hinojos Pressey, Directors Joaquín Lara Midkiff, Ramiro Navarro Jr., Sadie Carney, Ian Davidson, Sara Duncan, and Bill Holmstrom.

Staff: General Manager Allan Pollock, DGM David Trimble, CFO Denise LaRue, CELRO Jaél Rose, CCO Patricia Feeny, CPDO Shofi Ull Azum, COO Tom Dietz, Capital and Project Control Manager Melissa Kidd Grant and Project Coordinator Matt Marquez, and Executive Assistant Kirra Pressey.

Guest: Avail Technologies Chief Technology Officer Rick Spangler and Avail Technologies Senior Program Manager Vic Kumar

I. CALL TO ORDER

A. Attendance

President Hinojos Pressey called the meeting to order at 6: 02 p.m.

B. Safety Moment

GM Pollock presented the safety moment, emphasizing general office safety practices, including being aware of one’s surroundings, not leaving belongings unguarded, using stairs carefully without skipping steps, avoiding working alone, and reporting unsafe situations immediately.

II. PUBLIC COMMENT - None

III. ACTION ITEMS

A. Approve STIF Discretionary Applications

Presenter: CPDO Ull Azum

Staff Report: Addendum A

The Statewide Transportation Improvement Fund (STIF) program, established by House Bill 2017, provides dedicated funding every two years to enhance public transportation in Oregon. The STIF Discretionary fund, which constitutes 5% of all STIF funding, offers a flexible source for capital projects, requiring a 20% local match. The Oregon Department of Transportation (ODOT) opened the solicitation for STIF Discretionary funding on July 11, 2024, with applications due by September 5, 2024. On September 25, 2024, ODOT shared eligible projects with the Salem Area Mass Transit District (District) for Marion and Polk Counties. The STIF Advisory Committee (STIFAC) convened on September 27, 2024, to review two applications: the replacement of ten paratransit vehicles and the East Salem Transit Center preliminary engineering.

Both projects were recommended for funding with equal priority; however, the District prefers to prioritize the paratransit vehicle replacement project.

Motion:	Adopt Resolution No. 2024-03, approving the list of projects and funding amounts of the 2025-2027 STIF Discretionary projects, as recommended by the STIFAC, and direct the General Manager to submit the Qualified Entity STIF Discretionary funding recommendation to ODOT in accordance with the recommendation by October 22, 2024.
Motion By:	President Hinojos Pressey
Second:	Director Sara Duncan
Vote:	Motion Passed Unanimously

B. Approve Late Addition Application from Monmouth-Independence for STIF Intercommunity Discretionary Funding

Presenter: CPDO Ull Azum

Staff Report: Addendum B

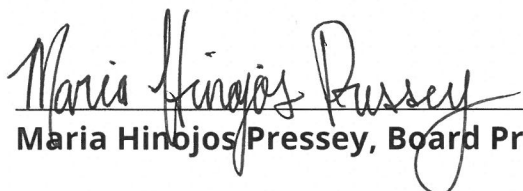
GM Pollock announced that the District received a late application from Monmouth/Independence for STIF Intercommunity Discretionary Funding. CPDO Ull Azum explained the reasons for the late submission. The application specifies that the funds will be allocated to driver staffing, vehicle maintenance, and program administration for the Monmouth-Independence Trolley. Currently, these responsibilities are managed by the District as a subcontractor. Any required bids or contracts related to the grant will be executed promptly following the award date. The program is expected to run from July 1, 2025, to June 30, 2026, with the intention of securing more permanent funding sources after the pilot program concludes.

Motion:	Recommend the consideration of the Monmouth-Independence STIF Intercommunity Discretionary Funding Application as a Qualified Entity.
Motion By:	Director Ian Davidson
Second:	Director Sara Duncan
Vote:	Motion Passed Unanimously

IV. ADJOURN

President Hinojos Pressey adjourned the meeting at 6:24 p.m.

Respectfully Submitted



Maria Hinojos Pressey, Board President