

Salem Area Mass Transit District
**STATEWIDE TRANSPORTATION IMPROVEMENT FUND ADVISORY COMMITTEE
(STIFAC) MEETING**

Friday, November 1, 2024 at 11:30 a.m.

Risk Education Room 4th Floor – 555 Court St. NE, Salem, OR 97301

This meeting is open to the public virtually, please see page 2 for Zoom information.

AGENDA

- I. CALL TO ORDER**
 - A. Safety Moment

- II. PUBLIC COMMENT ***

- III. DISCUSSION**
 - A. Review and Score STIF Formula Funding Applications
 - 1. Salem Area Mass Transit District 4
 - 2. City of Woodburn 153
 - 3. City of Monmouth and Independence 278
 - 4. West Valley Health 289
 - 5. Canby Area Transit 300
 - 6. City of Silverton 310
 - 7. SMART 339
 - B. Review and Score 5310 Grant Applications
 - 1. Salem Area Mass Transit District 349
 - 2. City of Monmouth and Independence 380
 - 3. City of Woodburn 385

- IV. ACTION ITEMS**
 - A. Approval of Minutes
 - 1. September 27, 2024 STIFAC Meeting 420
 - B. Nominate Chair and Vice Chair for Calendar Year 2025
 - C. Make Project Funding Recommendation for STIF Formula Funding
 - D. Make Project Funding Recommendations for 5310 Grant Funding

- V. ADJOURNMENT**

Next STIFAC Meeting Date: TBD

Available meeting formats:

- In Person: Risk Education Room 4th floor - 555 Court Street NE, Salem, Oregon 97301
- Zoom Gov.: Meeting ID: 160 728 7004 | Passcode: 194583
Go to: <https://cherriots-org.zoomgov.com/j/1607287004?pwd=4ZVBfxpuhJYsMHZ9C4tJSRCGI6BMvq.1>
- One Tap Mobile: +16692545252,,1607287004#,,,,*194583#
- Landline Phone: +1 669 254 5252 US

***Public Comment:** Designated time for community members to testify before the STIFAC on any items of STIFAC business, being limited to three minutes. Public Comments are accepted in writing, by email, in person, or by ZoomGov.

Email: publictestimony@cherriots.org Attn: STIFAC

Mail: Attn: Cherriots STIFAC, 555 Court St. NE, Suite 5230, Salem, OR 97301

Virtual Meetings: The Statewide Transportation Improvement Fund Advisory Committee meeting is a public meeting; in a place that is ADA- accessible. Board meetings will also be available via *ZoomGov*. The meeting I.D. and passcode are below the agenda.

Closed Captioning (CC): *ZoomGov's* live streaming platform includes Closed Captioning (CC). It is a good tool for aiding viewer participation in the meeting. However, CC does not always translate accurately.

Alternate Formats: This is a public meeting in a place that is ADA accessible. With 48 hours of notice, auxiliary hearing aids and services, and alternate formats for individuals with limited English proficiency are available. Requests can be made to the Clerk of the Board by phone at 503-588-2424 or with the assistance of TTY: Oregon Relay Services at 1-800-735-2900 (or 711). Cherriots administration office hours are Monday-Friday from 8:00 AM to 5:00 PM.

Electronic Copies of the STIFAC meeting agenda packet are available on the Cherriots website under Public Meetings and Notices at: <https://www.cherriots.org/meetings/>.

Reuniones virtuales: La reunión del Comité Asesor del Fondo para la Mejora del Transporte en todo el Estado es una reunión pública; en un lugar accesible para la ADA. Las reuniones de la Junta también estarán disponibles a través de ZoomGov. La identificación de la reunión y el código de acceso se encuentran debajo de la agenda.

Subtítulos (CC): La plataforma de retransmisión en directo de ZoomGov incluye subtítulos (CC). Se trata de una buena herramienta para facilitar la participación de los espectadores en la reunión. Sin embargo, los subtítulos no siempre se traducen con precisión.

Formatos alternativos: Se trata de una reunión pública en un lugar accesible según la ADA. Con 48 horas de antelación, se dispone de audífonos y servicios auxiliares, así como de formatos alternativos para personas con un dominio limitado del inglés. Las solicitudes se pueden hacer a la Secretaría de la Junta por teléfono al 503-588-2424 o con la ayuda de TTY: Oregon Relay Services al 1-800-735-2900 (o 711). El horario de oficina de la administración de Cherriots es de lunes a viernes de 8:00 a 17:00 horas.

Copias electrónicas del paquete de la agenda de reuniones STIFAC están disponibles en el sitio web Cherriots bajo Reuniones Públicas y Avisos en: <https://www.cherriots.org/meetings/>.

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Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

Salem Area Mass Transit District

Service Provider Contact Name

Peggy Greene

Service Provider Contact Title

Grants Administrator

Service Provider Phone Number

(503) 361-7530

Service Provider Email

peggy.greene@cherriots.org

Service Provider Type

Mass Transit District

Employer Identification Number (EIN)

93-0793128

Service Provider Website

<https://www.cherriots.org/>

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Phone Number

(503) 361-7530

STIF Plan Contact Email

peggy.greene@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

Coordinated Public Transit - Human Services Transportation Plan for Marion and Polk Counties

Governing Body that adopted Local Plan

SAMTD Board of Directors

Plan Adoption Date

3/11/2024

Local Plan Web Address

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Upload copy of Local Plan if it's not available on a website.

Cherriots_Coordinated_Plan_2024.pdf

Limit 100 MB

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

Salem Area Mass Transit District

Project Name

Cherriots Local/1X/LIFT

Limit 50 characters

Project Description

This project maintains service hours from the 2023-2025 STIF Plan for Cherriots Local, 1X, and LIFT services. It also continues the Local Youth Zero Fare Program, reserves, and supports expanded holiday service levels. Two tasks, construction of 17 new stops and a comprehensive operational analysis, will be carried forward from the 2023-2025 biennium. Additionally, a new task for Local stop improvements is included. Services supported by this project include Local Extended Weekday, Saturday, Sunday, Holiday, and Route 22; 1X Cherriots Local Commuter Express Weekday; and LIFT Services. Route 22, the newest Local route in SAMTD's system, connects south Salem to Aumsville Highway via Kuebler Blvd. Previously, SAMTD implemented the Local Youth Zero Fare Program, allowing youth ages 0-18 to ride free. The program received a positive response, and SAMTD will continue to offer free rides with this funding. Reserves ensure continuity of operations/services and support capital expenses.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

10%

Maintain Service

90%

Please explain why all or part of this project is maintaining an existing service.

The project maintains services funded by previous STIF plans that have increasing and/or high ridership. SAMTD would not be able to continue these services through the next biennium without this funding. SAMTD also expects an increase in youth ridership due to the Local Youth Zero Fare Program. Improvements or expanded service include Tasks 5, 7, and the portion of Task 1 for increased holiday service levels. These improve/expand tasks represent approx. 4% of the total project budget.

Limit 500 Characters

Local Plan this project is derived from:

31, 36, 56

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

STIF Local and 1X Cherriots Local Commuter Express services.

1. Maintain Local Weekday and 1X/Cherriots Local Commuter Express Weekday service.
2. Maintain Local Saturday and Sunday service.
3. Maintain Route 22 service. Route 22 was implemented 5/5/2024 connecting south Salem to Aumsville Highway using Kuebler Blvd. The service operates Monday through Friday with 15-minute service mornings and afternoons, and 30-minute service in the evenings. It operates on Saturdays, Sundays, and holidays with 30-minute service throughout the day.
4. Expand holiday service on Cherriots Local. This task will support expanding holiday service levels on Cherriots Local so that they match Saturday's spans and frequencies instead of Sunday levels.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$6,761,534.00	\$7,130,608.00			\$13,892,142.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$807,989.00	\$0.00			\$807,989.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$7,569,523.00	\$7,130,608.00	\$0.00	\$0.00	\$14,700,131.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in

section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
1,220,429	108,283.00	1,006,424

Number of people with access to transit (within ½ mile of transit stop for fixed route)

227,332

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

27,477

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

23,132

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 2

Task Description

Local Youth Zero Fare Program.

This program allows youth ages 0-18 to ride for free, which reduces barriers and increases access to public transit. This task subsidizes youth fares on all of the Local service. SAMTD anticipates an increase in youth ridership due to this program.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

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use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$633,860.00	\$633,860.00			\$1,267,720.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$633,860.00	\$633,860.00	\$0.00	\$0.00	\$1,267,720.00

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4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
5,425,499	445,656.00	1,959,650

Number of people with access to transit (within ½ mile of transit stop for fixed route)

227,332

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed

route)

27,477

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

23,132

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 3

Task Description

STIF LIFT Service.

This task provides resources that allow SAMTD to provide paratransit service during all hours of local service to meet the requirements of the Americans with Disabilities Act. This includes expanding Cherriots LIFT service to match the new holiday service levels outlined in Task 1.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

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Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$681,293.00	\$681,293.00			\$1,362,586.00

Federal	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00
Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00

\$681,293.00 \$681,293.00 \$0.00 \$0.00 \$1,362,586.00

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4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
124,994	13,751.00	22,220

Number of people with access to transit (within ½ mile of transit stop for fixed route)
 227,332

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
 27,477

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
 0

Is this project supporting student transportation?
 No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
124,994	13,751.00	22,220

Task 4

Task Description

Reserves - Local/LIFT

Reserves will ensure SAMTD's ability to maintain services and cover future cost increases. Reserves will be funded with funds from the prior biennium. The reserves will support Cherrlots Local/1X and LIFT operations, capital needs, and cost increases related to market volatility, supply chain issues, and availability of raw materials.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00

○ Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

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Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$10,582,128.00	\$0.00			\$10,582,128.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$10,582,128.00	\$0.00	\$0.00	\$0.00	\$10,582,128.00

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Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Reserve Funds Created

Number of Units:

1

Task 5

Task Description

Construction of approximately 17 new local stops.

This task includes all costs associated with the construction of new stops and shelters (e.g., preliminary engineering and design, construction, project management, etc.). The new stops will be constructed along Cherrichts Local routes 4, 12, 13, and 22. These new stops will be ADA compliant and will support riders with disabilities by expanding the number of stops that can accommodate boarding and alighting with a mobility device. This project supports services for older adults and people with disabilities using Local service, and so the Outcome Measures include the Local revenue miles, hours, and rides.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Signs/Shelters Purchase

Signs/Shelters Information

Description	Quantity	Unit Cost	Total Cost
Stop and shelter construction & equipment	17	\$15,000.00	\$255,000.00
Design, engineering, and project management	1	\$85,000.00	\$85,000.00

\$340,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

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Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$340,000.00	\$0.00			\$340,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$340,000.00	\$0.00	\$0.00	\$0.00	\$340,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles

1,220,429

Revenue Hours

108,283.00

Rides

1,006,424

Other Measure

Stops Added

Number of Units:

17

Task 6

Task Description

Comprehensive Operational Analysis.

SAMTD will hire a consultant to examine and evaluate our transit system as a whole to determine where improvements can be made to make our operations more effective and efficient.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Planning Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$250,000.00	\$0.00			\$250,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$250,000.00	\$0.00	\$0.00	\$0.00	\$250,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Plans Created

Number of Units:

1

Task 7

Task Description

Local Bus Stop Improvements

This task includes all costs associated with improving amenities and accessibility at existing Cherriots Local stops (e.g., preliminary engineering and design, construction, project management, shelter, bench, and simme-seat or equivalent, etc.). These stop improvements would take place at existing Cherriots Local bus stops within the UGB. All improvements will be ADA compliant and will support riders with disabilities by expanding the number of stops that can accommodate boarding, alighting, and waiting with a mobility device. This project supports services for older adults and people with disabilities using Local service, and so the Outcome Measures include the Local revenue miles, hours, and rides.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase

- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

Signs/Shelters Purchase

Signs/Shelters Information

Description	Quantity	Unit Cost	Total Cost
Bus Stop Improvements	30	\$15,000.00	\$450,000.00
Design, engineering, and project management	1	\$150,000.00	\$150,000.00
			\$600,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
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STIF Population Funds	\$0.00	\$0.00	\$0.00
STIF Payroll Funds	\$0.00	\$0.00	\$0.00
Federal	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00
Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$300,000.00	\$300,000.00	\$600,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00
	\$300,000.00	\$300,000.00	\$0.00
			\$0.00
			\$600,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
1,220,429	108,283.00	1,006,424

Other Measure

Capital Improvements Completed

Number of Units:

30

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$20,356,804.00	\$8,745,761.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	5%	5%		
Criterion 2	0%	0%		

Criterion 3	10%	10%
Criterion 4	0%	0%
Criterion 5	0%	0%
Criterion 6	15%	15%
Criterion 7	60%	60%
Criterion 8	10%	10%

100.00% 100.00% 0.00% 0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name
Cherriots Local/1X/LIFT

Subrecipient Project Total	Amount in District	Amount out of District
\$29,102,565.00	\$29,102,565.00	\$0.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>		

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$20,356,804.00	\$8,745,761.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**
\$12,214,082.40

**FY 2027 STIF Funds
supporting student
transportation**
\$5,247,456.60

**FY 2026 percent of STIF
Funds supporting
student transportation**
60%

**FY 2027 percent of
STIF Funds supporting
student transportation**
60%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**
\$2,035,680.40

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**
\$874,576.10

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**
10%

**FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation**
10%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**
\$12,913,977.00

**FY 2027 STIF Funds
From Previous Cycle**
\$933,860.00

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Project 2

Subrecipient or Qualified Entity Name

Salem Area Mass Transit District

Project Name

Regional

Limit 50 characters

Project Description

This project maintains service levels for Cherrriots Regional, the Regional Youth Zero Fare Program, reserves, a fare unification program, and personnel costs to maintain all Cherrriots Regional stops and shelters from the 2023-2025 STIF Plan. In addition, this project will support expanding holiday service levels on Cherrriots Regional so that they match Saturday's spans and frequencies instead of Sunday's. The Cherrriots Regional Youth Zero Fare Program allows all youth ages 0-18 to ride for free. The fare unification will reduce Cherrriots Regional fares to match Local fares. Reserves ensure continuity of services and support for capital expenses.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

10%

Maintain Service

90%

Please explain why all or part of this project is maintaining an existing service.

The project maintains Regional services funded by the 2023-2025 STIF plan which has high ridership that continues to increase. SAMTD would not be able to continue these services through the next biennium without this funding. SAMTD expects an increase in youth ridership for these services due to the Regional Youth Zero Fare Program, fare unification, and expanded holiday service tasks. Improve/expand is less than 10% but no other option is allowed in the dropdown menu above.

Limit 500 Characters

Local Plan this project is derived from:

31, 36, 56

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Cherriots STIF Regional Fixed Route Service.

Maintain the Cherriots Regional fixed route service that was expanded in the 2021-2023 biennium, which provided additional service on weekdays and Saturdays. In addition, this project will support expanding holiday service levels on Cherriots Regional so that they match Saturday's spans and frequencies instead of Sunday's.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$842,158.00	\$851,536.00			\$1,693,694.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$842,158.00	\$851,536.00	\$0.00	\$0.00	\$1,693,694.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
371,012	14,887.00	77,158

Number of people with access to transit (within ½ mile of transit stop for fixed route)
82,561

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
11,068

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit
23,132

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
---------------	---------------	-------

371,012

14,887.00

77,158

Task 2

Task Description

Regional Stop and Shelter Facilities Preventive Maintenance.

This task supports personnel and supply costs to maintain all Cherriots Regional stops and shelters. Maintenance activities include cleaning, minor landscaping, and other tasks to ensure stops and shelters remain in a state of good repair. There was not a clear outcome measure to select for this task so FTE added was chosen. This task does not add any new FTEs, it provides funding for a portion of a FTE who preforms the work described in this task in addition to other responsibilities. The funding in this task would support approximately 0.75 FTEs per year.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Preventive Maintenance Task

Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$100,000.00	\$100,000.00			\$200,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$200,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of

funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

.75

Task 3

Task Description

Regional Youth Zero Fare Program.

This program allows youth, ages 0-18, to ride for free which reduces barriers, increases access to public transit, and has the potential to increase ridership. This task subsidizes youth fares on Regional service.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

Communications 44.26.14

Equipment Purchase

Facility Purchase

Mobility Management 11.7L.00

Operations 30.09.00 (State Operating Assistance)

- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$40,000.00	\$45,000.00			\$85,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
STIF Funds

\$0.00

\$0.00

\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$40,000.00

\$45,000.00

\$0.00

\$0.00

\$85,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

1,040,612

Revenue Hours

52,240.00

Rides

235,294

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

82,561

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

11,068

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

Number of students in grades 9-12 with free or reduced fare transit pass

Number of students in grades 9-12 attending a school served by transit

Number of rides provided to students in grades 9-12

Other

Number of students in grades 9-12 attending a school served by transit

23,132

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 4

Task Description

Reserves - Regional

These reserves will ensure SAMTD's ability to maintain Regional services and cover cost increases. Reserves will be funded with funds from the prior biennium. The reserves will support Cherriot's Regional operations and capital needs, including bus procurement, addressing uncertainties such as cost increases related to market volatility, supply chain issues, and availability of raw materials.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$981,887.00	\$1,123,865.00			\$2,105,752.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$2,771,916.00	\$0.00			\$2,771,916.00
Prior Biennia Interest Accrued	\$43,707.00	\$0.00			\$43,707.00
	\$3,797,510.00	\$1,123,865.00	\$0.00	\$0.00	\$4,921,375.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in

section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Reserve Funds Created

Number of Units:

1

Task 5

Task Description

Regional Fare Unification.

This task subsidizes a portion of the Regional fares so that they are equal to Local fares for all passengers. This reduces barriers to transportation and has the potential to increase ridership.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00

- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$102,730.00	\$102,730.00			\$205,460.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
STIF Funds

\$0.00

\$0.00

\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$102,730.00

\$102,730.00

\$0.00

\$0.00

\$205,460.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

Revenue Hours

Rides

1,040,612

52,240.00

235,294

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

82,561

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

11,068

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-](#)

[0010\(1\)\(a\).](#)

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total
\$4,882,398.00

FY 2027 STIF Total
\$2,223,131.00

FY 2028 STIF Total
\$0.00

FY 2029 STIF Total
\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	7%	7%		
Criterion 4	0%	0%		
Criterion 5	14%	14%		
Criterion 6	1%	1%		

Criterion 7	40%	40%		
Criterion 8	38%	38%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Regional

Subrecipient Project Total	Amount in District	Amount out of District
\$7,105,529.00	\$0.00	\$7,105,529.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$4,882,398.00	\$2,223,131.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>

Funds Supporting Student Transportation

FY 2026 STIF Funds **FY 2027 STIF Funds**

supporting student transportation
\$1,952,959.20

supporting student transportation
\$889,252.40

FY 2026 percent of STIF Funds supporting student transportation
40%

FY 2027 percent of STIF Funds supporting student transportation
40%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation
\$1,855,311.24

FY 2027 STIF Funds supporting older and disabled persons transportation
\$844,789.78

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
38%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation
38%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle
\$2,815,623.00

FY 2027 STIF Funds From Previous Cycle
\$0.00

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Project 3

Subrecipient or Qualified Entity Name

Salem Area Mass Transit District

Project Name

Population-based Funded Projects

Limit 50 characters

Project Description

This project continues funding for tasks that were traditionally funded using population-based funds including both operational costs and match for Mobility Management, Cherriots Regional, Shop & Ride, and LIFT as well as SAMTD's administrative costs for managing these services. These funds ensure transit services for seniors and individuals with disabilities throughout SAMTD's service areas. Operating costs include call center, preventive maintenance, purchase of services, fuel, staff time, marketing, and printing. The matching portion will be used for ODOT 5310 and 5311, and FTA 5310 and 5307 ADA grants.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

50%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

This project continues funding for tasks that were traditionally funded using population-based funds. SAMTD would not be able to continue these services through the next biennium without this funding.

Limit 500 Characters

Local Plan this project is derived from:

31, 36, 37, 38, 56

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Administration - Administrative costs to manage the program.

This task provides resources for SAMTD to monitor, manage, and evaluate PTSPs in order to effectively serve as the QE. There is no clear outcome measure to select for this task. FTE added was selected as it is the closest measure available. The total funding amount represents 2% of the total cost of a FTE.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Project Administration Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$2,000.00	\$2,000.00			\$4,000.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$4,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

FTEs/Contractors Added

Number of Units:

.02

Task 2

Task Description

Mobility Management - operational costs and match.

This task provides funding for the portion of operational costs of the Mobility Management Program that was traditionally funded with population-based STF funds. Approximately \$22,325 of STIF population-based funds will be used for match for the ODOT 5310 grant. This will support mobility management travel training and operational costs. The Mobility Management Program is an approach for managing and delivering coordinated transportation services to customers, including seniors, people with disabilities, and individuals with lower incomes. As part of the Mobility Management Program, the mobility coordinator attends community meetings in the 16 surrounding rural communities which are served by Cherriot's Regional as well as urban communities in order to educate community partners on public transportation services and programs. This helps to ensure that duplication is minimized and that access and utilization are maximized. SAMTD also collaborates with Marion County to provide LIFT services for rehabilitation and work programs for individuals with disabilities.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

Communications 44.26.14

Equipment Purchase

- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Mobility Management Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$11,162.00	\$11,163.00			\$22,325.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$97,530.00	\$97,529.00			\$195,059.00

Local	\$0.00	\$0.00	\$0.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00

\$108,692.00 \$108,692.00 \$0.00 \$0.00 \$217,384.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Operations - Mobility Management

Number of individuals that received transit training

300

Number of individuals that are served by a coordinated demand response call center

12,061

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles

995,584

Revenue Hours

79,302.00

Rides

157,476

Task 3

Task Description

Regional - operational costs and match.

This task provides funding for the portion of operational costs of the Regional service that was traditionally funded with population-based STF funds. STIF population-based funds will be used as match for the anticipated ODOT 5310 and 5311 grants. The match amount for ODOT 5310 is approximately \$191,260 and the amount for ODOT 5311 is approximately \$580,888. The remaining \$361,510 will be used for operational costs not supported by any other funding. Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn which have the largest concentrations of seniors in Marion and Polk counties are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and individuals with disabilities. All Regional vehicles are ADA-accessible, seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities receive reduced fares and are only charged half of the full fare. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00

- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$566,829.00	\$566,829.00			\$1,133,658.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$1,244,698.00	\$1,244,698.00			\$2,489,396.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$1,811,527.00

\$1,811,527.00

\$0.00

\$0.00

\$3,623,054.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

1,040,612

Revenue Hours

52,240.00

Rides

235,294

Number of people with access to transit (within ½ mile of transit stop for fixed route)

82,561

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

11,068

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

23,132

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
1,040,612	52,240.00	235,294

Task 4

Task Description

Shop & Ride Operations - operational costs and match.

This task provides funding for the portion of operational costs of the Shop & Ride service that was traditionally funded with population-based STF funds. This task will fund match for ODOT and FTA 5310, and approximately \$151,387 of operational costs such as fuel, payroll, and other operating costs not supported by any other funding. Cherriots Shop and Ride is specifically for seniors and individuals with disabilities within the Salem-Keizer urban growth boundary. Riders are picked up from their homes and taken to any destination within the Salem-Keizer urban growth boundary. All buses are ADA-accessible and can accommodate mobility devices. There is no application required. Service is available Monday through Friday 8:00 am - 5:15 pm and medical appointments are given priority. Trips are booked through the Cherriots call center and can be booked up to 14 days in advance.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00

- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$137,463.00	\$137,463.00			\$274,926.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$223,389.00	\$223,389.00			\$446,778.00
Other State	\$51,742.00	\$51,742.00			\$103,484.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00
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Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00
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\$412,594.00	\$412,594.00	\$0.00	\$0.00	\$825,188.00
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By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
63,676	5,987.00	16,047

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
227,332

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
27,477

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
63,676	5,987.00	16,047

Task 5

Task Description

LIFT Operations - operational costs and match.

This task provides funding for the portion of operational costs of the Cherriots LIFT service that was traditionally funded with population-based STF funds. This task will fund match for ODOT and FTA 5310, and other operating costs not supported by any other funding. Cherriots LIFT is an origin-to-destination, shared-ride, complementary paratransit transportation service for individuals who are unable to use the Cherriots Local bus service because of their functional ability. Cherriots LIFT service covers all locations within the Salem-Keizer urban growth boundary. Individuals can qualify for Cherriots LIFT for some or all of their trips. A three-step application process to determine eligibility is required: Application, medical questionnaire, and in-person functional assessment. Depending on eligibility, some rides may be accessible on Cherriots Local. Choosing Cherriots Local for some trips does not affect Cherriots LIFT eligibility. Cherriots LIFT uses a variety of accessible vehicles in its fleet with lifts and ramps to provide service. Several passengers share the vehicle, and the vehicle may stop and travel in other directions during any passenger's trip to accommodate other trip requests. Travel time may vary, depending on trip distance and the stops made to accommodate other riders during the trip. Cherriots Local and Cherriots LIFT operate the same hours and days of the week. Reservations are required. Passengers may choose to have their trip scheduled based on either the time they wish to be picked up or the time they wish to arrive at their destination. Cherriots LIFT rides are scheduled by reservation with the Cherriots call center. Eligible riders may bring a personal care attendant (PCA) with them on their trip. A PCA rides free of charge. Riders may bring one companion in addition to a PCA if space is available. Companions pay the regular Cherriots LIFT fare. LIFT drivers assist riders in boarding and deboarding the Cherriots LIFT vehicle as needed. This includes assistance with moving and securing mobility devices. Cherriots LIFT is currently operated Monday-Friday from 5:30 am to 11:30 pm, Saturdays from 6:00 am to 10:00 pm, and Sundays from 7:00 am to 8:30 pm. Customers can schedule a trip up to two weeks in advance and at least 24 hours in advance by calling the Cherriots Call Center. The Cherriots Call Center operates Monday-Friday 6:00 am-6:00 pm and Saturday-Sunday 8:00 am-4:00 pm.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

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Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$344,147.00	\$344,148.00			\$688,295.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$583,674.00	\$583,674.00			\$1,167,348.00

Other State	\$11,088.00	\$11,088.00		\$22,176.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00		\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
<hr/>				
	\$938,909.00	\$938,910.00	\$0.00	\$0.00 \$1,877,819.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
995,584	79,302.00	157,476

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
227,332

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
27,477

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
995,584	79,302.00	157,476

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$1,061,601.00	\$1,061,603.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		

Criterion 2	0%	0%
Criterion 3	0%	0%
Criterion 4	0%	0%
Criterion 5	3%	3%
Criterion 6	2%	2%
Criterion 7	5%	5%
Criterion 8	90%	90%

100.00% 100.00% 0.00% 0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Population-based Funded Projects

Subrecipient Project Total	Amount in District	Amount out of District
\$2,123,204.00	\$1,061,602.00	\$1,061,602.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>		

FY 2026 STIF Project Total
\$1,061,601.00
Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Project Total
\$1,061,603.00
Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation
\$53,080.05

FY 2027 STIF Funds supporting student transportation
\$53,080.15

FY 2026 percent of STIF Funds supporting student transportation
5%

FY 2027 percent of STIF Funds supporting student transportation
5%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation
\$955,440.90

FY 2027 STIF Funds supporting older and disabled persons transportation
\$955,442.70

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
90%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation
90%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle
\$0.00
The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Funds From Previous Cycle
\$0.00
The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Project 4

Subrecipient or Qualified Entity Name

Salem Area Mass Transit District

Project Name

South Salem Transit Center

Limit 50 characters

Project Description

This project provides funding to support the development of the new South Salem Transit Center (SSTC), including costs associated with the procurement of land and construction of the SSTC. Funds could also be used as match for grants for the SSTC. The SSTC will provide a mobility hub for improved transit service, transfer points, and accommodations for micro transit and micro-mobility options in south Salem. This expanded accommodation of services will create a hub for transit access in south Salem, improving equitable access and mobility for users. The SSTC will also expand options for regional connectivity. SAMTD has completed the site selection process; the preferred site is on the northeast corner of Commercial St SE and Wiltsey Rd SE.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

53, 56

Multi-Phase Project

Is your project part of a larger multi-phase project?

Project Timeline

2020-2027

Yes

2021-2026

Total Project Budget (All Phases)

\$13,063,137.00

Other Planned Funding Sources

STIF Federal Other State Local

Phase represented in current STIF Plan

Land acquisition through initial construction

Example: This is phase one of the project, which includes service start up and service element refinement.

Limit 200 Characters

4.1.1 Project Scope

Task 1

Task Description

SSTC Land Acquisition.

This task includes all costs associated with procuring land such as land acquisition, title fees, appraisals, or other land acquisition activities for the South Salem Transit Center. Funds could also be used as a match for grants for the SSTC. There was no clear outcome measure to select for this task. Capital Improvements Completed was selected, the unit number entered was 1. This task funds land acquisition and no capital improvement will be completed as a result of this task.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00

- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

117-00 Other Capital Items Activity Type

- Third Party Contracts 11.71
- Force Accounts 11.72
- Real Estate (R/W) 11.75
- Real Estate (Other) 11.76

Real Estate (Other) 11.76 Activity Detail

- 11.76.91 Acquisition
- 11.76.92 Relocation (Actual)
- 11.76.93 Demolition
- 11.76.94 Appraisal
- 11.76.95 Utility Relocation
- 11.76.96 Construction
- 11.76.97 Rehabilitation
- 11.76.98 Lease

Other Capital Items Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00

Federal	\$711,603.00	\$0.00	\$711,603.00
Other State	\$600,000.00	\$0.00	\$600,000.00
Local	\$327,901.00	\$0.00	\$327,901.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$2,500,000.00	\$0.00	\$2,500,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00
	\$4,139,504.00	\$0.00	\$4,139,504.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Capital Improvements Completed

Number of Units:

1

Task 2

Task Description

SSTC Construction.

This task provides funding for costs associated with property development, site improvements, design/engineering, construction, infrastructure, permitting, and inspection. Funds could also be used as a match for grants for the SSTC. SAMTD is actively applying for funding for construction and does not have additional funds identified at this time.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

117-00 Other Capital Items Activity Type

- Third Party Contracts 11.71
- Force Accounts 11.72
- Real Estate (R/W) 11.75
- Real Estate (Other) 11.76

Real Estate (Other) 11.76 Activity Detail

- 11.76.91 Acquisition
- 11.76.92 Relocation (Actual)
- 11.76.93 Demolition
- 11.76.94 Appraisal
- 11.76.95 Utility Relocation
- 11.76.96 Construction
- 11.76.97 Rehabilitation
- 11.76.98 Lease

Other Capital Items Task Category

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$1,000,000.00	\$0.00			\$1,000,000.00
Prior Biennia Interest Accrued	\$2,425,365.00	\$0.00			\$2,425,365.00
	\$3,425,365.00	\$0.00	\$0.00	\$0.00	\$3,425,365.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in

section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Capital Improvements Completed

Number of Units:

1

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
---------------------------	---------------------------	---------------------------	---------------------------

\$5,925,365.00

\$0.00

\$0.00

\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	30%	0%		
Criterion 2	35%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	30%	0%		
Criterion 6	5%	0%		
Criterion 7	0%	0%		
Criterion 8	0%	0%		
	100.00%	0.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

South Salem Transit Center

Subrecipient Project Total	Amount in District	Amount out of District
\$5,925,365.00	\$5,925,365.00	\$0.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>		

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$5,925,365.00	\$0.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation	FY 2027 STIF Funds supporting student transportation
\$0.00	\$0.00

FY 2026 percent of STIF Funds supporting student transportation
0%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation	FY 2027 STIF Funds supporting older and disabled persons transportation
\$0.00	\$0.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
0%

Funds from Previous Biennia

<p>FY 2026 STIF Funds From Previous Cycle \$5,925,365.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>FY 2027 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>
--	--

5. All Projects Totals

<p>Subrecipient Projects Grand Total \$44,256,663.00 Subrecipient Projects Grand Total: <i>Includes Subrecipient Projects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>Planned Carried Forward \$0.00 Planned Carry Forward Total: <i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i></p>	<p>Amount in District \$36,089,532.00</p>	<p>Amount out of District \$8,167,131.00</p>
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Subrecipient Projects Total
\$21,667,838.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

<p>FY 2026 Total Prior Biennia Funds \$21,654,965.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>FY 2027 Total Prior Biennia Funds \$933,860.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>
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<p>FY 2026 Total STIF Funds \$32,226,168.00</p>	<p>FY 2027 Total STIF Funds \$12,030,495.00</p>
--	--

<p>FY 2026 Student STIF Funds \$14,220,121.65</p>	<p>FY 2027 Student STIF Funds \$6,189,789.15</p>
--	---

<p>FY 2026 Percent of STIF Funds supporting student transportation 44.13%</p>	<p>FY 2027 Percent of STIF Funds supporting student transportation 51.45%</p>
--	--

FY 2026 Older and Disabled Persons STIF Funds
\$4,846,432.54

FY 2027 Older and Disabled Persons STIF Funds
\$2,674,808.58

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation
15.04%

FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
22.23%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of Salem Area Mass Transit District.

Name of authorized representative

Peggy Greene

Title of authorized representative

Grants Administrator

Signature

Signature Date

10/25/2024



Subrecipient Project Application Submission Received for Salem Area Mass Transit District

1 message

ODOT Public Transportation Division <notifications@cognitofrms.com>
Reply-To: PTDAApplications@odot.oregon.gov
To: peggy.greene@cherriotics.org

Fri, Oct 25, 2024 at 3:15 PM



ODOT Public Transportation Division Subrecipient Project Application 2025-27

Entry Details

1. Subrecipient Information

SERVICE PROVIDER NAME Salem Area Mass Transit District

SERVICE PROVIDER CONTACT NAME Peggy Greene

SERVICE PROVIDER CONTACT TITLE Grants Administrator

SERVICE PROVIDER PHONE NUMBER (503) 361-7530

SERVICE PROVIDER EMAIL peggy.greene@cherriotics.org

SERVICE PROVIDER TYPE Mass Transit District

EMPLOYER IDENTIFICATION NUMBER (EIN) 93-0793128

SERVICE PROVIDER WEBSITE <https://www.cherriotics.org/>

2. Qualified Entity representing Subrecipient

QUALIFIED ENTITY NAME Salem Area Mass Transit District

STIF PLAN CONTACT NAME Peggy Greene

STIF PLAN CONTACT TITLE Grants Administrator

STIF PLAN CONTACT PHONE NUMBER	(503) 361-7530
STIF PLAN CONTACT EMAIL	peggy.greene@cherriots.org
END DATE OF QE STIF PLAN	6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

LOCAL PLAN NAME	Coordinated Public Transit - Human Services Transportation Plan for Marion and Polk Counties
GOVERNING BODY THAT ADOPTED LOCAL PLAN	SAMTD Board of Directors
PLAN ADOPTION DATE	3/11/2024
LOCAL PLAN WEB ADDRESS	https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf
UPLOAD COPY OF LOCAL PLAN IF IT'S NOT AVAILABLE ON A WEBSITE.	Cherriots_Coordinated_Plan_2024.pdf

3.2 Local Plan requirements

I AGREE THAT THE LOCAL PLAN(S), Yes
 EITHER SEPARATELY OR TOGETHER,
 CONTAIN ALL OF THE
 INFORMATION REQUIRED BY OAR
 732-040-0005(19).

4. Projects

4.1 Project Detail Entry

Project 1

SUBRECIPIENT OR QUALIFIED ENTITY NAME	Salem Area Mass Transit District
PROJECT NAME	Cherriots Local/1X/LIFT
PROJECT DESCRIPTION	This project maintains service hours from the 2023-2025 STIF Plan for Cherriots Local, 1X, and LIFT services. It also continues the Local Youth Zero Fare Program, reserves, and supports expanded holiday service levels. Two tasks, construction of 17 new stops and a comprehensive operational analysis, will be carried

forward from the 2023-2025 biennium. Additionally, a new task for Local stop improvements is included. Services supported by this project include Local Extended Weekday, Saturday, Sunday, Holiday, and Route 22; 1X Cherriots Local Commuter Express Weekday; and LIFT Services. Route 22, the newest Local route in SAMTD's system, connects south Salem to Aumsville Highway via Kuebler Blvd. Previously, SAMTD implemented the Local Youth Zero Fare Program, allowing youth ages 0-18 to ride free. The program received a positive response, and SAMTD will continue to offer free rides with this funding. Reserves ensure continuity of operations/services and support capital expenses.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM?

No

PERCENT OF PROJECT BUDGET IN DISTRICT

100%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE

10%

MAINTAIN SERVICE

90%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE.

The project maintains services funded by previous STIF plans that have increasing and/or high ridership. SAMTD would not be able to continue these services through the next biennium without this funding. SAMTD also expects an increase in youth ridership due to the Local Youth Zero Fare Program. Improvements or expanded service include Tasks 5, 7, and the portion of Task 1 for increased holiday service levels. These improve/expand tasks represent approx. 4% of the total project budget.

LOCAL PLAN THIS PROJECT IS DERIVED FROM:

31, 36, 56

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?

No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION

STIF Local and 1X Cherriots Local Commuter Express services.

1. Maintain Local Weekday and 1X/Cherriots Local Commuter Express Weekday service.

2. Maintain Local Saturday and Sunday service.

3. Maintain Route 22 service. Route 22 was implemented 5/5/2024 connecting south Salem to Aumsville Highway using Kuebler Blvd. The service operates Monday through Friday with 15-minute service mornings and afternoons, and 30-minute service in the evenings. It operates on Saturdays, Sundays, and holidays with 30-minute service throughout the day.

4. Expand holiday service on Cherriots Local. This task will support expanding holiday service levels on Cherriots Local so that they match Saturday's spans and frequencies instead of Sunday levels.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?

No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.

Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$6,761,534.00

FY 2027 \$7,130,608.00

TOTAL \$13,892,142.00

Fund Source 3

FUND TYPE Federal

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$807,989.00
FY 2027	\$0.00
TOTAL	\$807,989.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$7,569,523.00
FY 2027	\$7,130,608.00
TOTAL	\$14,700,131.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	1,220,429
REVENUE HOURS	108,283.00
RIDES	1,006,424
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	227,332
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	27,477
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS Number of students in grades 9-12 attending a school served by transit

NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT 23,132

Task 2

TASK DESCRIPTION Local Youth Zero Fare Program.
This program allows youth ages 0-18 to ride for free, which reduces barriers and increases access to public transit. This task subsidizes youth fares on all of the Local service. SAMTD anticipates an increase in youth ridership due to this program.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 3	
FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 4	
FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$633,860.00

FY 2027	\$633,860.00
TOTAL	\$1,267,720.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$633,860.00
FY 2027	\$633,860.00
TOTAL	\$1,267,720.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	5,425,499
REVENUE HOURS	445,656.00
RIDES	1,959,650
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	227,332

NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	27,477
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS	Number of students in grades 9-12 attending a school served by transit
NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT	23,132

Task 3

TASK DESCRIPTION	STIF LIFT Service. This task provides resources that allow SAMTD to provide paratransit service during all hours of local service to meet the requirements of the Americans with Disabilities Act. This includes expanding Cherriots LIFT service to match the new holiday service levels outlined in Task 1.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Operations 30.09.00 (State Operating Assistance)
SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Demand Response

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
------------------	-----------------------

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$681,293.00
FY 2027	\$681,293.00
TOTAL	\$1,362,586.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
------------------	-------------

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$681,293.00
FY 2027	\$681,293.00
TOTAL	\$1,362,586.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	124,994
REVENUE HOURS	13,751.00
RIDES	22,220
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	227,332
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	27,477
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES	124,994
REVENUE HOURS	13,751.00
RIDES	22,220

Task 4

TASK DESCRIPTION	Reserves - Local/LIFT Reserves will ensure SAMTD's ability to maintain services and cover future cost increases. Reserves will be funded with funds from the prior biennium. The reserves will support Cherriots Local/1X and LIFT operations, capital needs, and cost increases related to market volatility, supply chain issues, and availability of raw materials.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	No
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL	No

RELATIONSHIP TO PUBLIC
TRANSIT?

CATEGORY Program Reserve/Contingency 11.73.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$10,582,128.00
FY 2027	\$0.00
TOTAL	\$10,582,128.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$10,582,128.00
FY 2027	\$0.00
TOTAL	\$10,582,128.00

BY CHECKING THIS BOX, I CONFIRM Yes
THAT THIS PROJECT TASK IS ONLY
FUNDED BY STIF.

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1.

No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE Reserve Funds Created

NUMBER OF UNITS: 1

Task 5

TASK DESCRIPTION

Construction of approximately 17 new local stops. This task includes all costs associated with the construction of new stops and shelters (e.g., preliminary engineering and design, construction, project management, etc.). The new stops will be constructed along Cherriots Local routes 4, 12, 13, and 22. These new stops will be ADA compliant and will support riders with disabilities by expanding the number of stops that can accommodate boarding and alighting with a mobility device. This project supports services for older adults and people with disabilities using Local service, and so the Outcome Measures include the Local revenue miles, hours, and rides.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Signs/Shelters Purchase

BY CHECKING THIS BOX, I AFFIRM THAT ALL PROJECTS REQUESTING FUNDS FOR CAPITAL EXPENSES ARE IN COMPLIANCE WITH THE CAPITAL ASSET REQUIREMENTS OUTLINED IN OAR 732-042-0040. Yes

Signs/Shelters Purchase

Signs/Shelters Information

Item 1

DESCRIPTION	Stop and shelter construction & equipment
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QUANTITY	17
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UNIT COST	\$15,000.00
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TOTAL COST	\$255,000.00
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Item 2

DESCRIPTION	Design, engineering, and project management
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QUANTITY	1
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UNIT COST	\$85,000.00
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TOTAL COST	\$85,000.00
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TOTAL COST	\$340,000.00
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4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 2

FUND TYPE	STIF Payroll Funds
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 3

FUND TYPE	Federal
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$340,000.00
FY 2027	\$0.00
TOTAL	\$340,000.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$340,000.00
FY 2027	\$0.00
TOTAL	\$340,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES	1,220,429
REVENUE HOURS	108,283.00
RIDES	1,006,424
OTHER MEASURE	Stops Added
NUMBER OF UNITS:	17

Task 6

TASK DESCRIPTION Comprehensive Operational Analysis. SAMTD will hire a consultant to examine and evaluate our transit system as a whole to determine where

improvements can be made to make our operations more effective and efficient.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?

No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Planning 44.20.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$250,000.00
FY 2027	\$0.00
TOTAL	\$250,000.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$250,000.00

FY 2027	\$0.00
TOTAL	\$250,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE	Plans Created
NUMBER OF UNITS:	1

Task 7

TASK DESCRIPTION	<p>Local Bus Stop Improvements</p> <p>This task includes all costs associated with improving amenities and accessibility at existing Cherrriots Local stops (e.g., preliminary engineering and design, construction, project management, shelter, bench, and simme-seat or equivalent, etc.). These stop improvements would take place at existing Cherrriots Local bus stops within the UGB. All improvements will be ADA compliant and will support riders with disabilities by expanding the number of stops that can accommodate boarding, alighting, and waiting with a mobility device. This project supports services for older adults and people with disabilities using Local service, and so the Outcome Measures include the Local revenue miles, hours, and rides.</p>
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IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY	Signs/Shelters Purchase
BY CHECKING THIS BOX, I AFFIRM THAT ALL PROJECTS REQUESTING FUNDS FOR CAPITAL EXPENSES ARE IN COMPLIANCE WITH THE CAPITAL ASSET REQUIREMENTS OUTLINED IN OAR 732-042-0040.	Yes

Signs/Shelters Purchase

Signs/Shelters Information

Item 1

DESCRIPTION	Bus Stop Improvements
QUANTITY	30
UNIT COST	\$15,000.00
TOTAL COST	\$450,000.00

Item 2

DESCRIPTION	Design, engineering, and project management
QUANTITY	1
UNIT COST	\$150,000.00
TOTAL COST	\$150,000.00
TOTAL COST	\$600,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE Prior Biennia STIF Funds

FY 2026 \$300,000.00

FY 2027 \$300,000.00

TOTAL \$600,000.00

Fund Source 8

FUND TYPE Prior Biennia Interest Accrued

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

FY 2026 \$300,000.00

FY 2027 \$300,000.00

TOTAL \$600,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES 1,220,429

REVENUE HOURS	108,283.00
RIDES	1,006,424
OTHER MEASURE	Capital Improvements Completed
NUMBER OF UNITS:	30

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$20,356,804.00
FY 2027 STIF TOTAL	\$8,745,761.00
FY 2028 STIF TOTAL	\$0.00
FY 2029 STIF TOTAL	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
FY 2026	5%
FY 2027	5%

2

CRITERION	Criterion 2
FY 2026	0%
FY 2027	0%

3

CRITERION	Criterion 3
FY 2026	10%
FY 2027	10%

4

CRITERION	Criterion 4
-----------	-------------

FY 2026	0%
FY 2027	0%
# 5	
CRITERION	Criterion 5
FY 2026	0%
FY 2027	0%
# 6	
CRITERION	Criterion 6
FY 2026	15%
FY 2027	15%
# 7	
CRITERION	Criterion 7
FY 2026	60%
FY 2027	60%
# 8	
CRITERION	Criterion 8
FY 2026	10%
FY 2027	10%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment

4.4 Project Summary

PROJECT NAME	Cherriots Local/1X/LIFT
SUBRECIPIENT PROJECT TOTAL	\$29,102,565.00
AMOUNT IN DISTRICT	\$29,102,565.00
AMOUNT OUT OF DISTRICT	\$0.00
FY 2026 STIF PROJECT TOTAL	\$20,356,804.00
FY 2027 STIF PROJECT TOTAL	\$8,745,761.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$12,214,082.40
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$5,247,456.60
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	60%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	60%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$2,035,680.40
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$874,576.10
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	10%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	10%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$12,913,977.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$933,860.00

Project 2

SUBRECIPIENT OR QUALIFIED ENTITY NAME	Salem Area Mass Transit District
PROJECT NAME	Regional
PROJECT DESCRIPTION	This project maintains service levels for Cherriots Regional, the Regional Youth Zero Fare Program, reserves, a fare unification program, and personnel costs to maintain all Cherriots Regional stops and shelters from the 2023-2025 STIF Plan. In addition, this project will support expanding holiday service levels on Cherriots Regional so that they match Saturday's spans and frequencies instead of Sunday's. The Cherriots Regional Youth Zero Fare Program allows all youth ages 0-18 to ride for free. The fare unification will reduce Cherriots Regional fares to match Local fares. Reserves ensure continuity of services and support for capital expenses.
DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM?	No
PERCENT OF PROJECT BUDGET IN DISTRICT	0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE	10%
MAINTAIN SERVICE	90%
PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE.	The project maintains Regional services funded by the 2023-2025 STIF plan which has high ridership that continues to increase. SAMTD would not be able to continue these services through the next biennium without this funding. SAMTD expects an increase in youth ridership for these services due to the Regional Youth Zero Fare Program, fare unification, and expanded holiday service tasks. Improve/expand is less than 10% but no other option is allowed in the dropdown menu above.
LOCAL PLAN THIS PROJECT IS DERIVED FROM:	31, 36, 56

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?	No
--	----

4.1.1 Project Scope

Task 1

TASK DESCRIPTION	Cherriots STIF Regional Fixed Route Service. Maintain the Cherriots Regional fixed route service that was expanded in the 2021-2023 biennium, which provided additional service on weekdays and Saturdays. In addition, this project will support expanding holiday service levels on Cherriots Regional so that they match Saturday's spans and frequencies instead of Sunday's.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Operations 30.09.00 (State Operating Assistance)
SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$842,158.00
FY 2027	\$851,536.00
TOTAL	\$1,693,694.00

Fund Source 3

FUND TYPE	Federal
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$842,158.00
FY 2027	\$851,536.00
TOTAL	\$1,693,694.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	371,012
REVENUE HOURS	14,887.00
RIDES	77,158
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	82,561
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	11,068
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS

Number of students in grades 9-12 attending a school served by transit

NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT 23,132

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES 371,012

REVENUE HOURS 14,887.00

RIDES 77,158

Task 2

TASK DESCRIPTION

Regional Stop and Shelter Facilities Preventive Maintenance.
This task supports personnel and supply costs to maintain all Cherriots Regional stops and shelters. Maintenance activities include cleaning, minor landscaping, and other tasks to ensure stops and shelters remain in a state of good repair. There was not a clear outcome measure to select for this task so FTE added was chosen. This task does not add any new FTEs, it provides funding for a portion of a FTE who performs the work described in this task in addition to other responsibilities. The funding in this task would support approximately 0.75 FTEs per year.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?

No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Preventive Maintenance 11.7A.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$100,000.00
FY 2027	\$100,000.00
TOTAL	\$200,000.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$100,000.00
FY 2027	\$100,000.00
TOTAL	\$200,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE FTEs/Contractors Added

NUMBER OF UNITS: .75

Task 3

TASK DESCRIPTION Regional Youth Zero Fare Program.
This program allows youth, ages 0-18, to ride for free which reduces barriers, increases access to public transit, and has the potential to increase ridership. This task subsidizes youth fares on Regional service.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$40,000.00

FY 2027 \$45,000.00

TOTAL	\$85,000.00
Fund Source 3	
FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 4	
FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00

TOTAL	\$0.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$40,000.00
FY 2027	\$45,000.00
TOTAL	\$85,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	1,040,612
REVENUE HOURS	52,240.00
RIDES	235,294
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	82,561
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	11,068

NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES) 0

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION? Yes

Choose at least one

OPERATIONS Number of students in grades 9-12 attending a school served by transit

NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT 23,132

Task 4

TASK DESCRIPTION Reserves - Regional
These reserves will ensure SAMTD's ability to maintain Regional services and cover cost increases. Reserves will be funded with funds from the prior biennium. The reserves will support Cherrits Regional operations and capital needs, including bus procurement, addressing uncertainties such as cost increases related to market volatility, supply chain issues, and availability of raw materials.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Program Reserve/Contingency 11.73.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
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FY 2026	\$981,887.00
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FY 2027	\$1,123,865.00
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TOTAL	\$2,105,752.00
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Fund Source 3

FUND TYPE	Federal
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 4

FUND TYPE	Other State
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 6

FUND TYPE	Other Funds
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$2,771,916.00
FY 2027	\$0.00
TOTAL	\$2,771,916.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$43,707.00
FY 2027	\$0.00
TOTAL	\$43,707.00
FY 2026	\$3,797,510.00
FY 2027	\$1,123,865.00
TOTAL	\$4,921,375.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE	Reserve Funds Created
NUMBER OF UNITS:	1

Task 5

TASK DESCRIPTION	Regional Fare Unification. This task subsidizes a portion of the Regional fares so that they are equal to Local fares for all passengers. This reduces barriers to transportation and has the potential to increase ridership.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	No
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Operations 30.09.00 (State Operating Assistance)
SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$102,730.00
FY 2027	\$102,730.00
TOTAL	\$205,460.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00

TOTAL	\$0.00
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Fund Source 4

FUND TYPE	Other State
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
----------------	--------

FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
--------------	--------

Fund Source 6

FUND TYPE	Other Funds
------------------	-------------

FY 2026	\$0.00
----------------	--------

FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
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FY 2026	\$0.00
----------------	--------

FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
FY 2026	\$102,730.00
FY 2027	\$102,730.00
TOTAL	\$205,460.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	1,040,612
REVENUE HOURS	52,240.00
RIDES	235,294
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	82,561
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	11,068
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$4,882,398.00
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FY 2027 STIF TOTAL	\$2,223,131.00
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FY 2028 STIF TOTAL	\$0.00
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FY 2029 STIF TOTAL	\$0.00
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Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
-----------	-------------

FY 2026	0%
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FY 2027	0%
---------	----

2

CRITERION	Criterion 2
-----------	-------------

FY 2026	0%
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FY 2027	0%
---------	----

3

CRITERION	Criterion 3
-----------	-------------

FY 2026	7%
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FY 2027	7%
---------	----

4

CRITERION	Criterion 4
-----------	-------------

FY 2026	0%
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FY 2027	0%
---------	----

5

CRITERION	Criterion 5
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FY 2026	14%
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FY 2027	14%
---------	-----

6

CRITERION	Criterion 6
FY 2026	1%
FY 2027	1%

7

CRITERION	Criterion 7
FY 2026	40%
FY 2027	40%

8

CRITERION	Criterion 8
FY 2026	38%
FY 2027	38%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Regional
SUBRECIPIENT PROJECT TOTAL	\$7,105,529.00
AMOUNT IN DISTRICT	\$0.00
AMOUNT OUT OF DISTRICT	\$7,105,529.00

FY 2026 STIF PROJECT TOTAL	\$4,882,398.00
FY 2027 STIF PROJECT TOTAL	\$2,223,131.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$1,952,959.20
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$889,252.40
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	40%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	40%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$1,855,311.24
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$844,789.78
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	38%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	38%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$2,815,623.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00

Project 3

SUBRECIPIENT OR QUALIFIED ENTITY NAME	Salem Area Mass Transit District
PROJECT NAME	Population-based Funded Projects
PROJECT DESCRIPTION	This project continues funding for tasks that were traditionally funded using population-based funds including both operational costs and match for Mobility Management, Cherriots Regional, Shop & Ride, and LIFT as well as SAMTD's administrative costs for managing these services. These funds ensure transit services for seniors and individuals with disabilities throughout SAMTD's service areas. Operating costs include call center, preventive maintenance, purchase of services,

fuel, staff time, marketing, and printing. The matching portion will be used for ODOT 5310 and 5311, and FTA 5310 and 5307 ADA grants.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM? No

PERCENT OF PROJECT BUDGET IN DISTRICT 50%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE 0%

MAINTAIN SERVICE 100%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE. This project continues funding for tasks that were traditionally funded using population-based funds. SAMTD would not be able to continue these services through the next biennium without this funding.

LOCAL PLAN THIS PROJECT IS DERIVED FROM: 31, 36, 37, 38, 56

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT? No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION Administration - Administrative costs to manage the program. This task provides resources for SAMTD to monitor, manage, and evaluate PTSPs in order to effectively serve as the QE. There is no clear outcome measure to select for this task. FTE added was selected as it is the closets measure available. The total funding amount represents 2% of the total cost of a FTE.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$2,000.00
FY 2027	\$2,000.00
TOTAL	\$4,000.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$2,000.00
FY 2027	\$2,000.00
TOTAL	\$4,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF No

FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE	FTEs/Contractors Added
NUMBER OF UNITS:	.02

Task 2

TASK DESCRIPTION	
	Mobility Management - operational costs and match. This task provides funding for the portion of operational costs of the Mobility Management Program that was traditionally funded with population-based STF funds. Approximately \$22,325 of STIF population-based funds will be used for match for the ODOT 5310 grant. This will support mobility management travel training and operational costs. The Mobility Management Program is an approach for managing and delivering coordinated transportation services to customers, including seniors, people with disabilities, and individuals with lower incomes. As part of the Mobility Management Program, the mobility coordinator attends community meetings in the 16 surrounding rural communities which are served by Cherriots Regional as well as urban communities in order to educate community partners on public transportation services and programs. This helps to ensure that duplication is minimized and that access and utilization are maximized. SAMTD also collaborates with Marion County to provide LIFT services for rehabilitation and work programs for individuals with disabilities.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
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IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
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CATEGORY	Mobility Management 11.7L.00
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4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$11,162.00
FY 2027	\$11,163.00
TOTAL	\$22,325.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$97,530.00
FY 2027	\$97,529.00
TOTAL	\$195,059.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$108,692.00
FY 2027	\$108,692.00
TOTAL	\$217,384.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

NUMBER OF INDIVIDUALS THAT RECEIVED TRANSIT TRAINING 300

NUMBER OF INDIVIDUALS THAT ARE SERVED BY A COORDINATED DEMAND RESPONSE CALL CENTER 12,061

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES 995,584

REVENUE HOURS 79,302.00

RIDES 157,476

Task 3

TASK DESCRIPTION

Regional - operational costs and match. This task provides funding for the portion of operational costs of the Regional service that was traditionally funded with population-based STF funds. STIF population-based funds will be used as match for the anticipated ODOT 5310 and 5311 grants. The match amount for ODOT 5310 is approximately \$191,260 and the amount for ODOT 5311 is approximately \$580,888. The remaining \$361,510 will be used for operational costs not supported by any other funding. Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn which have the largest concentrations of seniors in Marion and Polk counties are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and individuals with disabilities. All Regional vehicles are ADA-accessible, seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities receive reduced fares and are only charged half of the full fare. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT No

WITH A PHYSICAL OR FUNCTIONAL
RELATIONSHIP TO PUBLIC
TRANSIT?

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS
TASK WILL SUPPORT. Fixed Route

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$566,829.00

FY 2027 \$566,829.00

TOTAL \$1,133,658.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026 \$1,244,698.00

FY 2027 \$1,244,698.00

TOTAL	\$2,489,396.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$1,811,527.00
FY 2027	\$1,811,527.00
TOTAL	\$3,623,054.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	1,040,612
REVENUE HOURS	52,240.00
RIDES	235,294
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE)	82,561
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE)	11,068
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS	Number of students in grades 9-12 attending a school served by transit
NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT	23,132

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES	1,040,612
REVENUE HOURS	52,240.00
RIDES	235,294

Task 4

TASK DESCRIPTION	Shop & Ride Operations - operational costs and match. This task provides funding for the portion of operational costs of the Shop & Ride service that was traditionally funded with population-based STF funds. This task will fund match for ODOT and FTA 5310, and approximately \$151,387 of operational costs such as fuel, payroll, and other operating costs not supported by any other funding. Cherriots Shop and Ride is specifically for seniors and individuals with disabilities within the Salem-Keizer urban growth boundary. Riders are picked up from their homes and taken to any destination within the Salem-Keizer urban growth boundary. All buses are ADA-accessible and can accommodate mobility devices. There is no application required. Service is available Monday through Friday 8:00 am - 5:15 pm and medical appointments are given priority. Trips are booked through the Cherriots call center and can be booked up to 14 days in advance.
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IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
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IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
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CATEGORY	Operations 30.09.00 (State Operating Assistance)
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SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Demand Response
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4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$137,463.00

FY 2027	\$137,463.00
TOTAL	\$274,926.00
Fund Source 2	
FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 3	
FUND TYPE	Federal
FY 2026	\$223,389.00
FY 2027	\$223,389.00
TOTAL	\$446,778.00
Fund Source 4	
FUND TYPE	Other State
FY 2026	\$51,742.00
FY 2027	\$51,742.00
TOTAL	\$103,484.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00

FY 2027	\$0.00
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TOTAL	\$0.00
-------	--------

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
-----------	--------------------------

FY 2026	\$0.00
---------	--------

FY 2027	\$0.00
---------	--------

TOTAL	\$0.00
-------	--------

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
-----------	--------------------------------

FY 2026	\$0.00
---------	--------

FY 2027	\$0.00
---------	--------

TOTAL	\$0.00
-------	--------

FY 2026	\$412,594.00
---------	--------------

FY 2027	\$412,594.00
---------	--------------

TOTAL	\$825,188.00
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BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	63,676
---------------	--------

REVENUE HOURS	5,987.00
RIDES	16,047
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	227,332
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	27,477
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES	63,676
REVENUE HOURS	5,987.00
RIDES	16,047

Task 5

TASK DESCRIPTION

LIFT Operations - operational costs and match. This task provides funding for the portion of operational costs of the Cherriots LIFT service that was traditionally funded with population-based STF funds. This task will fund match for ODOT and FTA 5310, and other operating costs not supported by any other funding. Cherriots LIFT is an origin-to-destination, shared-ride, complementary paratransit transportation service for individuals who are unable to use the Cherriots Local bus service because of their functional ability. Cherriots LIFT service covers all locations within the Salem-Keizer urban growth boundary. Individuals can qualify for Cherriots LIFT for some or all of their trips. A three-step application process to determine eligibility is required: Application, medical questionnaire, and in-person functional assessment. Depending on eligibility, some rides may be accessible on Cherriots Local. Choosing Cherriots Local for some trips does not affect Cherriots LIFT eligibility. Cherriots LIFT uses a variety of accessible vehicles in its fleet with lifts and ramps to

provide service. Several passengers share the vehicle, and the vehicle may stop and travel in other directions during any passenger's trip to accommodate other trip requests. Travel time may vary, depending on trip distance and the stops made to accommodate other riders during the trip. Cherriots Local and Cherriots LIFT operate the same hours and days of the week. Reservations are required. Passengers may choose to have their trip scheduled based on either the time they wish to be picked up or the time they wish to arrive at their destination. Cherriots LIFT rides are scheduled by reservation with the Cherriots call center. Eligible riders may bring a personal care attendant (PCA) with them on their trip. A PCA rides free of charge. Riders may bring one companion in addition to a PCA if space is available. Companions pay the regular Cherriots LIFT fare. LIFT drivers assist riders in boarding and deboarding the Cherriots LIFT vehicle as needed. This includes assistance with moving and securing mobility devices. Cherriots LIFT is currently operated Monday-Friday from 5:30 am to 11:30 pm, Saturdays from 6:00 am to 10:00 pm, and Sundays from 7:00 am to 8:30 pm. Customers can schedule a trip up to two weeks in advance and at least 24 hours in advance by calling the Cherriots Call Center. The Cherriots Call Center operates Monday-Friday 6:00 am-6:00 pm and Saturday-Sunday 8:00 am-4:00 pm.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Operations 30.09.00 (State Operating Assistance)
SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Demand Response

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$344,147.00
FY 2027	\$344,148.00
TOTAL	\$688,295.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$583,674.00
FY 2027	\$583,674.00
TOTAL	\$1,167,348.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$11,088.00
FY 2027	\$11,088.00
TOTAL	\$22,176.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$938,909.00
FY 2027	\$938,910.00
TOTAL	\$1,877,819.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	995,584
REVENUE HOURS	79,302.00
RIDES	157,476

NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	227,332
---	---------

NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	27,477
--	--------

NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
--	---

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No
--	----

Optional Outcome Measures

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

REVENUE MILES	995,584
---------------	---------

REVENUE HOURS	79,302.00
---------------	-----------

RIDES	157,476
-------	---------

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$1,061,601.00
--------------------	----------------

FY 2027 STIF TOTAL	\$1,061,603.00
--------------------	----------------

FY 2028 STIF TOTAL	\$0.00
--------------------	--------

FY 2029 STIF TOTAL	\$0.00
--------------------	--------

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

2

CRITERION	Criterion 2
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

3

CRITERION	Criterion 3
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

4

CRITERION	Criterion 4
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

5

CRITERION	Criterion 5
-----------	-------------

FY 2026	3%
---------	----

FY 2027	3%
---------	----

6

CRITERION	Criterion 6
-----------	-------------

FY 2026	2%
---------	----

FY 2027	2%
---------	----

7

CRITERION	Criterion 7
-----------	-------------

FY 2026	5%
---------	----

FY 2027	5%
---------	----

8

CRITERION	Criterion 8
FY 2026	90%
FY 2027	90%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Population-based Funded Projects
SUBRECIPIENT PROJECT TOTAL	\$2,123,204.00
AMOUNT IN DISTRICT	\$1,061,602.00
AMOUNT OUT OF DISTRICT	\$1,061,602.00
FY 2026 STIF PROJECT TOTAL	\$1,061,601.00
FY 2027 STIF PROJECT TOTAL	\$1,061,603.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$53,080.05
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$53,080.15
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	5%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	5%

TRANSPORTATION

FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION \$955,440.90

FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION \$955,442.70

FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION 90%

FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION 90%

FY 2026 STIF FUNDS FROM PREVIOUS CYCLE \$0.00

FY 2027 STIF FUNDS FROM PREVIOUS CYCLE \$0.00

Project 4

SUBRECIPIENT OR QUALIFIED ENTITY NAME Salem Area Mass Transit District

PROJECT NAME South Salem Transit Center

PROJECT DESCRIPTION This project provides funding to support the development of the new South Salem Transit Center (SSTC), including costs associated with the procurement of land and construction of the SSTC. Funds could also be used as match for grants for the SSTC. The SSTC will provide a mobility hub for improved transit service, transfer points, and accommodations for micro transit and micro-mobility options in south Salem. This expanded accommodation of services will create a hub for transit access in south Salem, improving equitable access and mobility for users. The SSTC will also expand options for regional connectivity. SAMTD has completed the site selection process; the preferred site is on the northeast corner of Commercial St SE and Wiltsey Rd SE.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM? No

PERCENT OF PROJECT BUDGET IN DISTRICT 100%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE	100%
MAINTAIN SERVICE	0%
LOCAL PLAN THIS PROJECT IS DERIVED FROM:	53, 56

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?	Yes
PROJECT TIMELINE	2020-2027
TOTAL PROJECT BUDGET (ALL PHASES)	\$13,063,137.00
OTHER PLANNED FUNDING SOURCES	STIF Federal Local
PHASE REPRESENTED IN CURRENT STIF PLAN	Land acquisition through initial construction

4.1.1 Project Scope

Task 1

TASK DESCRIPTION	SSTC Land Acquisition. This task includes all costs associated with procuring land such as land acquisition, title fees, appraisals, or other land acquisition activities for the South Salem Transit Center. Funds could also be used as a match for grants for the SSTC. There was no clear outcome measure to select for this task. Capital Improvements Completed was selected, the unit number entered was 1. This task funds land acquisition and no capital improvement will be completed as a result of this task.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	No
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Capital 117-00 Other Capital Items (Bus)
117-00 OTHER CAPITAL ITEMS ACTIVITY TYPE	Real Estate (Other) 11.76

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$711,603.00

FY 2027 \$0.00

TOTAL \$711,603.00

Fund Source 4

FUND TYPE Other State

FY 2026 \$600,000.00

FY 2027 \$0.00

TOTAL \$600,000.00

Fund Source 5

FUND TYPE Local

FY 2026	\$327,901.00
FY 2027	\$0.00
TOTAL	\$327,901.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$2,500,000.00
FY 2027	\$0.00
TOTAL	\$2,500,000.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$4,139,504.00
FY 2027	\$0.00
TOTAL	\$4,139,504.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF Yes

FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE	Capital Improvements Completed
---------------	--------------------------------

NUMBER OF UNITS:	1
------------------	---

Task 2

TASK DESCRIPTION	SSTC Construction. This task provides funding for costs associated with property development, site improvements, design/engineering, construction, infrastructure, permitting, and inspection. Funds could also be used as a match for grants for the SSTC. SAMTD is actively applying for funding for construction and does not have additional funds identified at this time.
------------------	--

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	No
---	----

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
--	----

CATEGORY	Capital 117-00 Other Capital Items (Bus)
----------	--

117-00 OTHER CAPITAL ITEMS ACTIVITY TYPE	Real Estate (Other) 11.76
--	---------------------------

REAL ESTATE (OTHER) 11.76 ACTIVITY DETAIL	11.76.96 Construction
---	-----------------------

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
-----------	-----------------------

FY 2026	\$0.00
---------	--------

FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 2	
FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 3	
FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 4	
FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00

FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$1,000,000.00
FY 2027	\$0.00
TOTAL	\$1,000,000.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$2,425,365.00
FY 2027	\$0.00
TOTAL	\$2,425,365.00
FY 2026	\$3,425,365.00
FY 2027	\$0.00
TOTAL	\$3,425,365.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. No

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Optional Outcome Measures

Outcome Measure 1

OTHER MEASURE Capital Improvements Completed

NUMBER OF UNITS:	1
------------------	---

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$5,925,365.00
--------------------	----------------

FY 2027 STIF TOTAL	\$0.00
--------------------	--------

FY 2028 STIF TOTAL	\$0.00
--------------------	--------

FY 2029 STIF TOTAL	\$0.00
--------------------	--------

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
-----------	-------------

FY 2026	30%
---------	-----

FY 2027	0%
---------	----

2

CRITERION	Criterion 2
-----------	-------------

FY 2026	35%
---------	-----

FY 2027	0%
---------	----

3

CRITERION	Criterion 3
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

4

CRITERION	Criterion 4
-----------	-------------

FY 2026	0%
---------	----

FY 2027	0%
---------	----

5

CRITERION	Criterion 5
FY 2026	30%
FY 2027	0%

6

CRITERION	Criterion 6
FY 2026	5%
FY 2027	0%

7

CRITERION	Criterion 7
FY 2026	0%
FY 2027	0%

8

CRITERION	Criterion 8
FY 2026	0%
FY 2027	0%
FY 2026	100.00%
FY 2027	0.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	South Salem Transit Center
SUBRECIPIENT PROJECT TOTAL	\$5,925,365.00
AMOUNT IN DISTRICT	\$5,925,365.00
AMOUNT OUT OF DISTRICT	\$0.00
FY 2026 STIF PROJECT TOTAL	\$5,925,365.00
FY 2027 STIF PROJECT TOTAL	\$0.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	0%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$0.00
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	0%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$5,925,365.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00

5. All Projects Totals

SUBRECIPIENT PROJECTS GRAND TOTAL	\$44,256,663.00
PLANNED CARRIED FORWARD	\$0.00
AMOUNT IN DISTRICT	\$36,089,532.00
AMOUNT OUT OF DISTRICT	\$8,167,131.00

SUBRECIPIENT PROJECTS TOTAL	\$21,667,838.00
FY 2026 TOTAL PRIOR BIENNIA FUNDS	\$21,654,965.00
FY 2027 TOTAL PRIOR BIENNIA FUNDS	\$933,860.00
FY 2026 TOTAL STIF FUNDS	\$32,226,168.00
FY 2027 TOTAL STIF FUNDS	\$12,030,495.00
FY 2026 STUDENT STIF FUNDS	\$14,220,121.65
FY 2027 STUDENT STIF FUNDS	\$6,189,789.15
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	44.13%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	51.45%
FY 2026 OLDER AND DISABLED PERSONS STIF FUNDS	\$4,846,432.54
FY 2027 OLDER AND DISABLED PERSONS STIF FUNDS	\$2,674,808.58
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	15.04%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	22.23%
BY SIGNING BELOW, I CERTIFY THAT I AM AUTHORIZED TO SUBMIT THIS SUBRECIPIENT PROJECT APPLICATION TO SALEM AREA MASS TRANSIT DISTRICT ON BEHALF OF SALEM AREA MASS TRANSIT DISTRICT.	Yes
NAME OF AUTHORIZED REPRESENTATIVE	Peggy Greene
TITLE OF AUTHORIZED REPRESENTATIVE	Grants Administrator
SIGNATURE	Captured

SIGNATURE DATE

10/25/2024

 **Subrecipient Project Application-Salem Area Mass Transit District.pdf**
376K

Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

City of Woodburn

Service Provider Contact Name

Scott Derickson

Service Provider Contact Title

City Administrator

Service Provider Phone Number

(503) 982-5228

Service Provider Email

scott.derickson@ci.woodburn.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002282

Service Provider Website

<https://www.woodburn-or.gov/transit>

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Phone Number

(503) 361-7530

STIF Plan Contact Email

peggy.greene@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

STIF Plan FY 2023-25

Governing Body that adopted Local Plan

STIF Advisory Committee

Plan Adoption Date

1/23/2023

Upload copy of Local Plan if it's not available on a website.

Exhibit C QE STIF Plan 2023-2025.pdf

Limit 100 MB**Local Plan 2****Local Plan Name**

Woodburn Transit Development Plan

Governing Body that adopted Local Plan

Woodburn City Council

Plan Adoption Date

6/26/2023

Local Plan Web Address

https://www.woodburn-or.gov/sites/default/files/fileattachments/transit/page/11497/woodburn_transit_development_plan_final_2023_06_06.pdf

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects**4.1 Project Detail Entry****Project 1****Subrecipient or Qualified Entity Name**

City of Woodburn

Project Name

WTS Weekend, Expanded Weekday, Medical Services

Limit 50 characters**Project Description**

Maintains Woodburn Transit Services' (WTS) Weekend, Expanded Weekday (Express Route), and Out-of-Town Medical Transportation services. The project will maintain current fixed route and demand response hours of operation.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

WTS plans to maintain services funded by the STIF FY 23-25 Plan. Current services have high ridership, are fare-free, and will continue to benefit residents.

Limit 500 Characters

Local Plan this project is derived from:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Fixed Route Weekend Service: operates within city limits on Saturdays, 9:00 a.m.- 5:00 p.m., and Sundays, 9:00 - 3:00 p.m. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.

- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$63,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are

carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as "Prior Biennia Interest Accrued," for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$31,000.00	\$32,000.00			\$63,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$31,000.00	\$32,000.00	\$0.00	\$0.00	\$63,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
22,850	1,466.00	17,026

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

28,483

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

1,716

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 2

Task Description

Non-Medical Dial-a-Ride Weekend Service: operates within city limits on Saturdays, 9:00 a.m.- 5:00 p.m. and Sundays, 9:00 - 3:00 p.m. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$93,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00

STIF Payroll Funds	\$46,000.00	\$47,000.00		\$93,000.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00		\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00

\$46,000.00 \$47,000.00 \$0.00 \$0.00 \$93,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
9,268	2,982.00	1,581

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 3

Task Description

Express Weekday (Expanded Weekday): a fixed route 30-minute city-wide loop that makes fewer stops than the standard 60-minute Fixed Loop route. Operates Monday through Friday, 8 a.m.-6 p.m. The Express Route is a popular service, serving students, adults & seniors. Ridership has continued to grow over the 4 years since the start of the pandemic - when the Express Route served as the City's primary weekday fixed route. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and other necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$542,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$267,000.00	\$275,000.00			\$542,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$267,000.00

\$275,000.00

\$0.00

\$0.00

\$542,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

60,692

Revenue Hours

4,960.00

Rides

47,400

Number of people with access to transit (within ½ mile of transit stop for fixed route)

28,483

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

1,716

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 4

Task Description

Out of Town Medical Transportation: This demand response service provides transportation to Woodburn's elderly and disabled residents who are unable to use the City's Fixed Route transit services. Drivers transport passengers to out-of-town medical appointments at medical facilities in Portland and Salem. This service provides a crucial transportation option to vulnerable residents, allowing them greater independence than they would otherwise have and continues to be popular among City Residents. This task provides resources for drivers, service coordination, administration, volunteer mileage reimbursements, vehicle maintenance, fuel, overhead, and other necessary supplies. Prior biennia funding from FY 24 & 25 are available to carryforward, as prior biennia funding from FY 22 & 23 was used then.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$76,500.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$7,500.00	\$69,000.00			\$76,500.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$59,500.00	\$0.00			\$59,500.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00

\$67,000.00 \$69,000.00 \$0.00 \$0.00 \$136,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
<input type="text" value="42,802"/>	<input type="text" value="2,420.00"/>	<input type="text" value="2,120"/>

Number of people with access to transit (within ½ mile of transit stop for fixed route)

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

Is this project supporting student transportation?

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$411,000.00	\$423,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	20%	20%		
Criterion 2	20%	20%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	15%	15%		
Criterion 6	10%	10%		
Criterion 7	15%	15%		
Criterion 8	20%	20%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public](#)

Transportation Plan.

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

WTS Weekend, Expanded Weekday, Medical Services

Subrecipient Project Total

\$834,000.00

*Includes Prior Biennia STIF
Funds and Prior Biennia Interest
Accrued (FY 23-25)*

**FY 2026 STIF Project
Total**

\$411,000.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

**FY 2027 STIF Project
Total**

\$423,000.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**

\$61,650.00

**FY 2027 STIF Funds
supporting student
transportation**

\$63,450.00

**FY 2026 percent of STIF
Funds supporting
student transportation**

15%

**FY 2027 percent of
STIF Funds supporting
student transportation**

15%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation
\$82,200.00

FY 2027 STIF Funds supporting older and disabled persons transportation
\$84,600.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
20%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation
20%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle
\$59,500.00

FY 2027 STIF Funds From Previous Cycle
\$0.00

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Project 2

Subrecipient or Qualified Entity Name

City of Woodburn

Project Name

Vehicle Purchase

Limit 50 characters

Project Description

Replace aging, high maintenance vehicles. The goal is to maintain safe & reliable transport for WTS riders and lower vehicle repair costs.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments

on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

The vehicle purchase is to maintain the safety and reliability of the current fleet.

Limit 500 Characters

Local Plan this project is derived from:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Replace vehicle(s) used in WTS services, including Out-of-Town Medical Transportation.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

By checking this box, I affirm that all projects requesting funds for capital expenses are in compliance with the Capital Asset Requirements outlined in OAR 732-042-0040.

What type of capital vehicle purchases are included in this task?

- Replacement
- Expansion
- Lease
- Rebuild
- Vehicle Overhaul

Vehicle Replacement 11.12

Replacement Vehicle Information

1. Vehicles to be Replaced

Year	Make/Model	Category	VIN	Total Seats / ADA Seats	Current Miles
2,014	MV1 (#1392)	E (11.XX.15)	57WMD1A60EM1 00111	4/1 Ex. 24/2	90,124
2,011	Dodge Caravan (#1361)	E (11.XX.15)	2D4RN4DE2AR44 0155	4/1 Ex. 24/2	92,000

2. Condition of Vehicles

VIN	Condition	Vehicle Maintenance History (Issues, Repairs, etc.)
-----	-----------	---

57WMD1A60EM100111

Poor

Many repairs at this 10-year life stage. Made by Hummer, parts are difficult to replace.

2D4RN4DE2AR440155

Poor

Repairs made to this vehicle have been numerous, including the fuel pump and tank, intake manifold gasket, ider pulley, ignition coil, wheel bearings, and wheelchair ramp.

11.12 Vehicle Information

Vehicle ALI	Make/Model	Quantity	Cost Each	Total	Length	# of seats / # ADA stations	# of seats with ADA deployed	Fuel System
11.1X.15 Vans	ADA minivan	1	\$92,000.00	\$92,000.00	86"	5/2	5	Hybrid-Gas
11.1X.15 Vans	Toyota Sienna	1	\$89,000.00	\$89,000.00	86"	5/2	5	Hybrid-Gas
				\$181,000.00				

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
-----------	---------	---------	---------	---------	-------

STIF Population Funds	\$92,000.00	\$0.00		\$92,000.00
STIF Payroll Funds	\$0.00	\$0.00		\$0.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$89,000.00	\$0.00		\$89,000.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
	\$181,000.00	\$0.00	\$0.00	\$0.00
				\$181,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$181,000.00	\$0.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	50%	0%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	50%	0%		
	100.00%	0.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Vehicle Purchase

Subrecipient Project Total

\$181,000.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2026 STIF Project Total

\$181,000.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Project Total

\$0.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$0.00

FY 2027 STIF Funds supporting student transportation

\$0.00

FY 2026 percent of STIF Funds supporting

student transportation
0%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**
\$90,500.00

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**
\$0.00

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**
50%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**
\$89,000.00

**FY 2027 STIF Funds
From Previous Cycle**
\$0.00

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Project 3

Subrecipient or Qualified Entity Name

City of Woodburn

Project Name

Fareless Service for Fixed and Demand Routes

Limit 50 characters

Project Description

The fareless ride policy implemented by the City during the pandemic remains a benefit to passengers travelling in Woodburn and encourages the use of public transit and increasing accessibility. This project will continue to support riders of the City's Fixed and Dial-a-Ride transit services, particularly low-income riders.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

Maintain Service

Please explain why all or part of this project is maintaining an existing service.

The support of this funding continues to replace fare revenue that supports residents on-going public transportation use, in and out of city limits.

Limit 500 Characters

Local Plan this project is derived from:

Multi-Phase Project

Is your project part of a larger multi-phase project?

4.1.1 Project Scope

Task 1

Task Description

This task allows the City of Woodburn to continue to operate Weekday and Weekend Demand Response services without requiring residents to pay fares, resulting in increased ridership and peace of mind for residents who would otherwise need to consider their own budgetary requirements to run errands, visit professionals, or engage in community services. Riders can still give donations, as they choose.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.

- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$45,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$22,000.00	\$23,000.00			\$45,000.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$22,000.00	\$23,000.00	\$0.00	\$0.00	\$45,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
71,162	11,260.00	20,414

Number of people with access to transit (within ½ mile of transit stop for fixed route)

28,483

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 2

Task Description

This task allows the City of Woodburn to continue to operate Weekday and Weekend Fixed route services, including Express, without requiring residents to pay fares, resulting in increased ridership and peace of mind for residents who would otherwise need to consider their own budgetary requirements to run errands, visit professionals, or engage in community services. Riders can still give donations, as they choose.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00

- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

Task Category Amount

\$168,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$82,000.00	\$86,000.00			\$168,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
STIF Funds

\$0.00

\$0.00

\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$82,000.00

\$86,000.00

\$0.00

\$0.00

\$168,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

183,038

Revenue Hours

12,860.00

Rides

135,066

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

28,483

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

1,716

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$104,000.00	\$109,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		

Criterion 3	100%	100%
Criterion 4	0%	0%
Criterion 5	0%	0%
Criterion 6	0%	0%
Criterion 7	0%	0%
Criterion 8	0%	0%

100.00% 100.00% 0.00% 0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Fareless Service for Fixed and Demand Routes

Subrecipient Project Total

\$213,000.00
*Includes Prior Biennia STIF
 Funds and Prior Biennia Interest
 Accrued (FY 23-25)*

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$104,000.00	\$109,000.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**
\$0.00

**FY 2027 STIF Funds
supporting student
transportation**
\$0.00

**FY 2026 percent of STIF
Funds supporting
student transportation**
0%

**FY 2027 percent of
STIF Funds supporting
student transportation**
0%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**
\$0.00

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**
\$0.00

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**
0%

**FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation**
0%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**
\$0.00

**FY 2027 STIF Funds
From Previous Cycle**
\$0.00

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Project 4

Subrecipient or Qualified Entity Name

City of Woodburn

Project Name

Transit Operations Support - Weekdays

Limit 50 characters

Project Description

This project supports continuation of the City's weekday Fixed Route and Dial-a-Ride (DAR) operations, operating Monday - Friday, 8 a.m.- 6 p.m. Seniors and persons with limited mobility use both services. DAR services is door-to-door and ensures residents with mobility limitations who cannot use traditional transit services have access to needed resources. Staff help residents navigate the process by providing trip assistance and transportation coordination. A new commuter route is also planned which will expand services, particularly to passengers traveling to the industrialized area of the city's west-side.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

10%

Maintain Service

90%

Please explain why all or part of this project is maintaining an existing service.

Residents of the City depend on reliable weekday service to commute to work, attend appointments, run errands and travel within city limits. Expansion efforts include a new commuter route in Woodburn's industrial area on the west-side of the city. The commuter route will likely begin when the Amazon facility opens.

Limit 500 Characters

Local Plan this project is derived from:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Provides resources for Woodburn's weekday Fixed Route operations including drivers, dispatch, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$466,136.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$233,068.00	\$233,068.00			\$466,136.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00

\$233,068.00 \$233,068.00 \$0.00 \$0.00 \$466,136.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
97,794	6,440.00	71,102

Number of people with access to transit (within ½ mile of transit stop for fixed route)
28,483

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit
1,716

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Task 2

Task Description

Provides resources for Woodburn's weekday Demand Response/Dial-a-Ride operations including drivers, dispatch, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$155,379.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$77,000.00	\$78,378.00			\$155,378.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$77,000.00	\$78,378.00	\$0.00	\$0.00	\$155,378.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
61,894	9,680.00	17,432

Number of people with access to transit (within ½ mile of transit stop for fixed route)
 28,483

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
 4,381

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
 0

Is this project supporting student transportation?
 No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

8. Services for older adults and people with disabilities.

FY 2026 STIF Total
\$310,068.00

FY 2027 STIF Total
\$311,446.00

FY 2028 STIF Total
\$0.00

FY 2029 STIF Total
\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	10%	10%		
Criterion 2	10%	10%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	10%	10%		
Criterion 6	10%	10%		
Criterion 7	10%	10%		
Criterion 8	50%	50%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security

- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Transit Operations Support - Weekdays

Subrecipient Project Total

\$621,514.00

*Includes Prior Biennia STIF
Funds and Prior Biennia Interest
Accrued (FY 23-25)*

FY 2026 STIF Project Total

\$310,068.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

FY 2027 STIF Project Total

\$311,446.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$31,006.80

FY 2027 STIF Funds supporting student transportation

\$31,144.60

FY 2026 percent of STIF Funds supporting student transportation

10%

FY 2027 percent of STIF Funds supporting student transportation

10%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation

\$155,034.00

FY 2027 STIF Funds supporting older and disabled persons transportation

\$155,723.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation

FY 2027 percent of STIF Funds supporting older and disabled persons

50%

transportation
50%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**
\$0.00

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

**FY 2027 STIF Funds
From Previous Cycle**
\$0.00

*The total of Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Project 5

Subrecipient or Qualified Entity Name

City of Woodburn

Project Name

Reserves - Payroll

Limit 50 characters

Project Description

Reserve funds will be used to preserve the City's Fixed Route and Demand Response services and ensure that continued and expanded service levels are maintained. If one or more vehicle is needed for the Transit fleet, a portion of Reserves will be used for the purchase. Reserves may be used to purchase needed bus shelters.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

Maintain Service

10%

90%

Please explain why all or part of this project is maintaining an existing service.

Reserves are available in cases of unexpected existing and new operations or capital costs.

Limit 500 Characters

Local Plan this project is derived from:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Payroll-based Reserves including new STIF funds, prior biennia carryforward interest and reserves. A portion of these funds may be used as matching funds, including for vehicle purchases.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00

- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

\$656,987.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$121,530.00	\$121,535.00			\$243,065.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia STIF Funds	\$298,382.00	\$0.00	\$298,382.00
--------------------------	--------------	--------	--------------

Prior Biennia Interest Accrued	\$115,540.00	\$0.00	\$115,540.00
--------------------------------	--------------	--------	--------------

\$535,452.00	\$121,535.00	\$0.00	\$0.00	\$656,987.00
--------------	--------------	--------	--------	--------------

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$535,452.00	\$121,535.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	15%	15%		
Criterion 2	15%	15%		
Criterion 3	5%	5%		
Criterion 4	0%	0%		
Criterion 5	15%	15%		
Criterion 6	15%	15%		
Criterion 7	25%	25%		
Criterion 8	10%	10%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability

- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Reserves - Payroll

Subrecipient Project Total

\$656,987.00

Includes Prior Biennia STIF

Funds and Prior Biennia Interest

Accrued (FY 23-25)

FY 2026 STIF Project

Total

\$535,452.00

Includes Prior Biennia

STIF Funds and Prior

Biennia Interest

Accrued (FY 23-25)

FY 2027 STIF Project

Total

\$121,535.00

Includes Prior Biennia

STIF Funds and Prior

Biennia Interest

Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$133,863.00

FY 2027 STIF Funds supporting student transportation

\$30,383.75

FY 2026 percent of STIF Funds supporting student transportation

25%

FY 2027 percent of STIF Funds supporting student transportation

25%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation

\$53,545.20

FY 2027 STIF Funds supporting older and disabled persons transportation

\$12,153.50

FY 2026 percent of STIF Funds supporting older and disabled persons transportation

10%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation

10%

10%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle	FY 2027 STIF Funds From Previous Cycle
\$413,922.00	\$0.00
<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>

Project 6

Subrecipient or Qualified Entity Name

City of Woodburn

Project Name

Reserves- Population-Based

Limit 50 characters

Project Description

Population-based Reserves, including carryforward from prior biennia.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

Reserves are available in cases of unexpected existing demand response operational or capital costs.

Limit 500 Characters

Local Plan this project is derived from:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Population-based Reserves, including carryforward from prior biennia. Preserve WTS services that benefit seniors and individuals with disabilities. A portion of these funds may be used as matching funds to leverage other funding awards.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00

- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

\$90,172.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00

Prior Biennia STIF Funds	\$90,172.00	\$0.00		\$90,172.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
	\$90,172.00	\$0.00	\$0.00	\$0.00
				\$90,172.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.

8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$90,172.00	\$0.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	15%	15%		
Criterion 2	15%	15%		
Criterion 3	5%	5%		
Criterion 4	0%	0%		
Criterion 5	15%	15%		
Criterion 6	15%	15%		
Criterion 7	15%	15%		
Criterion 8	20%	20%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability

- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Reserves- Population-Based

Subrecipient Project Total

\$90,172.00

Includes Prior Biennia STIF

Funds and Prior Biennia Interest

Accrued (FY 23-25)

FY 2026 STIF Project

Total

\$90,172.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest*

Accrued (FY 23-25)

FY 2027 STIF Project

Total

\$0.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest*

Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$13,525.80

FY 2027 STIF Funds supporting student transportation

\$0.00

FY 2026 percent of STIF Funds supporting student transportation

15%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation

\$18,034.40

FY 2027 STIF Funds supporting older and disabled persons transportation

\$0.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation

20%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle \$90,172.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	FY 2027 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
--	---

5. All Projects Totals

Subrecipient Projects Grand Total \$2,596,673.00 Subrecipient Projects Grand Total: <i>Includes Subrecipient Pro jects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23- 25)</i>	Planned Carried Forward \$0.00 Planned Carry Forward Total: <i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i>	Amount in District \$0.00	Amount out of District \$2,596,673.00
---	--	-------------------------------------	---

Subrecipient Projects Total
\$1,944,079.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

FY 2026 Total Prior Biennia Funds \$652,594.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	FY 2027 Total Prior Biennia Funds \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
--	--

FY 2026 Total STIF Funds \$1,631,692.00	FY 2027 Total STIF Funds \$964,981.00
---	---

FY 2026 Student STIF Funds \$240,045.60	FY 2027 Student STIF Funds \$124,978.35
---	---

FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
--	--

14.71%

12.95%

FY 2026 Older and Disabled Persons STIF Funds
\$399,313.60

FY 2027 Older and Disabled Persons STIF Funds
\$252,476.50

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation
24.47%

FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
26.16%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of City of Woodburn.

Name of authorized representative

Kathleen McClaskey

Title of authorized representative

Transit Manager

Signature

Signature Date

10/25/2024





STIF Plan 2023-25

- [STIF Program Guidebook](#)
- [STIF Plan Application Instructions](#)

For alternative formats / accessibility questions please reach out to:

The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Qualified Entity

Qualified Entity Name

Salem Area Mass Transit District

Qualified Entity Address

555 Court St. NE, Suite 5230, Salem, Oregon 97301

STIF Plan Contact Name

Peggy Greene

STIF Plan Contact Title

Grants Administrator

STIF Plan Contact Email

peggy.greene@cherriots.org

STIF Plan Contact Phone Number

(503) 361-7530

Employer Identification Number (EIN)

93-0793128

Will any of the projects in this STIF Plan use funds jointly managed with one or more other Qualified Entities?

No

1.2 Sub-Recipients in STIF Plan

Provider 1

Are any Sub-Recipients included in this STIF Plan?

Yes

Provider Name

Salem Area Mass Transit District

Sub-Recipient Contact Name

Peggy Greene

Sub-Recipient Contact Title

Grants Administrator

Sub-Recipient Phone Number

(503) 361-7530

Sub-Recipient Email

peggy.greene@cherriots.org

Sub-Recipient Type
Transportation District

Sub-Recipient Employer Identification Number
(EIN)
93-0793128

Sub-Recipient Website
cherriots.org

2. Advisory Committees

2.1 Advisory Committee Website

By checking this box, I agree that all Advisory Committee requirements of OARs 732-040-0030, 732-040-0035 and 732-042-0020 have been met, including, but not limited to: required constituencies, written bylaws, public meetings, and STIF Plan project review and prioritization.

Yes

Advisory Committee Web Address

<https://www.cherriots.org/STIFAC/>

If this information is not available on a website, you must upload other documentation that demonstrates how Advisory Committee information was published.



[MINUTES STIFAC 2022-11-15.pdf](#)

0.1 MB



[November 2022 STIFAC Roster.pdf](#)

0.2 MB



[2022-12-16 STIFAC Agenda.pdf](#)

0.1 MB



[MINUTES STIFAC 2022-12-16.pdf](#)

0.1 MB



[STIFAC Bylaws - Updated 4-27-2022.pdf](#)

0.1 MB



Did the QE's Advisory Committee or Governing Body convene an optional work group as outlined in OAR 732-040-0030?

No

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

Local Plan Name	Governing Body that adopted Local Plan	Plan Adoption Date
Coordinated Public Transit Human Services Transportation Plan	SAMTD Board of Directors	9/9/2019

Local Plan Web Address
https://www.cherriots.org/media/doc/Coordinated_Plan_9-9-19_w_correct_page_numbers__appendices.pdf

Upload copy of Local Plan if it is not available on a website.

Local Plan 2

Local Plan Name	Governing Body that adopted Local Plan	Plan Adoption Date
Silverton Transportation System Plan	Silverton City Council	10/5/2020

Local Plan Web Address
https://www.silverton.or.us/DocumentCenter/View/6993/SilvertonTSP_Volume1_Adopted_2020

Upload copy of Local Plan if it is not available on a website.

3.2 Local Plan requirements

I agree that all Local Plans are consistent with the STIF requirements specified in OAR 732-040-0005(18)

Yes

4. Accountability

4.1 Accountability methods

By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance with OAR 732, Divisions 40 and 42 is met, and to achieve the goals and outcomes specified in this STIF Plan, including, but not limited to: program and financial management, operations management, procurement, use and maintenance of equipment, records retention, compliance with state and federal laws, civil rights, and compliance with ADA.

Yes

By checking this box, I affirm that all of the necessary policies and procedures are in place to provide reasonable assurance that compliance of all Sub-Recipients with OAR 732, Divisions 40 and 42 is met to achieve the goals and outcomes specified in this STIF Plan, address deficiencies in Sub-Recipient performance, and to provide reasonable assurance that the Qualified Entity can accomplish the applicable requirements of these rules, including but not limited to: audit and compliance requirements, accounting requirements, capital asset requirements, and reporting requirements.

Yes

4.2 Sub-Allocation method

By checking this box, I affirm that all data used to develop the sub-allocation method was shared with each Public Transportation Service Provider and other potential sub-recipients, as relevant.

Yes

Describe the Qualified Entity's method for sub-allocating STIF Formula Fund moneys and the collaborative process used to work with Public Transportation Service Providers and other potential Sub-Recipients, as relevant, to develop the sub-allocation method.

The attached allocation methodology was used to determine the distribution targets for the Statewide Transportation Improvement Fund (STIF) for the biennium 2023-2025 and distributed by email to entities on Thursday, September 15, 2022. Based on the original methodology and collaboration for the first biennium of the STIF Plan, SAMTD's method for sub-allocating STIF Formula funds to Public Transportation Service Providers (PTSP) was agreed upon by all PTSPs that have existing services in Marion and Polk Counties in August 2018. Meetings with the two cities were held in January and August 2018 and the allocation method was discussed at the August 1, 2018, STIF Advisory Committee meeting with no concerns raised by the committee members. This method was agreed upon by all PTSPs who received funding from SAMTD as the Qualified Entity, and the STIF Advisory Committee at their October 3, 2018 meeting. Due to the support of this methodology, SAMTD continues with this sub-allocation method.

Upload Response

4.3 High Percentage of Low-Income Households

Explain how the STIF Plan defines and identifies communities with a high percentage of Low-Income Households.

The STIF Plan defines High Percentage of Low-Income Households as the area within Marion and Polk counties where households fall below the 200% poverty level as defined by DHHS poverty guidelines. These communities are identified by calculating an average, using geographic information, and analysis of the Census block percentage to the region's average. Transportation improvements benefiting Low-Income Households include services that connect individuals from Low-Income Households with employment, education, social centers, places of worship, and other services. Improvements benefiting Low-Income Households may be demonstrated with: Fare programs that have a positive benefit; New route miles/hours that provide service improvements; Purchases of new capital equipment or construction of new facilities in areas that have a demonstrated positive impact for these households; or Any combination of these improvements that result in an overall improvement of service to Low-Income Households.

Upload Response



[STIF Plan-High Percentage of Low-Inc...](#)
67 KB



5. STIF Plan Period and Adoption

5.1 Period Covered By STIF Plan

Provide start and end dates for projects proposed for funding in this STIF Plan. The earliest possible start date is July 1, 2023.

Start Date:	End Date
7/1/2023	6/30/2025

5.2 STIF Plan Adoption

STIF Plan Advisory Committee recommendation date	STIF Plan Governing Body adoption date
11/15/2022	12/15/2022

Website where Governing Body adoption document is located

<https://www.cherriots.org/boardarchive/>

Upload Governing Body adoption document if website is unavailable.

Did the Governing Body modify the Advisory Committee's recommended STIF Plan?

No

6. Projects

Would you like to upload any approved Sub-Recipient Project Applications for this STIF Plan?

Yes

6.1 Project Detail Entry

Sub-Recipient 1

Upload Project Application Here



[PTSP Project - SAMTD.pdf](#)

0.3 MB



Sub-Recipient Name

Salem Area Mass Transit District

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)?

Yes

Sub-Recipient Project Application Total	Amount Carried Forward
\$36,139,445.00	\$0.00

Amount in District	Amount out of District
\$30,399,062.00	\$5,740,383.00

FY 2024 Total STIF Funds	FY 2025 Total STIF Funds
\$10,313,231.00	\$11,792,543.00
FY 2024 Student STIF Funds	FY 2025 Student STIF Funds
\$511,905.33	\$600,196.95
FY 2024 Percent of STIF Funds supporting student transportation	FY 2025 Percent of STIF Funds supporting student transportation
5%	5%
FY 2024 Older and Disabled Persons STIF Funds	FY 2025 Older and Disabled Persons STIF Funds
\$3,642,647.30	\$3,946,294.70
FY 2024 Total STIF Funds From Previous Cycle	FY 2025 Total STIF Funds From Previous Cycle
\$13,511,111.00	\$522,560.00

Sub-Recipient 2

Upload Project Application Here



[PTSP Project - City of Woodburn.pdf](#)

0.3 MB



Sub-Recipient Name

City of Woodburn

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)?

Yes

Sub-Recipient Project Application Total	Amount Carried Forward
\$2,477,347.00	\$0.00

FY 2024 Total STIF Funds	FY 2025 Total STIF Funds
\$927,198.00	\$976,609.00

FY 2024 Student STIF Funds \$69,000.20	FY 2025 Student STIF Funds \$82,691.80
FY 2024 Percent of STIF Funds supporting student transportation 7%	FY 2025 Percent of STIF Funds supporting student transportation 8%
FY 2024 Older and Disabled Persons STIF Funds \$298,640.40	FY 2025 Older and Disabled Persons STIF Funds \$279,543.60
FY 2024 Total STIF Funds From Previous Cycle \$573,540.00	FY 2025 Total STIF Funds From Previous Cycle \$0.00

Sub-Recipient 3

Upload Project Application Here



[PTSP Project - City of Silverton.pdf](#)
0.2 MB



Sub-Recipient Name

City of Silverton

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)?

Yes

Sub-Recipient Project Application Total	Amount Carried Forward
\$822,690.32	\$0.00

FY 2024 Total STIF Funds \$220,483.00	FY 2025 Total STIF Funds \$231,816.00
--	--

FY 2024 Student STIF Funds \$3,947.74	FY 2025 Student STIF Funds \$4,146.82
--	--

FY 2024 Percent of STIF Funds supporting student transportation
2%

FY 2025 Percent of STIF Funds supporting student transportation
2%

FY 2024 Older and Disabled Persons STIF Funds
\$42,834.70

FY 2025 Older and Disabled Persons STIF Funds
\$45,209.10

FY 2024 Total STIF Funds From Previous Cycle
\$370,391.32

FY 2025 Total STIF Funds From Previous Cycle
\$0.00

Sub-Recipient 4

Upload Project Application Here



[PTSP Project - West Valley Health Foundation.pdf](#)
0.2 MB



Sub-Recipient Name

West Valley Health Foundation

Is this project intended for services benefiting seniors and individuals with disabilities (formerly STF)?

Yes

Sub-Recipient Project Application Total
\$60,207.00

Amount Carried Forward
\$0.00

FY 2024 Total STIF Funds
\$29,231.00

FY 2025 Total STIF Funds
\$30,976.00

FY 2024 Student STIF Funds
\$0.00

FY 2025 Student STIF Funds
\$0.00

FY 2024 Percent of STIF Funds supporting student transportation
0%

FY 2025 Percent of STIF Funds supporting student transportation
0%

FY 2024 Older and Disabled Persons STIF Funds
\$29,231.00

FY 2025 Older and Disabled Persons STIF Funds
\$30,976.00

FY 2024 Total STIF Funds From Previous Cycle
\$0.00

FY 2025 Total STIF Funds From Previous Cycle
\$0.00

6.1 Project Detail Entry

7. STIF Plan Summary

STIF Plan Grand Total	Amount Carried Forward	Amount in District	Amount out of District
\$39,499,689.32	\$0.00	\$30,399,062.00	\$9,100,627.32

STIF Revenue Totals for Plan Period
\$24,522,087.00

FY 2024 Total STIF Funds From Previous Cycle	FY 2025 Total STIF From Previous Cycle
\$14,455,042.32	\$522,560.00

FY 2024 Total STIF Funds	FY 2025 Total STIF Funds
\$11,490,143.00	\$13,031,944.00

FY 2024 Student STIF Funds	FY 2025 Student STIF Funds
\$584,853.27	\$687,035.57

FY 2024 Percent of STIF Funds supporting student transportation	FY 2025 Percent of STIF Funds supporting student transportation
5.09%	5.27%

FY 2024 Older and Disabled Persons STIF Funds	FY 2025 Older and Disabled Persons STIF Funds
\$4,013,353.40	\$4,302,023.40

Effective Date

This STIF Plan shall become effective as of the date it is approved by the Oregon Transportation Commission and it shall terminate as of the end date specified in Section 5 of the approved STIF Plan.

Signature

This STIF Plan serves as a legally binding agreement between the Qualified Entity and the State of Oregon, acting by and through its Department of Transportation.

Download the signature page here:

[STIF Plan Signature Page](#)

Upload signature page here.



[STIFPlanSignaturePage.pdf](#)

0.5 MB



PTSP Project Template Submission from City of Woodburn

1 message

City of Woodburn <notifications@cognitofirms.com>
Reply-To: scott.derickson@ci.woodburn.or.us
To: peggy.greene@cherriots.org

Fri, Oct 25, 2024 at 12:16 PM



City of Woodburn

Subrecipient Project Application 2025-27

Entry Details

1. Subrecipient Information

SERVICE PROVIDER NAME	City of Woodburn
SERVICE PROVIDER CONTACT NAME	Scott Derickson
SERVICE PROVIDER CONTACT TITLE	City Administrator
SERVICE PROVIDER PHONE NUMBER	(503) 982-5228
SERVICE PROVIDER EMAIL	scott.derickson@ci.woodburn.or.us
SERVICE PROVIDER TYPE	City
EMPLOYER IDENTIFICATION NUMBER (EIN)	93-6002282
SERVICE PROVIDER WEBSITE	https://www.woodburn-or.gov/transit

2. Qualified Entity representing Subrecipient

QUALIFIED ENTITY NAME	Salem Area Mass Transit District
STIF PLAN CONTACT NAME	Peggy Greene
STIF PLAN CONTACT TITLE	Grants Administrator

STIF PLAN CONTACT PHONE NUMBER (503) 361-7530

STIF PLAN CONTACT EMAIL peggy.greene@cherriots.org

END DATE OF QE STIF PLAN 6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Local Plan 1

LOCAL PLAN NAME STIF Plan FY 2023-25

GOVERNING BODY THAT ADOPTED LOCAL PLAN STIF Advisory Committee

PLAN ADOPTION DATE 1/23/2023

UPLOAD COPY OF LOCAL PLAN IF IT'S NOT AVAILABLE ON A WEBSITE. Exhibit C QE STIF Plan 2023-2025.pdf

Local Plan 2

LOCAL PLAN NAME Woodburn Transit Development Plan

GOVERNING BODY THAT ADOPTED LOCAL PLAN Woodburn City Council

PLAN ADOPTION DATE 6/26/2023

LOCAL PLAN WEB ADDRESS https://www.woodburn-or.gov/sites/default/files/fileattachments/transit/page/11497/woodburn_transit_development_plan_final_2023_06_06.pdf

3.2 Local Plan requirements

I AGREE THAT THE LOCAL PLAN(S), EITHER SEPARATELY OR TOGETHER, CONTAIN ALL OF THE INFORMATION REQUIRED BY OAR 732-040-0005(19). Yes

4. Projects

4.1 Project Detail Entry

Project 1

SUBRECIPIENT OR QUALIFIED ENTITY NAME City of Woodburn

PROJECT NAME WTS Weekend, Expanded Weekday, Medical Services

PROJECT DESCRIPTION Maintains Woodburn Transit Services' (WTS) Weekend, Expanded Weekday (Express Route), and Out-of-Town Medical Transportation services. The project will maintain current fixed route and demand response hours of operation.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM? No

PERCENT OF PROJECT BUDGET IN DISTRICT 0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE 0%

MAINTAIN SERVICE 100%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE. WTS plans to maintain services funded by the STIF FY 23-25 Plan. Current services have high ridership, are fare-free, and will continue to benefit residents.

LOCAL PLAN THIS PROJECT IS DERIVED FROM: STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT? No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION Fixed Route Weekend Service: operates within city limits on Saturdays, 9:00 a.m.- 5:00 p.m., and Sundays, 9:00 - 3:00 p.m. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Fixed Route

Operations Task Category

TASK CATEGORY AMOUNT \$63,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$31,000.00

FY 2027 \$32,000.00

TOTAL \$63,000.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$31,000.00
FY 2027	\$32,000.00
TOTAL	\$63,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	22,850
REVENUE HOURS	1,466.00
RIDES	17,026
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE)	28,483
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE)	4,381
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS	Number of students in grades 9-12 attending a school served by transit
NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT	1,716

Task 2

TASK DESCRIPTION

Non-Medical Dial-a-Ride Weekend Service: operates within city limits on Saturdays, 9:00 a.m.- 5:00 p.m. and Sundays, 9:00 - 3:00 p.m. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Demand Response

Operations Task Category

TASK CATEGORY AMOUNT \$93,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$46,000.00

FY 2027 \$47,000.00

TOTAL \$93,000.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$46,000.00
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FY 2027 \$47,000.00

TOTAL \$93,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES 9,268

REVENUE HOURS 2,982.00

RIDES 1,581

NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 28,483

NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 4,381

NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES) 0

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION? No

Task 3

TASK DESCRIPTION	Express Weekday (Expanded Weekday): a fixed route 30-minute city-wide loop that makes fewer stops than the standard 60-minute Fixed Loop route. Operates Monday through Friday, 8 a.m.-6 p.m. The Express Route is a popular service, serving students, adults & seniors. Ridership has continued to grow over the 4 years since the start of the pandemic - when the Express Route served as the City's primary weekday fixed route. This task provides resources for drivers, service coordination, administration, vehicle maintenance, fuel, overhead, and other necessary supplies.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	No
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No
CATEGORY	Operations 30.09.00 (State Operating Assistance)
SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.	Fixed Route

Operations Task Category

TASK CATEGORY AMOUNT	\$542,000.00
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4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$267,000.00
FY 2027	\$275,000.00

TOTAL	\$542,000.00
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Fund Source 3

FUND TYPE	Federal
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 4

FUND TYPE	Other State
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 6

FUND TYPE	Other Funds
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FY 2026	\$0.00
----------------	--------

FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$267,000.00
FY 2027	\$275,000.00
TOTAL	\$542,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	60,692
REVENUE HOURS	4,960.00
RIDES	47,400
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	28,483
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	4,381
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION? Yes

Choose at least one

OPERATIONS Number of students in grades 9-12 attending a school served by transit

NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT 1,716

Task 4

TASK DESCRIPTION Out of Town Medical Transportation: This demand response service provides transportation to Woodburn's elderly and disabled residents who are unable to use the City's Fixed Route transit services. Drivers transport passengers to out-of-town medical appointments at medical facilities in Portland and Salem. This service provides a crucial transportation option to vulnerable residents, allowing them greater independence than they would otherwise have and continues to be popular among City Residents. This task provides resources for drivers, service coordination, administration, volunteer mileage reimbursements, vehicle maintenance, fuel, overhead, and other necessary supplies. Prior biennia funding from FY 24 & 25 are available to carryforward, as prior biennia funding from FY 22 & 23 was used then.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Demand Response

Operations Task Category

TASK CATEGORY AMOUNT \$76,500.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$7,500.00
FY 2027	\$69,000.00
TOTAL	\$76,500.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00

FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$59,500.00
FY 2027	\$0.00
TOTAL	\$59,500.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$67,000.00
FY 2027	\$69,000.00
TOTAL	\$136,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	42,802
REVENUE HOURS	2,420.00

RIDES	2,120
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	28,483
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	4,381
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$411,000.00
FY 2027 STIF TOTAL	\$423,000.00
FY 2028 STIF TOTAL	\$0.00
FY 2029 STIF TOTAL	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
FY 2026	20%
FY 2027	20%

2

CRITERION	Criterion 2
FY 2026	20%
FY 2027	20%

3

CRITERION	Criterion 3
------------------	-------------

FY 2026	0%
FY 2027	0%
# 4	
CRITERION	Criterion 4
FY 2026	0%
FY 2027	0%
# 5	
CRITERION	Criterion 5
FY 2026	15%
FY 2027	15%
# 6	
CRITERION	Criterion 6
FY 2026	10%
FY 2027	10%
# 7	
CRITERION	Criterion 7
FY 2026	15%
FY 2027	15%
# 8	
CRITERION	Criterion 8
FY 2026	20%
FY 2027	20%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	WTS Weekend, Expanded Weekday, Medical Services
SUBRECIPIENT PROJECT TOTAL	\$834,000.00
FY 2026 STIF PROJECT TOTAL	\$411,000.00
FY 2027 STIF PROJECT TOTAL	\$423,000.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$61,650.00
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$63,450.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	15%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	15%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$82,200.00
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$84,600.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	20%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	20%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$59,500.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00

Project 2

SUBRECIPIENT OR QUALIFIED ENTITY NAME City of Woodburn

PROJECT NAME Vehicle Purchase

PROJECT DESCRIPTION Replace aging, high maintenance vehicles. The goal is to maintain safe & reliable transport for WTS riders and lower vehicle repair costs.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM? No

PERCENT OF PROJECT BUDGET IN DISTRICT 0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE 0%

MAINTAIN SERVICE 100%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE. The vehicle purchase is to maintain the safety and reliability of the current fleet.

LOCAL PLAN THIS PROJECT IS DERIVED FROM: STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT? No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION Replace vehicle(s) used in WTS services, including Out-of-Town Medical Transportation.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY

Vehicle Purchase 111-00

BY CHECKING THIS BOX, I AFFIRM THAT ALL PROJECTS REQUESTING FUNDS FOR CAPITAL EXPENSES ARE IN COMPLIANCE WITH THE CAPITAL ASSET REQUIREMENTS OUTLINED IN OAR 732-042-0040.

Yes

WHAT TYPE OF CAPITAL VEHICLE PURCHASES ARE INCLUDED IN THIS TASK?

Replacement

Vehicle Replacement 11.12

Replacement Vehicle Information

1. Vehicles to be Replaced

Vehicle 1

YEAR 2,014

MAKE/MODEL MV1 (#1392)

CATEGORY E (11.XX.15)

VIN 57WMD1A60EM100111

TOTAL SEATS / ADA SEATS 4/1

CURRENT MILES 90,124

Vehicle 2

YEAR 2,011

MAKE/MODEL Dodge Caravan (#1361)

CATEGORY E (11.XX.15)

VIN 2D4RN4DE2AR440155

TOTAL SEATS / ADA SEATS 4/1

CURRENT MILES 92,000

2. Condition of Vehicles

Vehicle 1

VIN 57WMD1A60EM100111

CONDITION	Poor
VEHICLE MAINTENANCE HISTORY (ISSUES, REPAIRS, ETC.)	Many repairs at this 10-year life stage. Made by Hummer, parts are difficult to replace.
Vehicle 2	
VIN	2D4RN4DE2AR440155
CONDITION	Poor
VEHICLE MAINTENANCE HISTORY (ISSUES, REPAIRS, ETC.)	Repairs made to this vehicle have been numerous, including the fuel pump and tank, intake manifold gasket, ider pulley, ignition coil, wheel bearings, and wheelchair ramp.

11.12 Vehicle Information

Vehicle 1	
VEHICLE ALI	11.1X.15 Vans
MAKE/MODEL	ADA minivan
QUANTITY	1
COST EACH	\$92,000.00
TOTAL	\$92,000.00
LENGTH	86"
# OF SEATS / # ADA STATIONS	5/2
# OF SEATS WITH ADA DEPLOYED	5
FUEL SYSTEM	Hybrid-Gas
Vehicle 2	
VEHICLE ALI	11.1X.15 Vans
MAKE/MODEL	Toyota Sienna
QUANTITY	1
COST EACH	\$89,000.00
TOTAL	\$89,000.00
LENGTH	

# OF SEATS / # ADA STATIONS	5/2
# OF SEATS WITH ADA DEPLOYED	5
FUEL SYSTEM	Hybrid-Gas
TOTAL	\$181,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$92,000.00
FY 2027	\$0.00
TOTAL	\$92,000.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00

TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$89,000.00
FY 2027	\$0.00
TOTAL	\$89,000.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$181,000.00
FY 2027	\$0.00
TOTAL	\$181,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL \$181,000.00

FY 2027 STIF TOTAL \$0.00

FY 2028 STIF TOTAL \$0.00

FY 2029 STIF TOTAL \$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION Criterion 1

FY 2026 0%

FY 2027 0%

2

CRITERION Criterion 2

FY 2026 0%

FY 2027 0%

3

CRITERION Criterion 3

FY 2026 0%

FY 2027 0%

4

CRITERION Criterion 4

FY 2026	0%
FY 2027	0%
# 5	
CRITERION	Criterion 5
FY 2026	50%
FY 2027	0%
# 6	
CRITERION	Criterion 6
FY 2026	0%
FY 2027	0%
# 7	
CRITERION	Criterion 7
FY 2026	0%
FY 2027	0%
# 8	
CRITERION	Criterion 8
FY 2026	50%
FY 2027	0%
FY 2026	100.00%
FY 2027	0.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Vehicle Purchase
SUBRECIPIENT PROJECT TOTAL	\$181,000.00
FY 2026 STIF PROJECT TOTAL	\$181,000.00
FY 2027 STIF PROJECT TOTAL	\$0.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	0%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$90,500.00
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	50%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$89,000.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00

Project 3

SUBRECIPIENT OR QUALIFIED ENTITY NAME	City of Woodburn
PROJECT NAME	Fareless Service for Fixed and Demand Routes

PROJECT DESCRIPTION

The fareless ride policy implemented by the City during the pandemic remains a benefit to passengers travelling in Woodburn and encourages the use of public transit and increasing accessibility. This project will continue to support riders of the City's Fixed and Dial-a-Ride transit services, particularly low-income riders.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM?

No

PERCENT OF PROJECT BUDGET IN DISTRICT

0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE

0%

MAINTAIN SERVICE

100%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE.

The support of this funding continues to replace fare revenue that supports residents on-going public transportation use, in and out of city limits.

LOCAL PLAN THIS PROJECT IS DERIVED FROM:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?

No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION

This task allows the City of Woodburn to continue to operate Weekday and Weekend Demand Response services without requiring residents to pay fares, resulting in increased ridership and peace of mind for residents who would otherwise need to consider their own budgetary requirements to run errands, visit professionals, or engage in community services. Riders can still give donations, as they choose.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?

Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.

Fixed Route

Operations Task Category

TASK CATEGORY AMOUNT

\$45,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE

STIF Population Funds

FY 2026

\$22,000.00

FY 2027

\$23,000.00

TOTAL

\$45,000.00

Fund Source 2

FUND TYPE

STIF Payroll Funds

FY 2026

\$0.00

FY 2027

\$0.00

TOTAL

\$0.00

Fund Source 3

FUND TYPE

Federal

FY 2026

\$0.00

FY 2027

\$0.00

TOTAL

\$0.00

Fund Source 4

FUND TYPE

Other State

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$22,000.00
FY 2027	\$23,000.00

TOTAL \$45,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES 71,162

REVENUE HOURS 11,260.00

RIDES 20,414

NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 28,483

NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 4,381

NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES) 0

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION? No

Task 2

TASK DESCRIPTION This task allows the City of Woodburn to continue to operate Weekday and Weekend Fixed route services, including Express, without requiring residents to pay fares, resulting in increased ridership and peace of mind for residents who would otherwise need to consider their own budgetary requirements to run errands, visit professionals, or engage in community services. Riders can still give donations, as they choose.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? No

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.

Fixed Route

Operations Task Category

TASK CATEGORY AMOUNT

\$168,000.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$82,000.00

FY 2027 \$86,000.00

TOTAL \$168,000.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$82,000.00
FY 2027	\$86,000.00

TOTAL \$168,000.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES 183,038

REVENUE HOURS 12,860.00

RIDES 135,066

NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 28,483

NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN 1/2 MILE OF TRANSIT STOP FOR FIXED ROUTE) 4,381

NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES) 0

IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION? Yes

Choose at least one

OPERATIONS Number of students in grades 9-12 attending a school served by transit

NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT 1,716

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL \$104,000.00

FY 2027 STIF TOTAL \$109,000.00

FY 2028 STIF TOTAL \$0.00

FY 2029 STIF TOTAL \$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION Criterion 1

FY 2026 0%

FY 2027 0%

2

CRITERION Criterion 2

FY 2026 0%

FY 2027 0%

3

CRITERION Criterion 3

FY 2026 100%

FY 2027 100%

4

CRITERION Criterion 4

FY 2026 0%

FY 2027 0%

5

CRITERION Criterion 5

FY 2026 0%

FY 2027 0%

6

CRITERION	Criterion 6
FY 2026	0%
FY 2027	0%

7

CRITERION	Criterion 7
FY 2026	0%
FY 2027	0%

8

CRITERION	Criterion 8
FY 2026	0%
FY 2027	0%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Fareless Service for Fixed and Demand Routes
SUBRECIPIENT PROJECT TOTAL	\$213,000.00
FY 2026 STIF PROJECT TOTAL	\$104,000.00
FY 2027 STIF PROJECT TOTAL	\$109,000.00

FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	0%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	0%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$0.00
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$0.00
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	0%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	0%
FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00
FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00
Project 4	
SUBRECIPIENT OR QUALIFIED ENTITY NAME	City of Woodburn
PROJECT NAME	Transit Operations Support - Weekdays
PROJECT DESCRIPTION	This project supports continuation of the City's weekday Fixed Route and Dial-a-Ride (DAR) operations, operating Monday - Friday, 8 a.m.- 6 p.m. Seniors and persons with limited mobility use both services. DAR services is door-to-door and ensures residents with mobility limitations who cannot use traditional transit services have access to needed resources. Staff help residents navigate the process by providing trip assistance and transportation coordination. A new commuter route is also planned which will expand services, particularly to passengers traveling to the industrialized area of the city's west-side.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM?

No

PERCENT OF PROJECT BUDGET IN DISTRICT

0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE 10%

MAINTAIN SERVICE 90%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE.

Residents of the City depend on reliable weekday service to commute to work, attend appointments, run errands and travel within city limits. Expansion efforts include a new commuter route in Woodburn's industrial area on the west-side of the city. The commuter route will likely begin when the Amazon facility opens.

LOCAL PLAN THIS PROJECT IS DERIVED FROM:

STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?

No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION

Provides resources for Woodburn's weekday Fixed Route operations including drivers, dispatch, administration, vehicle maintenance, fuel, overhead, and necessary supplies.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?

Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?

No

CATEGORY

Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT.

Fixed Route

Operations Task Category

TASK CATEGORY AMOUNT \$466,136.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE	STIF Population Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 2

FUND TYPE	STIF Payroll Funds
FY 2026	\$233,068.00
FY 2027	\$233,068.00
TOTAL	\$466,136.00

Fund Source 3

FUND TYPE	Federal
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$233,068.00
FY 2027	\$233,068.00
TOTAL	\$466,136.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	97,794
REVENUE HOURS	6,440.00
RIDES	71,102
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	28,483
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	4,381
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	Yes

Choose at least one

OPERATIONS	Number of students in grades 9-12 attending a school served by transit
NUMBER OF STUDENTS IN GRADES 9-12 ATTENDING A SCHOOL SERVED BY TRANSIT	1,716

Task 2

TASK DESCRIPTION	Provides resources for Woodburn's weekday Demand Response/Dial-a-Ride operations including drivers, dispatch, administration, vehicle maintenance, fuel, overhead, and necessary supplies.
IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES?	Yes
IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT?	No

CATEGORY Operations 30.09.00 (State Operating Assistance)

SPECIFY THE MODE THAT THIS TASK WILL SUPPORT. Demand Response

Operations Task Category

TASK CATEGORY AMOUNT \$155,379.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$77,000.00

FY 2027 \$78,378.00

TOTAL \$155,378.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE Other State

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL	\$0.00
Fund Source 5	
FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 6	
FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 7	
FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
Fund Source 8	
FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00
FY 2026	\$77,000.00
FY 2027	\$78,378.00
TOTAL	\$155,378.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. No

4.1.3 Outcome Measures

Minimum required measures for operations tasks

REVENUE MILES	61,894
REVENUE HOURS	9,680.00
RIDES	17,432
NUMBER OF PEOPLE WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	28,483
NUMBER OF LOW-INCOME HOUSEHOLDS WITH ACCESS TO TRANSIT (WITHIN ½ MILE OF TRANSIT STOP FOR FIXED ROUTE)	4,381
NUMBER OF NEW SHARED STOPS WITH OTHER TRANSIT PROVIDERS (REDUCING FRAGMENTATION IN TRANSIT SERVICES)	0
IS THIS PROJECT SUPPORTING STUDENT TRANSPORTATION?	No

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$310,068.00
FY 2027 STIF TOTAL	\$311,446.00
FY 2028 STIF TOTAL	\$0.00
FY 2029 STIF TOTAL	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

CRITERION	Criterion 1
FY 2026	10%
FY 2027	10%

2

CRITERION	Criterion 2
FY 2026	10%
FY 2027	10%

3

CRITERION	Criterion 3
FY 2026	0%
FY 2027	0%

4

CRITERION	Criterion 4
FY 2026	0%
FY 2027	0%

5

CRITERION	Criterion 5
FY 2026	10%
FY 2027	10%

6

CRITERION	Criterion 6
FY 2026	10%
FY 2027	10%

7

CRITERION	Criterion 7
FY 2026	10%

FY 2027	10%
# 8	
CRITERION	Criterion 8
FY 2026	50%
FY 2027	50%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Transit Operations Support - Weekdays
SUBRECIPIENT PROJECT TOTAL	\$621,514.00
FY 2026 STIF PROJECT TOTAL	\$310,068.00
FY 2027 STIF PROJECT TOTAL	\$311,446.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$31,006.80
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$31,144.60
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	10%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	10%

FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED \$155,034.00

PERSONS TRANSPORTATION

FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION \$155,723.00

FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION 50%

FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION 50%

FY 2026 STIF FUNDS FROM PREVIOUS CYCLE \$0.00

FY 2027 STIF FUNDS FROM PREVIOUS CYCLE \$0.00

Project 5

SUBRECIPIENT OR QUALIFIED ENTITY NAME City of Woodburn

PROJECT NAME Reserves - Payroll

PROJECT DESCRIPTION Reserve funds will be used to preserve the City's Fixed Route and Demand Response services and ensure that continued and expanded service levels are maintained. If one or more vehicle is needed for the Transit fleet, a portion of Reserves will be used for the purchase. Reserves may be used to purchase needed bus shelters.

DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM? No

PERCENT OF PROJECT BUDGET IN DISTRICT 0%

Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE 10%

MAINTAIN SERVICE 90%

PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE. Reserves are available in cases of unexpected existing and new operations or capital costs.

LOCAL PLAN THIS PROJECT IS DERIVED FROM: STIF Plan FY 2023-25 and Woodburn Transit Development Plan

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT? No

4.1.1 Project Scope

Task 1

TASK DESCRIPTION Payroll-based Reserves including new STIF funds, prior biennia carryforward interest and reserves. A portion of these funds may be used as matching funds, including for vehicle purchases.

IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Program Reserve/Contingency 11.73.00

Program Reserve Task Category

TASK CATEGORY AMOUNT \$656,987.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$121,530.00

FY 2027 \$121,535.00

TOTAL \$243,065.00

Fund Source 3

FUND TYPE	Federal
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FY 2026	\$0.00
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FY 2027	\$0.00
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TOTAL	\$0.00
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Fund Source 4

FUND TYPE	Other State
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 5

FUND TYPE	Local
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FY 2026	\$0.00
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FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
--------------	--------

Fund Source 6

FUND TYPE	Other Funds
------------------	-------------

FY 2026	\$0.00
----------------	--------

FY 2027	\$0.00
----------------	--------

TOTAL	\$0.00
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Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
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FY 2026	\$298,382.00
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FY 2027	\$0.00
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TOTAL	\$298,382.00
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Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$115,540.00
FY 2027	\$0.00
TOTAL	\$115,540.00
FY 2026	\$535,452.00
FY 2027	\$121,535.00
TOTAL	\$656,987.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$535,452.00
FY 2027 STIF TOTAL	\$121,535.00
FY 2028 STIF TOTAL	\$0.00
FY 2029 STIF TOTAL	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
FY 2026	15%
FY 2027	15%

2

CRITERION

FY 2026	15%
FY 2027	15%
# 3	
CRITERION	Criterion 3
FY 2026	5%
FY 2027	5%
# 4	
CRITERION	Criterion 4
FY 2026	0%
FY 2027	0%
# 5	
CRITERION	Criterion 5
FY 2026	15%
FY 2027	15%
# 6	
CRITERION	Criterion 6
FY 2026	15%
FY 2027	15%
# 7	
CRITERION	Criterion 7
FY 2026	25%
FY 2027	25%
# 8	
CRITERION	Criterion 8
FY 2026	10%
FY 2027	10%

FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME	Reserves - Payroll
SUBRECIPIENT PROJECT TOTAL	\$656,987.00
FY 2026 STIF PROJECT TOTAL	\$535,452.00
FY 2027 STIF PROJECT TOTAL	\$121,535.00
FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$133,863.00
FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	\$30,383.75
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	25%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	25%
FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$53,545.20
FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	\$12,153.50
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	10%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	10%

PERSONS TRANSPORTATION

FY 2026 STIF FUNDS FROM PREVIOUS CYCLE	\$413,922.00
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FY 2027 STIF FUNDS FROM PREVIOUS CYCLE	\$0.00
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Project 6

SUBRECIPIENT OR QUALIFIED ENTITY NAME	City of Woodburn
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PROJECT NAME	Reserves- Population-Based
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PROJECT DESCRIPTION	Population-based Reserves, including carryforward from prior biennia.
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DO YOU PLAN TO SET ASIDE FUNDING THAT YOU RECEIVE DURING THIS BIENNIUM TO PAY FOR EXPENSES RELATED TO THIS PROJECT IN A FUTURE BIENNIUM?	No
---	----

PERCENT OF PROJECT BUDGET IN DISTRICT	0%
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Project budget share to improve, expand or maintain public transportation service

IMPROVE OR EXPAND SERVICE	0%
----------------------------------	----

MAINTAIN SERVICE	100%
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PLEASE EXPLAIN WHY ALL OR PART OF THIS PROJECT IS MAINTAINING AN EXISTING SERVICE.	Reserves are available in cases of unexpected existing demand response operational or capital costs.
---	--

LOCAL PLAN THIS PROJECT IS DERIVED FROM:	STIF Plan FY 2023-25 and Woodburn Transit Development Plan
---	--

Multi-Phase Project

IS YOUR PROJECT PART OF A LARGER MULTI-PHASE PROJECT?	No
--	----

4.1.1 Project Scope

Task 1

TASK DESCRIPTION	Population-based Reserves, including carryforward from prior biennia. Preserve WTS services that benefit seniors and individuals with disabilities. A portion of these funds may be used as matching funds to leverage other funding awards.
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IS THIS TASK SUPPORTING SERVICES FOR OLDER ADULTS AND PEOPLE WITH DISABILITIES? Yes

IS THIS TASK SUPPORTING A PEDESTRIAN OR BIKE PROJECT WITH A PHYSICAL OR FUNCTIONAL RELATIONSHIP TO PUBLIC TRANSIT? No

CATEGORY Program Reserve/Contingency 11.73.00

Program Reserve Task Category

TASK CATEGORY AMOUNT \$90,172.00

4.1.2 Expenditure Estimates

Expenditures by Fund Source and Fiscal Year

Fund Source 1

FUND TYPE STIF Population Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 2

FUND TYPE STIF Payroll Funds

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 3

FUND TYPE Federal

FY 2026 \$0.00

FY 2027 \$0.00

TOTAL \$0.00

Fund Source 4

FUND TYPE	Other State
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 5

FUND TYPE	Local
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 6

FUND TYPE	Other Funds
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

Fund Source 7

FUND TYPE	Prior Biennia STIF Funds
FY 2026	\$90,172.00
FY 2027	\$0.00
TOTAL	\$90,172.00

Fund Source 8

FUND TYPE	Prior Biennia Interest Accrued
FY 2026	\$0.00
FY 2027	\$0.00
TOTAL	\$0.00

FY 2026	\$90,172.00
---------	-------------

FY 2027	\$0.00
TOTAL	\$90,172.00

BY CHECKING THIS BOX, I CONFIRM THAT THIS PROJECT TASK IS ONLY FUNDED BY STIF. Yes

CHECK THIS BOX IF YOU ARE USING STIF FUNDING IN THIS TASK AS A MATCH ANOTHER SOURCE OF FUNDING. PLEASE MAKE SURE YOU HAVE INDICATED THAT INFORMATION IN YOUR TASK DESCRIPTION ABOVE IN SECTION 4.1.1. Yes

4.2 Allocation of STIF funds by project

FY 2026 STIF TOTAL	\$90,172.00
FY 2027 STIF TOTAL	\$0.00
FY 2028 STIF TOTAL	\$0.00
FY 2029 STIF TOTAL	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

1

CRITERION	Criterion 1
FY 2026	15%
FY 2027	15%

2

CRITERION	Criterion 2
FY 2026	15%
FY 2027	15%

3

CRITERION	Criterion 3
FY 2026	5%

FY 2027	5%
# 4	
CRITERION	Criterion 4
FY 2026	0%
FY 2027	0%
# 5	
CRITERION	Criterion 5
FY 2026	15%
FY 2027	15%
# 6	
CRITERION	Criterion 6
FY 2026	15%
FY 2027	15%
# 7	
CRITERION	Criterion 7
FY 2026	15%
FY 2027	15%
# 8	
CRITERION	Criterion 8
FY 2026	20%
FY 2027	20%
FY 2026	100.00%
FY 2027	100.00%

4.3 Oregon Public Transportation Plan Goals

SELECT THE OPTP GOALS THAT APPLY TO YOUR STIF PLAN PROJECTS.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

PROJECT NAME Reserves- Population-Based

SUBRECIPIENT PROJECT TOTAL \$90,172.00

FY 2026 STIF PROJECT TOTAL \$90,172.00

FY 2027 STIF PROJECT TOTAL \$0.00

FY 2026 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION \$13,525.80

FY 2027 STIF FUNDS SUPPORTING STUDENT TRANSPORTATION \$0.00

FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION 15%

FY 2026 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION \$18,034.40

FY 2027 STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION \$0.00

FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION 20%

FY 2026 STIF FUNDS FROM PREVIOUS CYCLE \$90,172.00

FY 2027 STIF FUNDS FROM PREVIOUS CYCLE \$0.00

5. All Projects Totals

SUBRECIPIENT PROJECTS GRAND TOTAL \$2,596,673.00

PLANNED CARRIED FORWARD \$0.00

AMOUNT IN DISTRICT	\$0.00
AMOUNT OUT OF DISTRICT	\$2,596,673.00
SUBRECIPIENT PROJECTS TOTAL	\$1,944,079.00
FY 2026 TOTAL PRIOR BIENNIA FUNDS	\$652,594.00
FY 2027 TOTAL PRIOR BIENNIA FUNDS	\$0.00
FY 2026 TOTAL STIF FUNDS	\$1,631,692.00
FY 2027 TOTAL STIF FUNDS	\$964,981.00
FY 2026 STUDENT STIF FUNDS	\$240,045.60
FY 2027 STUDENT STIF FUNDS	\$124,978.35
FY 2026 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	14.71%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING STUDENT TRANSPORTATION	12.95%
FY 2026 OLDER AND DISABLED PERSONS STIF FUNDS	\$399,313.60
FY 2027 OLDER AND DISABLED PERSONS STIF FUNDS	\$252,476.50
FY 2026 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	24.47%
FY 2027 PERCENT OF STIF FUNDS SUPPORTING OLDER AND DISABLED PERSONS TRANSPORTATION	26.16%
BY SIGNING BELOW, I CERTIFY THAT I AM AUTHORIZED TO SUBMIT THIS SUBRECIPIENT PROJECT APPLICATION TO SALEM AREA MASS TRANSIT DISTRICT ON BEHALF OF CITY OF WOODBURN.	Yes
NAME OF AUTHORIZED REPRESENTATIVE	Kathleen McClaskey
TITLE OF AUTHORIZED REPRESENTATIVE	Transit Manager

SIGNATURE

Captured

SIGNATURE DATE

10/25/2024

2 attachments

 **Subrecipient Project Application-City of Woodburn.pdf**
346K

 **Exhibit C QE STIF Plan 2023-2025.pdf**
2747K

Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

City of Monmouth, OR

Service Provider Contact Name

Rochelle Roaden

Service Provider Contact Title

City Manager

Service Provider Phone Number

(503) 838-0722

Service Provider Email

rroaden@ci.monmouth.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002214

Service Provider Website

<https://www.ci.monmouth.or.us/>

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Shofi Ull Azum

STIF Plan Contact Title

Chief Planning and Development Officer

STIF Plan Contact Phone Number

(503) 361-2552

STIF Plan Contact Email

shofi.azum@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

Coordinated Public Transit - Human Services Transportation Plan for Marion and Polk counties

Governing Body that adopted Local Plan

Salem Area Mass Transit District

Plan Adoption Date

3/28/2024

Local Plan Web Address

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Upload copy of Local Plan if it's not available on a website.

Cherriots_Coordinated_Plan_w-appendices_adopted_by_the_SAMTD_Board_3-28-24_reduced.pdf

Limit 100 MB

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

City of Monmouth, OR

Project Name

MI Trolley

Limit 50 characters

Project Description

This grant will help fund the continued operation of the Monmouth-Independence (MI) Trolley. The trolley offers individuals a convenient, reliable, and free alternative to private automobile travel in the cities of Monmouth (pop. 11,019) and Independence (pop. 10,274) and the importance of the service has been demonstrated over the first year of operation. In the first year, the service:

- Offered over 120,000 total rides
- Averaged over 15 riders per hour
- Saw wide use from diverse segments of the population including individuals with disabilities, students, and the elderly

The MI Trolley was developed through a partnership between the City of Monmouth, City of Independence, Western Oregon University and Cherriots (i.e., the Salem Area Mass Transit District) to offer local transit service in the communities. The service provides a deviated fixed route that supplies frequent reliable connections between the downtowns, shopping areas, Central High School, and Western Oregon University.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

- Yes
- No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

Over the first year of operation, the MI Trolley provided 120,000 rides, with an average ridership of more than 15 riders per hour – significantly higher than many transit systems in similarly sized communities. The cities of Monmouth and Independence seek to continue the success of this service as the trolley transitions from pilot funds (offered through the American Rescue Plan) to permanent ongoing funding.

Limit 500 Characters

Local Plan this project is derived from:

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Ongoing Operations of MI Trolley Service including operator/administrator wages and operations costs such as fuel and maintenance.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00

Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$1,713,266.97

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$108,018.00	\$113,418.90			\$221,436.90
STIF Payroll Funds	\$288,697.60	\$303,132.48			\$591,830.08
Federal	\$100,000.00	\$100,000.00			\$200,000.00
Other State	\$250,000.00	\$250,000.00			\$500,000.00
Local	\$100,000.00	\$100,000.00			\$200,000.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00

Prior Biennia
Interest
Accrued

\$0.00

\$0.00

\$0.00

\$846,715.60

\$866,551.38

\$0.00

\$0.00

\$1,713,266.98

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

162,000

Revenue Hours

15,500.00

Rides

240,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)

21,293

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

1,111

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

7

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Number of students in grades 9-12 attending a school served by transit

1,035

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$396,715.60	\$416,551.38	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	15%	15%		
Criterion 4	0%	0%		

Criterion 5	0%	0%
Criterion 6	5%	5%
Criterion 7	40%	40%
Criterion 8	40%	40%

100.00% 100.00% 0.00% 0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

MI Trolley

Subrecipient Project Total

\$813,266.98

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2026 STIF Project Total

\$396,715.60

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Project Total

\$416,551.38

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation \$158,686.24	FY 2027 STIF Funds supporting student transportation \$166,620.55
FY 2026 percent of STIF Funds supporting student transportation 40%	FY 2027 percent of STIF Funds supporting student transportation 40%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation \$158,686.24	FY 2027 STIF Funds supporting older and disabled persons transportation \$166,620.55
FY 2026 percent of STIF Funds supporting older and disabled persons transportation 40%	FY 2027 percent of STIF Funds supporting older and disabled persons transportation 40%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	FY 2027 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
---	---

5. All Projects Totals

Subrecipient Projects Grand Total \$813,266.98 Subrecipient Projects Grand Total: <i>Includes Subrecipient Pro</i>	Planned Carried Forward \$0.00 Planned Carry Forward Total: <i>The total amount of funding that is set</i>	Amount in District \$0.00	Amount out of District \$813,266.98
---	---	-------------------------------------	---

jects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25) *aside to pay for project expenses in a future biennium.*

Subrecipient Projects Total

\$813,266.98

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

FY 2026 Total Prior Biennia Funds

\$0.00

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 Total Prior Biennia Funds

\$0.00

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2026 Total STIF Funds

\$396,715.60

FY 2027 Total STIF Funds

\$416,551.38

FY 2026 Student STIF Funds

\$158,686.24

FY 2027 Student STIF Funds

\$166,620.55

FY 2026 Percent of STIF Funds supporting student transportation

40.00%

FY 2027 Percent of STIF Funds supporting student transportation

40.00%

FY 2026 Older and Disabled Persons STIF Funds

\$158,686.24

FY 2027 Older and Disabled Persons STIF Funds

\$166,620.55

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation

40.00%

FY 2027 Percent of STIF Funds supporting older and disabled persons transportation

40.00%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of City of Monmouth, OR.

Name of authorized representative

Marshall Habermann-Guthrie

Title of authorized representative

Grant Coordinator

Signature

Signature Date

10/25/2024

Marshall Habermann-Guthrie

Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

West Valley Health Foundation

Service Provider Contact Name

Jill Munger

Service Provider Contact Title

Director of Development

Service Provider Phone Number

(503) 814-1957

Service Provider Email

Jill.Munger@salemhealth.org

Service Provider Type

Special District

Employer Identification Number (EIN)

93-1298564

Service Provider Website

www.salemhealthfoundation.org

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Shofi Ull Azum

STIF Plan Contact Title

Chief Planning and Development Officer

STIF Plan Contact Phone Number

(503) 361-2552

STIF Plan Contact Email

shofi.azum@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2029

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

Cherriots Coordinated Public Transit - Human Services Transportation Plan

Governing Body that adopted Local Plan

STIF Advisory Committee

Plan Adoption Date

9/17/2024

Local Plan Web Address

https://www.cherriots.org

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

Salem Health West Valley Hospital

Project Name

West Valley Connections Van

Limit 50 characters

Project Description

The Connections Van medical transportation program at Salem Health-West Valley Hospital serves seniors, disabled people, and our most medically fragile and low-income community members. The program fulfills goal number 5 of the Oregon Public Transportation plan by providing medical transportation to access health services offered by Salem Health-West Valley in Polk County. This program provides those most at risk with transportation services to and from medical appointments, including rehabilitation, wound care, primary care appointments, labs, x-rays, and more. The Connection program provides rides via a small shuttle bus and a van to the West Valley primary service area, reaching west to Grand Ronde, south to Falls City, and including Independence and Monmouth and all of Dallas. Rides provide door-to-door services, with a wheelchair, stretcher, car seat accessible, and bariatric lift available in both vehicles that provide rides.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

100%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

Cherriots Coordinated Public Transit-Human Services
Transportation Plan Aug. 2016

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

The Salem-Health West Valley Hospital sponsors the Connections Van medical transportation on-demand program.

The Salem Health-West Valley Hospital Foundation serves seniors, disabled people, and our most medically fragile, low-income community members. The program fulfills goal number 5 of the Oregon Public Transportation plan provides medical transportation to access health services offered by Salem Health-West Valley in Polk County. This program provides those most at risk with transportation services to and from medical appointments, including rehabilitation, wound care, primary care appointments, labs, x-rays, and more. These appointments are for any medical-related appointment, even Dental, and do not have to be a Salem Health provider or clinic.

The Connection program provides rides via a small shuttle bus and a van to the West Valley Primary service area, reaching west to Grand Ronde, south to Falls City, and including Independence and Monmouth and all of Dallas.

The program's rides offer a reliable door-to-door service, ensuring that community members can access the medical care they need with peace of mind. The West Valley Foundation and Salem Health Hospitals and Clinics cover all program costs exceeding any STIF funds awarded, demonstrating our commitment to the community's well-being.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase

- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

Task Category Amount

\$235,620.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$24,544.00	\$24,544.00	\$0.00	\$0.00	\$49,088.00
STIF Payroll Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Local	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other Funds	\$90,556.00	\$95,176.00	\$0.00	\$0.00	\$185,732.00
Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Prior Biennia
Interest
Accrued

\$400.00

\$400.00

\$0.00

\$0.00

\$800.00

\$115,500.00

\$120,120.00

\$0.00

\$0.00

\$235,620.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles

Revenue Hours

Rides

0

0.00

800

Number of people with access to transit (within ½ mile of transit stop for fixed route)

0

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)

0

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles

Revenue Hours

Rides

0

0.00

800

Other Measure

Public Outreach Events

Number of Units:

Promoted at community events - at least two annually

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total
\$24,944.00

FY 2027 STIF Total
\$24,944.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%	0%	0%
Criterion 2	0%	0%	0%	0%

Criterion 3	0%	0%	0%	0%
Criterion 4	0%	0%	0%	0%
Criterion 5	0%	0%	0%	0%
Criterion 6	0%	0%	0%	0%
Criterion 7	0%	0%	0%	0%
Criterion 8	100%	100%	0%	0%
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name
West Valley Connections Van

Subrecipient Project Total
\$49,888.00
*Includes Prior Biennia STIF
Funds and Prior Biennia Interest
Accrued (FY 23-25)*

FY 2026 STIF Project Total	FY 2027 STIF Project Total	FY 2028 STIF Project Total	FY 2029 STIF Project Total
\$24,944.00	\$24,944.00	\$0.00	\$0.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation
\$0.00

FY 2027 STIF Funds supporting student transportation
\$0.00

FY 2028 STIF Funds supporting student transportation
\$0.00

FY 2029 STIF Funds supporting student transportation
\$0.00

FY 2026 percent of STIF Funds supporting student transportation
0%

FY 2027 percent of STIF Funds supporting student transportation
0%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation
\$24,944.00

FY 2027 STIF Funds supporting older and disabled persons transportation
\$24,944.00

FY 2028 STIF Funds supporting older and disabled persons transportation
\$0.00

FY 2029 STIF Funds supporting older and disabled persons transportation
\$0.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
100%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation
100%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle
\$400.00

FY 2027 STIF Funds From Previous Cycle
\$400.00

FY 2028 STIF Funds From Previous Cycle
\$0.00

FY 2029 STIF Funds From Previous Cycle
\$0.00

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

5. All Projects Totals

Subrecipient Projects Grand Total

Planned Carried Forward

Amount in District
\$49,888.00

Amount out of District
\$0.00

\$49,888.00	\$0.00
Subrecipient Projects	Planned Carry Forward
Grand Total:	Total:
<i>Includes Subrecipient Projects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i>

Subrecipient Projects Total

\$49,088.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

FY 2026 Total Prior Biennia Funds	FY 2027 Total Prior Biennia Funds	FY 2028 Total Prior Biennia Funds	FY 2029 Total Prior Biennia Funds
\$400.00	\$400.00	\$0.00	\$0.00
<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
FY 2026 Total STIF Funds	FY 2027 Total STIF Funds	FY 2028 Total STIF Funds	FY 2029 Total STIF Funds
\$24,944.00	\$24,944.00	\$0.00	\$0.00

FY 2026 Student STIF Funds	FY 2027 Student STIF Funds	FY 2028 Student STIF Funds	FY 2029 Student STIF Funds
\$0.00	\$0.00	\$0.00	\$0.00
FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation		
0.00%	0.00%		

Please explain why your allocation of STIF Funds to support student transportation is less than 1 %.

The project is open to any person in the service area needing transportation to and from medical appointments. Students would be included in this on-demand program but are not tracked.

Limit 500 Characters

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds	FY 2028 Older and Disabled Persons STIF Funds	FY 2029 Older and Disabled Persons STIF Funds
\$24,944.00	\$24,944.00	\$0.00	\$0.00

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation 100.00%	FY 2027 Percent of STIF Funds supporting older and disabled persons transportation 100.00%
--	--

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of West Valley Health Foundation.

Name of authorized representative

Jill Munger

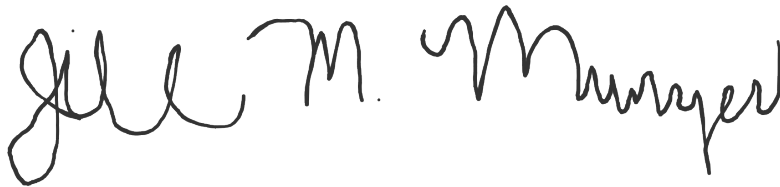
Title of authorized representative

Director of Development

Signature

Signature Date

10/15/2024



Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

City of Canby DBA Canby Area Transit

Service Provider Contact Name

Todd M Wood

Service Provider Contact Title

Director

Service Provider Phone Number

(503) 266-0751

Service Provider Email

woodt@canbyoregon.gov

Service Provider Type

City

Employer Identification Number (EIN)

96-6002130

Service Provider Website

<https://www.canbyoregon.gov/area-transit>

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Shofi Ull Azum

STIF Plan Contact Title

Chief Planning and Development Officer

STIF Plan Contact Phone Number

(503) 361-2552

STIF Plan Contact Email

shofi.azum@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

Coordinated Public Transit - Human Services Transportation Plan for Marion and Polk counties

Governing Body that adopted Local Plan

Board of Directors

Plan Adoption Date

3/28/2024

Local Plan Web Address

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

City of Canby - Canby Area Transit

Project Name

99x Woodburn extension

Limit 50 characters

Project Description

Provide commuter service from the City of Canby transit center to downtown Woodburn via 99e by way of Aurora, and Hubbard.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

70%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

20%

Maintain Service

80%

Please explain why all or part of this project is maintaining an existing service.

Canby has provide service along the 99e corridor for nearly two decades. However, costs have been rising to a point that Canby is looking for additional funding or face a reduction in service. This funding will help maintain at least hourly service between Canby and Woodburn for the next biennium.

Limit 500 Characters

Local Plan this project is derived from:

Cherriots Coordinated plan pages 50-57

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Purchase transit services to provide drivers to operate the 99x route from Canby transit center to downtown Woodburn transit center at least hourly Monday through Friday. Expand service from Bimart in Woodburn to downtown Woodburn transit center.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

Communications 44.26.14

- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

Task Category Amount

\$1,024,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$250,000.00	\$250,000.00			\$500,000.00

Federal	\$0.00	\$0.00	\$0.00
Other State	\$0.00	\$0.00	\$0.00
Local	\$254,000.00	\$270,000.00	\$524,000.00
Other Funds	\$0.00	\$0.00	\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00	\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00	\$0.00

\$504,000.00 \$520,000.00 \$0.00 \$0.00 \$1,024,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
226,264	9,144.00	45,000

Number of people with access to transit (within ½ mile of transit stop for fixed route)
 21,400

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
 969

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
 5

Is this project supporting student transportation?
 No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Service Miles Added

Number of Units:

3.8 Miles per trip

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$250,000.00	\$250,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	20%	20%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	30%	30%		
Criterion 6	50%	50%		
Criterion 7	0%	0%		
Criterion 8	0%	0%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1: Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

99x Woodburn extension

Subrecipient Project Total

\$500,000.00

*Includes Prior Biennia STIF
Funds and Prior Biennia Interest
Accrued (FY 23-25)*

FY 2026 STIF Project

Total

\$250,000.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

FY 2027 STIF Project

Total

\$250,000.00

*Includes Prior Biennia
STIF Funds and Prior
Biennia Interest
Accrued (FY 23-25)*

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**

\$0.00

**FY 2027 STIF Funds
supporting student
transportation**

\$0.00

**FY 2026 percent of STIF
Funds supporting
student transportation**

0%

**FY 2027 percent of
STIF Funds supporting
student transportation**

0%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**

\$0.00

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**

\$0.00

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**

0%

**FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation**

0%

Funds from Previous Biennia

**FY 2026 STIF Funds
From Previous Cycle**

\$0.00

The total of Prior Biennia

**FY 2027 STIF Funds
From Previous Cycle**

\$0.00

The total of Prior Biennia

<i>STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
---	---

5. All Projects Totals

Subrecipient Projects Grand Total	Planned Carried Forward	Amount in District	Amount out of District
\$500,000.00	\$0.00	\$350,000.00	\$150,000.00

Subrecipient Projects Grand Total: <i>Includes Subrecipient Projects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	Planned Carry Forward Total: <i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i>
---	---

Subrecipient Projects Total
\$500,000.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

FY 2026 Total Prior Biennia Funds \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	FY 2027 Total Prior Biennia Funds \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
--	--

FY 2026 Total STIF Funds \$250,000.00	FY 2027 Total STIF Funds \$250,000.00
---	---

FY 2026 Student STIF Funds \$0.00	FY 2027 Student STIF Funds \$0.00
---	---

FY 2026 Percent of STIF Funds supporting student transportation 0.00%	FY 2027 Percent of STIF Funds supporting student transportation 0.00%
---	---

Please explain why your allocation of STIF Funds to support student transportation is less than 1 %.

While this program will be open to all students and directly passes by multiple schools and school districts it is not directly dedicated for this purpose and is open to all equally.

Limit 500 Characters

FY 2026 Older and Disabled Persons STIF Funds
\$0.00

FY 2027 Older and Disabled Persons STIF Funds
\$0.00

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation
0.00%

FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
0.00%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of City of Canby DBA Canby Area Transit.

Name of authorized representative

Todd M. Wood

Title of authorized representative

Director

Signature



Signature Date

10/11/2024

Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

City of Silverton

Service Provider Contact Name

Jason Gottgetreu

Service Provider Contact Title

Community Development Director

Service Provider Phone Number

(503) 874-2212

Service Provider Email

jgottgetreu@silverton.or.us

Service Provider Type

City

Employer Identification Number (EIN)

93-6002256

Service Provider Website

<https://www.silverton.or.us>

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Shofi Ull Azum

STIF Plan Contact Title

Chief Planning and Development Officer

STIF Plan Contact Phone Number

(503) 361-2552

STIF Plan Contact Email

shofi.azum@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

Silverton Transportation System Plan

Governing Body that adopted Local Plan

City Council

Plan Adoption Date

10/5/2020

Local Plan Web Address

https://legacysilverton.teamunicode.com/sites/default/files/fileattachments/public_works/page/2633/silvertonsp_volume1_adopted_oct2020_hires.pdf

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1**Subrecipient or Qualified Entity Name**

City of Silverton

Project Name

City of Silverton, Silver Trolley 5311 Match

Limit 50 characters**Project Description**

The Silver Trolley is operated by the City of Silverton's Community Development Department and provides demand responsive (dial-a-ride) curb-to-curb service for the senior, disabled, special needs, youth, economically disadvantaged, and the general public.

The Silver Trolley provides curb-to-curb service; therefore the driver should wait for an individual at the curb of a public street, in front or close to the rider's house, building, or other designated pick-up location as possible. For passenger drop offs, the driver should drop the rider off at the sidewalk, or another safe waiting area next to the curb of a public street, in front or as close to the designated drop off location as possible.

Limit 1000 Characters**Project using planned carry forward funding:**

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

0%

Maintain Service

100%

Please explain why all or part of this project is maintaining an existing service.

The City of Silverton receives 5311 Grant funds for operations and has used STIF, formerly STF, as match for the 5311 grant funds as a way of maintaining service.

Limit 500 Characters

Local Plan this project is derived from:

Silverton Transportation System Plan Pg 11

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

City of Silverton, Silver Trolley 5311 Match

The Silver Trolley is operated by the City of Silverton's Community Development Department and provides demand responsive (dial-a-ride) curb-to-curb service for the senior, disabled, special needs, youth, economically disadvantaged, and the general public.

The Silver Trolley provides free curb-to-curb service; drivers wait for an individual at the curb of a public street, in front or close to the rider's house, building, or other designated pick-up location as possible.

For passenger drop offs, the driver drops the rider off at the sidewalk, or another safe waiting area next to the curb of a public street, in front or as close to the designated drop off location as possible.

Dispatch is available for ride scheduling Monday through Friday from 8:00 AM to 5:00 PM (Dispatchers will not be available to answer phones on Saturdays so all trips need to be made by Friday). There is

24 hour voicemail service available for after hour calls or if the line is busy. Dispatchers shall route and schedule each trip request at the time the reservation is made. Ride confirmation and "ready times" will be given to the rider. When at capacity, alternative times and/or days can be arranged, or the trip may be denied. Riders should expect the Trolley vehicle within 30 minutes of the arranged time (15 minutes before and 15 minutes after the scheduled time).

The City periodically does outreach to ascertain the effectiveness of the Silver Trolley service and to see if there are any desired changes to the service. The City also advertises the Trolley service through

print media being available in the City Hall lobby where citizens pay their Water Bill.

Riders of the Silver Trolley can coordinate their ride with Cherriots 20x to connect Silverton to the communities of Salem, Woodburn, Mt. Angel, Hubbard, Gervais, and other neighboring communities in between.

The Silver Trolley is expected to continue to serve the community of Silverton with a convenient demand response transportation service at no charge for seniors, people with disabilities, and the general public.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$50,122.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
-----------	---------	---------	---------	---------	-------

STIF Population Funds	\$25,061.00	\$25,061.00		\$50,122.00
STIF Payroll Funds	\$0.00	\$0.00		\$0.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00		\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
	\$25,061.00	\$25,061.00	\$0.00	\$0.00
				\$50,122.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
11,500	1,950.00	4,400

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)

Number of new shared stops with other transit providers (reducing fragmentation in transit services)

0

Is this project supporting student transportation?

Yes

Choose at least one

Operations

- Number of students in grades 9-12 with free or reduced fare transit pass
- Number of students in grades 9-12 attending a school served by transit
- Number of rides provided to students in grades 9-12
- Other

Operations - Demand Response

- Number of students in grades 9-12 served by demand response

Number of students in grades 9-12 with free or reduced fare transit pass

6

Number of students in grades 9-12 served by demand response

6

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles

7,590

Revenue Hours

1,287.00

Rides

2,904

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income

Households.

3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.

4. Procurement of low or no emission buses for use in areas with 200,000 or more.

5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity’s service area.

6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.

7. Implementation of programs to provide student transit service for students in grades 9-12.

8. Services for older adults and people with disabilities.

FY 2026 STIF Total
\$25,061.00

FY 2027 STIF Total
\$25,061.00

FY 2028 STIF Total
\$0.00

FY 2029 STIF Total
\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	0%	0%		
Criterion 2	0%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	0%	0%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	100%	100%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

City of Silverton, Silver Trolley 5311 Match

Subrecipient Project Total

\$50,122.00

Includes Prior Biennia STIF

Funds and Prior Biennia Interest

Accrued (FY 23-25)

FY 2026 STIF Project Total

\$25,061.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest

Accrued (FY 23-25)

FY 2027 STIF Project Total

\$25,061.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest

Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$0.00

FY 2027 STIF Funds supporting student transportation

\$0.00

FY 2026 percent of STIF Funds supporting student transportation

0%

FY 2027 percent of STIF Funds supporting student transportation

0%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation
\$25,061.00

FY 2027 STIF Funds supporting older and disabled persons transportation
\$25,061.00

FY 2026 percent of STIF Funds supporting older and disabled persons transportation
100%

FY 2027 percent of STIF Funds supporting older and disabled persons transportation
100%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle
\$0.00
The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Funds From Previous Cycle
\$0.00
The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Project 2

Subrecipient or Qualified Entity Name

City of Silverton

Project Name

Mobility Hub Design and Engineering

Limit 50 characters

Project Description

Hire a Design Firm to complete 60% Design Drawings for a Mobility Hub

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project

that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

2020 Silverton Transportation System Plan Pg 66

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Design and Engineering for a Mobility Hub

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

Communications 44.26.14

Equipment Purchase

Facility Purchase

- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

117-00 Other Capital Items Activity Type

- Third Party Contracts 11.71
- Force Accounts 11.72
- Real Estate (R/W) 11.75
- Real Estate (Other) 11.76

Third Party Contracts 11.71 Activity Detail

- | | |
|---|---|
| <input type="radio"/> 11.71.01 Preliminary Engineering | <input type="radio"/> 11.71.07 Audit |
| <input checked="" type="radio"/> 11.71.02 Final Design Services | <input type="radio"/> 11.71.08 Construction (Force Account) |
| <input type="radio"/> 11.71.03 Project Management | <input type="radio"/> 11.71.09 Rolling Stock Rehab (FA) |
| <input type="radio"/> 11.71.04 Construction Management | <input type="radio"/> 11.71.10 Inspection (FA) |
| <input type="radio"/> 11.71.05 Insurance | <input type="radio"/> 11.71.11 Other |
| <input type="radio"/> 11.71.06 Legal | <input type="radio"/> 11.71.12 Capital Cost of Contracting |

Other Capital Items Task Category

Task Category Amount

\$126,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$126,000.00			\$126,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$0.00	\$126,000.00	\$0.00	\$0.00	\$126,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Plans Created

Number of Units:

Task 2

Task Description

Reserve funds will be set aside for potential construction

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

What percentage of the funding for this task is supporting the pedestrian/bike project?

10%

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

\$385,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$0.00	\$0.00			\$0.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$172,500.00	\$172,500.00			\$345,000.00
Prior Biennia Interest Accrued	\$20,000.00	\$20,000.00			\$40,000.00
	\$192,500.00	\$192,500.00	\$0.00	\$0.00	\$385,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$192,500.00	\$318,500.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
-----------	---------	---------	---------	---------

Criterion 1	25%	0%
Criterion 2	25%	0%
Criterion 3	0%	0%
Criterion 4	0%	0%
Criterion 5	25%	0%
Criterion 6	0%	0%
Criterion 7	0%	0%
Criterion 8	25%	0%
	100.00%	0.00%
		0.00%
		0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Mobility Hub Design and Engineering

Subrecipient Project Total

\$511,000.00

Includes Prior Biennia STIF

*Funds and Prior Biennia Interest
Accrued (FY 23-25)*

FY 2026 STIF Project Total	FY 2027 STIF Project Total
\$192,500.00	\$318,500.00
<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation	FY 2027 STIF Funds supporting student transportation
\$0.00	\$0.00
FY 2026 percent of STIF Funds supporting student transportation	FY 2027 percent of STIF Funds supporting student transportation
0%	0%

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation	FY 2027 STIF Funds supporting older and disabled persons transportation
\$48,125.00	\$0.00
FY 2026 percent of STIF Funds supporting older and disabled persons transportation	FY 2027 percent of STIF Funds supporting older and disabled persons transportation
25%	0%

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle	FY 2027 STIF Funds From Previous Cycle
\$192,500.00	\$192,500.00
<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest</i>

Accrued (FY 23-25)

Accrued (FY 23-25)

Project 3

Subrecipient or Qualified Entity Name

City of Silverton

Project Name

Service Expansion

Limit 50 characters

Project Description

Expand Transit Service in Silverton with a combination of an increase in revenue hours for the Silver Tolley and an increase in contracted services with Cherriots based on outcome of Transit Service Expansion Study (June 2025 completion date)

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

0%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

2020 Silverton Transportation System Plan Pg 52

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Increase Silver Trolley Revenue hours or increase transit service with contracting with Cherriots based on outcome of Transit Service Expansion Study (June 2025 completion date)

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

Fixed Route Demand Response Deviated Fixed Route

Operations Task Category

Task Category Amount

\$200,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00
STIF Payroll Funds	\$100,000.00	\$100,000.00			\$200,000.00
Federal	\$0.00	\$0.00			\$0.00
Other State	\$0.00	\$0.00			\$0.00
Local	\$0.00	\$0.00			\$0.00
Other Funds	\$0.00	\$0.00			\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00			\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00			\$0.00
	\$100,000.00	\$100,000.00	\$0.00	\$0.00	\$200,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
4,000	700.00	1,500

Number of people with access to transit (within ½ mile of transit stop for fixed route)
10,660

Number of Low-Income Households with access to transit (within ½ mile of transit stop for fixed route)
476

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
0

Is this project supporting student transportation?
No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

Outcome Measures for Older Adults and People with Disabilities

Revenue Miles	Revenue Hours	Rides
2,640	462.00	990

Task 2

Task Description

Program Contingency and reserve for potential vehicle purchase and other program needs

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Program Reserve Task Category

Task Category Amount

\$385,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
------------------	----------------	----------------	----------------	----------------	--------------

STIF Population Funds	\$0.00	\$0.00		\$0.00
STIF Payroll Funds	\$0.00	\$0.00		\$0.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$172,500.00	\$172,500.00		\$345,000.00
Prior Biennia Interest Accrued	\$20,000.00	\$20,000.00		\$40,000.00
	\$192,500.00	\$192,500.00	\$0.00	\$0.00
				\$385,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$292,500.00	\$292,500.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	25%	0%		
Criterion 2	25%	0%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	25%	0%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	25%	0%		
	100.00%	0.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

Service Expansion

Subrecipient Project Total

\$585,000.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2026 STIF Project Total

\$292,500.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

FY 2027 STIF Project Total

\$292,500.00

Includes Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)

Funds Supporting Student Transportation

FY 2026 STIF Funds supporting student transportation

\$0.00

FY 2027 STIF Funds supporting student transportation

\$0.00

FY 2026 percent of STIF Funds supporting

FY 2027 percent of STIF Funds supporting

student transportation 0%	student transportation 0%
------------------------------	------------------------------

Funds Supporting Older and Disabled Persons Transportation

FY 2026 STIF Funds supporting older and disabled persons transportation \$73,125.00	FY 2027 STIF Funds supporting older and disabled persons transportation \$0.00
---	--

FY 2026 percent of STIF Funds supporting older and disabled persons transportation 25%	FY 2027 percent of STIF Funds supporting older and disabled persons transportation 0%
--	---

Funds from Previous Biennia

FY 2026 STIF Funds From Previous Cycle \$192,500.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	FY 2027 STIF Funds From Previous Cycle \$192,500.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
---	---

5. All Projects Totals

Subrecipient Projects Grand Total \$1,146,122.00	Planned Carried Forward \$0.00	Amount in District \$0.00	Amount out of District \$1,146,122.00
--	--	-------------------------------------	---

Subrecipient Projects Grand Total: <i>Includes Subrecipient Projects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	Planned Carry Forward Total: <i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i>
---	---

Subrecipient Projects Total
\$376,122.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

FY 2026 Total Prior Biennia Funds	FY 2027 Total Prior Biennia Funds
--	--

\$385,000.00	\$385,000.00
<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>	<i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i>
FY 2026 Total STIF Funds	FY 2027 Total STIF Funds
\$510,061.00	\$636,061.00

FY 2026 Student STIF Funds	FY 2027 Student STIF Funds
\$0.00	\$0.00
FY 2026 Percent of STIF Funds supporting student transportation	FY 2027 Percent of STIF Funds supporting student transportation
0.00%	0.00%

Please explain why your allocation of STIF Funds to support student transportation is less than 1 %.

The STIF includes funds within reserve or contingency that will be used to support transportation, including student transportation when spent

Limit 500 Characters

FY 2026 Older and Disabled Persons STIF Funds	FY 2027 Older and Disabled Persons STIF Funds
\$146,311.00	\$25,061.00
FY 2026 Percent of STIF Funds supporting older and disabled persons transportation	FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
28.69%	3.94%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of City of Silverton.

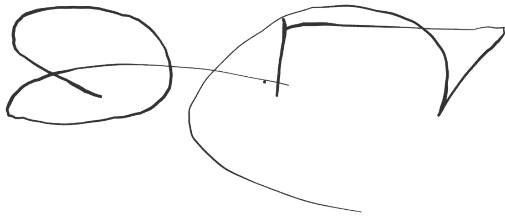
Name of authorized representative

Jason Gottgetreu

Title of authorized representative

Community Development Director

Signature

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a series of loops and a sharp upward stroke.

Signature Date

10/24/2024

Subrecipient Project Application 2025-27

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

1. Subrecipient Information

Service Provider Name

South Metro Area Regional Transit (SMART)

Service Provider Contact Name

Dwight Brashear

Service Provider Contact Title

Transit Director

Service Provider Phone Number

(503) 682-7790

Service Provider Email

info@ridesmart.com

Service Provider Type

City

Employer Identification Number (EIN)

93-0580494

Service Provider Website

Ridesmart.com

2. Qualified Entity representing Subrecipient

Qualified Entity Name

Salem Area Mass Transit District

STIF Plan Contact Name

Shofi Azum

STIF Plan Contact Title

Chief Planning and Development Officer

STIF Plan Contact Phone Number

(503) 361-2552

STIF Plan Contact Email

shofi.azum@cherriots.org

This email address will receive the completed PTSP Project Template.

End Date of QE STIF Plan

6/30/2027

3. Local Plan Compliance

3.1 Existing Local Plans from which project(s) are derived.

Remember to add more than one plan if you are using a combination of multiple plans to meet this requirement.

Local Plan 1

Local Plan Name

2023 SMART Transit Master Plan

Governing Body that adopted Local Plan

Wilsonville City Council

Plan Adoption Date

10/2/2023

Local Plan Web Address

https://www.ridesmart.com/transit/page/transit-master-plan

Upload copy of Local Plan if it's not available on a website.

wilsonville_smart_tmp_-_2023_update_-_final_w_cover.pdf

Limit 100 MB

3.2 Local Plan requirements

I agree that the Local Plan(s), either separately or together, contain all of the information required by OAR 732-040-0005(19).

Yes

No, one or more Local Plans are not yet consistent with STIF rule requirements.

4. Projects

4.1 Project Detail Entry

Project 1

Subrecipient or Qualified Entity Name

South Metro Area Regional Transit (SMART) | City of Wilsonville

Project Name

1X Saturday Service

Limit 50 characters

Project Description

City of Wilsonville, doing business as SMART, provides a service in partnership with Cherriots called the 1X. The 1X is a commuter service between the Cities of Salem and Wilsonville. At this time, the 1X is provided approximately every 30 minutes to an hour during the weekday. This project would add an additional 4 runs between Wilsonville and Salem on Saturdays. These runs would include a morning run, a late morning run, an early afternoon run and a late afternoon/evening run.

Limit 1000 Characters

Project using planned carry forward funding:

Do you plan to set aside funding that you receive during this biennium to pay for expenses related to this project in a future biennium?

Yes

No

Please be aware that you will need to add a new project for each planned carry forward expense. For

example, if you intend to use carry forward funds to (1) accumulate sufficient funds for a capital project that costs more than can be funded during a single STIF Formula funding cycle; (2) make bond payments on the acquisition of a capital asset; and (3) pay for a planning expense during the next biennium, you will need to add a project for each of these planned uses of your carry forward funding.

Percent of project budget in district

80%

Project budget share to improve, expand or maintain public transportation service

Improve or Expand Service

100%

Maintain Service

0%

Local Plan this project is derived from:

2023 Transit Master Plan

Multi-Phase Project

Is your project part of a larger multi-phase project?

No

4.1.1 Project Scope

Task 1

Task Description

Operations funding for an additional 4 runs between Wilsonville and Salem on Saturdays. These runs would include a morning run, a late morning run, an early afternoon run and a late afternoon/evening run.

Examples:

- Purchase and installation of up to 12 branded bus stop signs.
- This task provides resources for additional peak service to accommodate increased demand associated with implementation of the Youth Fare program.
- Local matching funds for Federal Grant to purchase a new vehicle

Limit 250 Characters

Is this task supporting services for older adults and people with disabilities?

Yes No

Is this task supporting a pedestrian or bike project with a physical or functional relationship to public transit?

Yes No

Category

- Communications 44.26.14
- Equipment Purchase
- Facility Purchase
- Mobility Management 11.7L.00
- Operations 30.09.00 (State Operating Assistance)
- Planning 44.20.00
- Preventive Maintenance 11.7A.00
- Program Reserve/Contingency 11.73.00
- Project Administration 11.79.00
- Signs/Shelters Purchase
- Vehicle Purchase 111-00
- Capital 117-00 Other Capital Items (Bus)

Specify the mode that this task will support.

- Fixed Route
- Demand Response
- Deviated Fixed Route

Operations Task Category

Task Category Amount

\$60,000.00

4.1.2 Expenditure Estimates

Enter estimates of all expenditures for activities in this task denoting both fund source and fiscal year of expenditure.

“Federal,” “Other State,” “Local,” and “Other Funds” categories may be used for funding other than STIF funding that is allocated to this task, including when STIF money is being used as matching funds for another funding source.

“Prior Biennia STIF Funds” refers to “old” STIF money. It includes any unspent STIF money that you received during the 2023-2025 biennium (including any unspent program reserves), which you are carrying forward for use during the 2025-2027 biennium. It does not include interest earned on STIF money during the 2023-2025 biennium, which should be listed as “Prior Biennia Interest Accrued,” for use during the 2025-2027 biennium.

Expenditures by Fund Source and Fiscal Year

Fund Type	FY 2026	FY 2027	FY 2028	FY 2029	Total
STIF Population Funds	\$0.00	\$0.00			\$0.00

STIF Payroll Funds	\$30,000.00	\$30,000.00		\$60,000.00
Federal	\$0.00	\$0.00		\$0.00
Other State	\$0.00	\$0.00		\$0.00
Local	\$0.00	\$0.00		\$0.00
Other Funds	\$0.00	\$0.00		\$0.00
Prior Biennia STIF Funds	\$0.00	\$0.00		\$0.00
Prior Biennia Interest Accrued	\$0.00	\$0.00		\$0.00
	\$30,000.00	\$30,000.00	\$0.00	\$0.00
				\$60,000.00

By checking this box, I confirm that this project task is only funded by STIF.

Check this box if you are using STIF funding in this task as a match another source of funding. Please make sure you have indicated that information in your task description above in section 4.1.1.

4.1.3 Outcome Measures

Minimum required measures for operations tasks

Revenue Miles	Revenue Hours	Rides
6,656	156.00	2,000

Number of people with access to transit (within 1/2 mile of transit stop for fixed route)
4,700

Number of Low-Income Households with access to transit (within 1/2 mile of transit stop for fixed route)
282

Number of new shared stops with other transit providers (reducing fragmentation in transit services)
15

Is this project supporting student transportation?

No

Optional Outcome Measures

Please select at least one outcome measure that best reflects the benefit of this task.

Outcome Measure 1

All Project Types

Other Measure

Services Added

Number of Units:

1

4.2 Allocation of STIF funds by project

Please identify what percentage of this STIF project budget is allocated to each of the criteria listed below by fiscal year.

Note: More information about requirements for criterion #7 can be found in [OAR 732-042-0015\(3\)\(j\)](#). More information about requirements for criterion #8 can be found in [OAR 732-042-0010\(1\)\(a\)](#).

STIF Criteria

1. Increased frequency of bus service to areas with a high percentage of Low-Income Households.
2. Expansion of bus routes and bus services to serve areas with a high percentage of Low-Income Households.
3. Fund the implementation of programs to reduce fares for public transportation in communities with a high percentage of Low-Income Households.
4. Procurement of low or no emission buses for use in areas with 200,000 or more.
5. The improvement in the frequency and reliability of service between communities inside and outside of the Qualified Entity's service area.
6. Coordination between public transportation service providers to reduce fragmentation in the provision of transportation services.
7. Implementation of programs to provide student transit service for students in grades 9-12.
8. Services for older adults and people with disabilities.

FY 2026 STIF Total	FY 2027 STIF Total	FY 2028 STIF Total	FY 2029 STIF Total
\$30,000.00	\$30,000.00	\$0.00	\$0.00

Fund Allocation (Must not exceed 100% per criterion per fiscal year)

If some criteria don't apply to this project, fill in with zeros. Do not add or remove any criteria from the table.

Criterion	FY 2026	FY 2027	FY 2028	FY 2029
Criterion 1	25%	25%		
Criterion 2	25%	25%		
Criterion 3	0%	0%		
Criterion 4	0%	0%		
Criterion 5	50%	50%		
Criterion 6	0%	0%		
Criterion 7	0%	0%		
Criterion 8	0%	0%		
	100.00%	100.00%	0.00%	0.00%

4.3 Oregon Public Transportation Plan Goals

Select at least one goal.

For more information about these goals, please refer to page eight of the [Oregon Public Transportation Plan](#).

Select the OPTP goals that apply to your STIF Plan Projects.

- Goal 1 Mobility: Public Transportation User Experience
- Goal 2: Accessibility and Connectivity
- Goal 3: Community Livability and Economic Vitality
- Goal 4: Equity
- Goal 5: Health
- Goal 6: Safety and Security
- Goal 7: Environmental Sustainability
- Goal 8: Land Use
- Goal 9: Funding and Strategic Investment
- Goal 10: Communication, Collaboration, and Coordination

4.4 Project Summary

Project Name

1X Saturday Service

Subrecipient Project Total

\$60,000.00

Includes Prior Biennia STIF

Funds and Prior Biennia Interest

Accrued (FY 23-25)

FY 2026 STIF Project

Total

\$30,000.00

Includes Prior Biennia

STIF Funds and Prior

Biennia Interest

Accrued (FY 23-25)

FY 2027 STIF Project

Total

\$30,000.00

Includes Prior Biennia

STIF Funds and Prior

Biennia Interest

Accrued (FY 23-25)

Funds Supporting Student Transportation

**FY 2026 STIF Funds
supporting student
transportation**

\$0.00

**FY 2027 STIF Funds
supporting student
transportation**

\$0.00

**FY 2026 percent of STIF
Funds supporting
student transportation**

0%

**FY 2027 percent of
STIF Funds supporting
student transportation**

0%

Funds Supporting Older and Disabled Persons Transportation

**FY 2026 STIF Funds
supporting older and
disabled persons
transportation**

\$0.00

**FY 2027 STIF Funds
supporting older and
disabled persons
transportation**

\$0.00

**FY 2026 percent of STIF
Funds supporting older
and disabled persons
transportation**

0%

**FY 2027 percent of
STIF Funds
supporting older and
disabled persons
transportation**

0%

Funds from Previous Biennia

<p>FY 2026 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>FY 2027 STIF Funds From Previous Cycle \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>
--	--

5. All Projects Totals

<p>Subrecipient Projects Grand Total \$60,000.00 Subrecipient Projects Grand Total: <i>Includes Subrecipient Projects Total, as well as Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>Planned Carried Forward \$0.00 Planned Carry Forward Total: <i>The total amount of funding that is set aside to pay for project expenses in a future biennium.</i></p>	<p>Amount in District \$48,000.00</p>	<p>Amount out of District \$12,000.00</p>
--	---	--	--

Subrecipient Projects Total
\$60,000.00

Subrecipient Projects Total: This does not include Prior Biennia STIF Funds or Prior Biennia Interest Accrued (FY 23-25).

<p>FY 2026 Total Prior Biennia Funds \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>	<p>FY 2027 Total Prior Biennia Funds \$0.00 <i>The total of Prior Biennia STIF Funds and Prior Biennia Interest Accrued (FY 23-25)</i></p>
---	---

<p>FY 2026 Total STIF Funds \$30,000.00</p>	<p>FY 2027 Total STIF Funds \$30,000.00</p>
--	--

<p>FY 2026 Student STIF Funds \$0.00</p>	<p>FY 2027 Student STIF Funds \$0.00</p>
<p>FY 2026 Percent of STIF Funds supporting student transportation 0.00%</p>	<p>FY 2027 Percent of STIF Funds supporting student transportation 0.00%</p>

Please explain why your allocation of STIF Funds to support student transportation is less than 1 %.

The 1X service is a commuter service between Salem and Wilsonville that is not directly intended to support student transportation. However, students, among others, use the service as a commute option between the two cities.

Limit 500 Characters

FY 2026 Older and Disabled Persons STIF Funds
\$0.00

FY 2027 Older and Disabled Persons STIF Funds
\$0.00

FY 2026 Percent of STIF Funds supporting older and disabled persons transportation
0.00%

FY 2027 Percent of STIF Funds supporting older and disabled persons transportation
0.00%

By signing below, I certify that I am authorized to submit this Subrecipient Project Application to Salem Area Mass Transit District on behalf of South Metro Area Regional Transit (SMART).

Name of authorized representative

Brad Dillingham

Title of authorized representative

Operations Manager

Signature



Signature Date

10/28/2024

2025-27 Section 5310 Subrecipient Application

Enhanced Mobility of Seniors and Individuals with Disabilities

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

This application is a tool provided to Subrecipients who want to apply to their Lead agencies for 5310 projects.

Transit Agency

Transit Agency Legal Name

Salem Area Mass Transit District

Transit Agency DBA Name (Optional)

Cherriots

Agency Mailing Address (Street or PO Box)

555 Court St NE, Suite 5230, Salem, Oregon 97301

Agency Contact Name

Peggy Greene

Agency Contact Title

Grants Administrator

Agency Contact Email Address

peggy.greene@cherriots.org

Agency Contact Telephone No.

(503) 361-7530

Employer Identification Number (EIN) Urbanized Zone

930793128

Salem area

Are you applying to a 5310 Agency or 5310 Small Urban Agency?

5310

Lead Agency

Lead Agency Name

Salem Area Mass Transit District

Lead Agency Contact Name

Peggy Greene

Lead Agency Contact Title

Grants Administrator

Lead Agency Contact Email Address

peggy.greene@cherriots.org

Lead Agency Contact Telephone No.

(503) 361-7530

Select the type(s) of service that will be supported by this award. Select all that apply. See instructions for definitions.

Open to the general public at all times

Open only to seniors and individuals with disabilities

Demand Response

Deviated Route

Are any FTA-funded buildings that your transit agency owns located in a flood zone?

[More information on floodplains](#)

No

Risk Assessment Information

Did your agency have any turnover of management or financial staff in the last two years?

Yes

Does your agency have an accounting system that allows you to completely and accurately track the receipt and disbursement of funds related to the award?

Yes

What type of accounting system does your agency use?

Combined

What is the financial software utilized?

Tyler Munis ERP Pro

Does your agency have a system in place that will account for 100 percent of each employee's time?

Yes

Did your staff members attend required trainings and meetings during prior grant award cycles?

Yes

Mark all that apply

ADA

Title VI

Financial

Drug and Alcohol

Solicitation Training

Was your agency audited by the Federal government in the past two years?

Yes

If yes, did the audit result in one or more audit findings?

No

Did your agency stay on budget in the past two years?

Yes

How much funding are you expecting to require in 2025 Q3?

\$0.00

What will you be paying for and why is it needed?

SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.

How much funding are you expecting to require in 2025 Q4?

\$0.00

What will you be paying for and why is it needed?

SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.

How much funding are you expecting to require in 2026 Q1?

\$0.00

What will you be paying for and why is it needed?

SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.

How much funding are you expecting to require in 2026 Q2?

\$0.00

What will you be paying for and why is it needed?

SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.

Transit Agency Projects

Transit Agency Project 1

Project Name

Cherriots Mobility Management Travel Training

Project Details

Project Selection

B. Mobility Management

Service Type

Fixed Route (excluding commuter and intercity routes)

B. Mobility Management

Task Title

Task Title

Travel Training and Outreach Activities in Salem-Keizer and rural Marion and Polk Counties

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

Project Service Description

SAMTD Mobility Management projects include planning, training, and management activities for improving coordination among public transportation and other transportation service providers including human service agencies and private providers. These projects build coordination among existing public transportation service providers and other transportation service providers and increase service options that would not otherwise be available for seniors, and individuals with disabilities to increase equity and accessibility in transit. SAMTD intends to work towards meeting our mission of creating community connections by focusing efforts and attention on the following goals:

1. Promote Accessibility and Livability
2. Focus on the Individual
3. Improve Coordination
4. Foster Education and Awareness

This project coordinates and seeks to expand transportation services for seniors, individuals with disabilities, and disadvantaged populations within the Salem-Keizer and surrounding rural communities to empower individuals to overcome barriers to accessing public transportation. This project will help fund three positions: Travel Trainer, Mobility Management Coordinator, and Customer Service Manager.

The Travel Trainer is vital to SAMTD forging partnerships, collaborations, and opportunities within the community, ensuring SAMTD is viewed as a positive, contributing community partner; therefore enhancing the awareness of available transportation services and available programs. The enhanced awareness allows agencies, advocates, and community members access to public transportation themselves as well as share what they have learned about SAMTD transportation services and programs leading to other people accessing public transportation. The Travel Trainer also gathers and analyzes collected data to evaluate transportation service options for individuals with disabilities as well as maps, implements, and coordinates educational programs to address community transportation needs, informing the community of efficient ways to access existing transportation services. The Travel Trainer and other SAMTD team members who conduct outreach collaboratively provide community presentations to educate attendees on transportation options and how to access them. Experience has shown, when the Travel Trainer attends community presentations, individuals are more likely to utilize travel training services. Additionally, the Travel Trainer evaluates customer needs and abilities, matches existing and potential riders with the most appropriate services to meet their transportation requirements, and personally accompanies the individual on as many trips as necessary to provide essential instruction on how to access and utilize public transportation. The Travel Trainer also provides the services listed above to small groups.

The Customer Service Manager provides oversight of the Transit Host and Cherriots LIFT Eligibility program. Transit Hosts operate outside the Downtown Transit Center mall to assist seniors and people with disabilities in addition to the general public with accessing the correct bus and trip planning. The Transit Hosts are directly available to riders to answer questions, inform them of detours or delayed buses, and inform them of relevant service changes. The Transit Hosts also provide a friendly and familiar face and a cheerful greeting. Many riders are nervous about navigating transfers and spending time between transfers at the transit center; having a familiar person around makes what could be a stressful or overwhelming experience feel more comfortable and manageable. Many riders who experience blindness have remarked that the Transit Hosts have a positive impact on their ability to navigate their community; it takes a considerable amount of energy for people experiencing blindness to successfully navigate through the transit center so having the assistance of a Transit Host allows them to reserve their focus and energy on the rest of their trip. Transit Hosts serve approximately 3,800 people per year. The Transit Host program is for all people but has a focus on seniors and individuals with disabilities to ensure that the public transportation system is equitable and accessible for all populations within the communities served by SAMTD.

This project also promotes transportation services and programs on social media channels, the web,

targeted geographic location mailers, and advertisements in local newspapers.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

Pages
47, 51, 54, 56, 58

Date Coordinated Plan adopted:

Untitled
3/11/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Task Type

Untitled
Providing travel training and trip planning activities for customers

Identify the estimated number of customer contacts, customers trained, or mobility products/services produced. Describe the method you will use to measure output from the project:

Project Performance Goals

The measurement that will be used is the number of individuals trained. The estimated number of trainees during the upcoming biennium is 300 and will be determined by tracking the number of individuals who participate and complete travel training with SAMTD staff.

Project cost and match information:

Total Project Cost 217,384	Match Amount (Total Project Cost x 10.27%) \$22,325.00	Grant Amount \$195,059.00
--------------------------------------	--	-------------------------------------

Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$22,325.00	100.00%	Planned
	\$22,325.00		

Transit Agency Project 2

Project Name
Purchase of Service - Cherriots LIFT

Project Details

Project Selection
A. Purchased Service

Service Type
ADA Complementary Paratransit

A. Purchased Service Project

Task Title

Task Title
Purchase of Service for the Salem-Keizer Area Cherriots LIFT

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

Project Service Description

Cherriots LIFT is an origin-to-destination, shared-ride, complementary paratransit transportation service for individuals who are unable to use the Cherriots Local bus service because of their functional ability. Cherriots LIFT service covers all locations within the Salem-Keizer urban growth boundary.

Individuals can qualify for Cherriots LIFT for some or all of their trips. A three-step application process to determine eligibility is required: Application, medical questionnaire, and in-person functional assessment. Depending on eligibility, some rides may be accessible on Cherriots Local. Choosing Cherriots Local for some trips does not affect Cherriots LIFT eligibility. Cherriots LIFT uses a variety of accessible vehicles in its fleet with lifts and ramps to provide service. In the UGB, there are 40,694 seniors, and currently, 1,617 are registered to use the service although the service is available to all who qualify. SAMTD does not track the number of individuals with disabilities.

Several passengers share the vehicle, and the vehicle may stop and travel in other directions during any passenger's trip to accommodate other trip requests. Travel time may vary, depending on trip distance and the stops made to accommodate other riders during the trip. Cherriots Local and Cherriots LIFT operate the same hours and days of the week.

Reservations are required. Passengers may choose to have their trip scheduled based on either the time they wish to be picked up or the time they wish to arrive at their destination. Cherriots LIFT rides are scheduled by reservation with the Cherriots call center. Eligible riders may bring a personal care attendant (PCA) with them on their trip. A PCA rides free of charge. Riders may bring one companion in addition to a PCA if space is available. Companions pay the regular Cherriots LIFT fare. LIFT drivers assist riders in boarding and disembarking the Cherriots LIFT vehicle as needed. This includes assistance with moving and securing mobility devices.

Cherriots LIFT is currently operated Monday-Friday from 5:30 am to 11:30 pm, Saturdays from 6:00 am to 10:00 pm, and Sundays from 7:00 am to 8:30 pm. Customers can schedule a trip up to two weeks in advance and at least 24 hours in advance by calling the Cherriots Call Center. The Cherriots Call Center operates Monday-Friday 6:00 am-6:00 pm and Saturday-Sunday 8:00 am-4:00 pm.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated **Date Coordinated Plan adopted:**

Plan?

Pages
31, 37, 56

Untitled
3/11/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

Untitled
40,694

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

Untitled
202,248

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

Choice
No

Does your transit agency have an existing contract for transit?

Choice **If yes, name the contractor. If no, describe how the transit agency will procure the service and name contractor**
Yes MTM Transit, LLC

Project cost and match information:

Total Project Cost	Match Amount (Total Project Cost x	Grant Amount
24,713	10.27%)	\$22,175.00
	\$2,538.00	

Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$2,538.00	100.00%	Planned
	\$2,538.00		

Transit Agency Project 3

Project Name
Purchase of Service - Cherriots Regional

Project Details

Project Selection

A. Purchased Service

Service Type

Fixed Route (excluding commuter and intercity routes)

A. Purchased Service Project

Task Title

Task Title

Purchase of Service for Cherriots Regional Service

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

Project Service Description

Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn, which have the largest concentrations of seniors in Marion and Polk counties outside of the UGB, are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and individuals with disabilities.

All Regional vehicles are ADA-accessible. The vehicles seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities are given reduced fares valued at half of the standard Regional fares.

In FY24, 20% of Regional riders were seniors and/or individuals with disabilities. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

Pages
31, 36

Date Coordinated Plan adopted:

Untitled
3/11/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

Untitled
82,561

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

Untitled
235,294

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

Choice
No

Does your transit agency have an existing contract for transit?

Choice
Yes If yes, name the contractor. If no, describe how the transit agency will procure the service and name contractor
MTM Transit LLC

Project cost and match information:

Total Project Cost 1,466,577	Match Amount (Total Project Cost x 10.27%) \$150,617.00	Grant Amount \$1,315,960.00
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Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$150,617.00	100.00%	Planned
\$150,617.00			

Transit Agency Project 4

Project Name
Purchase of Service - Cherriots Shop and Ride

Project Details

Project Selection
A. Purchased Service

Service Type
Demand Response (excluding ADA Complementary Paratransit)

A. Purchased Service Project

Task Title

Task Title

Purchase of Service - Cherriots Shop and Ride Dial-a-Ride Service

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

Project Service Description

Cherriots Shop and Ride is specifically for seniors and individuals with disabilities within the Salem-Keizer urban growth boundary. Riders are picked up from their homes and taken to any destination within the Salem-Keizer urban growth boundary. All buses are ADA-accessible and can accommodate mobility devices. There is no application required. Service is available Monday through Friday 8:00 am - 5:15 pm and medical appointments are given priority. Trips are booked through the Cherriots call center and can be booked up to 14 days in advance.

In the UGB, there are 40,694 seniors, and currently, 1,617 are registered to use the service although the service is available to all who qualify. SAMTD does not track the number of individuals with disabilities.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

Pages
31, 37

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

Untitled
40,694

Date Coordinated Plan adopted:

Untitled
3/11/2024

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

Untitled
9,644

Is this project part of a group of activities or projects that are

dependent on each other (for example, a new transit service that requires capital and operating funds)?

Choice
No

Does your transit agency have an existing contract for transit?

Choice **If yes, name the contractor. If no, describe how the transit agency will procure the service and name contractor**
Yes MTM Transit, LLC

Project cost and match information:

Total Project Cost	Match Amount (Total Project Cost x	Grant Amount
115,329	10.27%)	\$103,485.00
	\$11,844.00	

Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$11,844.00	100.00%	Planned
	\$11,844.00		

Transit Agency Project 5

Project Name
Preventive Maintenance - Cherriots Regional

Project Details

Project Selection
D. Capitalized Vehicle Preventive Maintenance

Service Type
Fixed Route (excluding commuter and intercity routes)

D. Capitalized Vehicle Preventive Maintenance

Task Title
Preventive Maintenance - Cherriots Regional

Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities:

Project Coordination Description

This project will fund the preventive maintenance of approximately 13 vehicles in the Cherriots Regional fleet. Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. Regional provides trips to seniors and individuals with disabilities in addition to the general public. All vehicles in this service are ADA accessible. Preventive maintenance ensures safe and reliable Regional service which is coordinated with other services. The Cherriots Call

Center provides coordination of transportation services inside the Cherriots service area for Cherriots Regional, LIFT, and Shop and Ride. The call center refers customers to other providers and public transportation options outside of the Cherriots service area when appropriate.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

Pages
31, 36, 56, 59

Date Coordinated Plan adopted:

Untitled
3/11/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities.

This project will fund the preventive maintenance of approximately 13 vehicles in the Cherriots Regional fleet. Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. Regional provides trips to seniors and individuals with disabilities in addition to the general public. All vehicles in this service are ADA accessible. Preventive maintenance ensures safe and reliable Regional service which is coordinated with other services. The Cherriots Call Center provides coordination of transportation services inside the Cherriots service area for Cherriots Regional, LIFT, and Shop and Ride. The call center refers customers to other providers and public transportation options outside of the Cherriots service area when appropriate.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

Is a Vehicle Preventive Maintenance Plan submitted with your application? A plan reflecting current fleet policies, fleet procedures, and vehicle and lift equipment manufacturer's recommended maintenance schedules is required.

Untitled
Yes

Number of vehicles included in this preventive maintenance project:

Untitled
13

Describe how the vehicle(s) will be used for seniors and individuals with disabilities

Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn, which have the largest concentrations of seniors in Marion and Polk counties outside of the UGB, are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and

individuals with disabilities.

All Regional vehicles are ADA-accessible. The vehicles seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities are given reduced fares valued at half of the standard Regional fares.

In FY24, 20% of Regional riders were seniors and/or individuals with disabilities. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

Is this project part of a group of activities or projects that are dependent on each other (for example, bus washing station dependent on facility)?

Untitled

If Yes, provide details of grouped service activities.

Yes

This project provides preventive maintenance of Cherriots Regional buses. The Cherriots Regional transportation service project is funded with ODOT 5311, 5310 formula funds, and STIF Formula funds. Without the Regional transportation service, this project would not exist.

Project cost and match information:

Total Project Cost	Match Amount (Total Project Cost x 10.27%)	Grant Amount
395,746	\$40,643.00	\$355,103.00

Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$40,643.00	100.00%	Planned
\$40,643.00			

Application Totals

Total Project Costs	Total Match Amount	Total Grant Amount
\$2,219,749.00	\$227,967.00	\$1,991,782.00

Submitting Your Application

- Click the “Save” button to save your work. A link to the application will appear that you can copy for future reference. Or, you can enter your email address to have the link emailed to you.
- Attach any supporting documents using the “Upload” button or by dragging documents from your computer to the “drag files here” area.
- Electronically sign your application by using the pen icon. Type your name in the “Printed Name” section.
- Submit your application by using the “Submit Application” button.
- IF YOU DO NOT RECEIVE AN EMAIL RESPONSE, PLEASE CONTACT US IMMEDIATELY AT

503-986-3300 OR ODOTPTDREPORTING@ODOT.OREGON.GOV.

Supporting Documents (Optional)

Cherriots Fleet Maintenance Plan (2022).pdf

Cherriots_Coordinated_Plan_2024.pdf

The person signing this form must have the legal authority to submit the application on behalf of the applicant.

By electronically signing and submitting this form, the agency representative certifies that the information on the application is true and accurate to the best of their knowledge.

Signature

Printed Name
Peggy Greene

A handwritten signature in black ink, appearing to read 'Peggy Greene', with a long horizontal flourish extending to the right.

Section 5310 Subrecipient Application Submission from Salem Area Mass Transit District

1 message

Salem Area Mass Transit District <notifications@cognitofirms.com>
Reply-To: peggy.greene@cherriots.org
To: peggy.greene@cherriots.org

Fri, Oct 25, 2024 at 3:04 PM



Salem Area Mass Transit District

2025-27 Section 5310 Subrecipient Application

Salem Area Mass Transit District has submitted a Section 5310 subrecipient application to apply for funding. Attached is a copy of the application for your records.

[Open Form](#)

Entry Details

Transit Agency

TRANSIT AGENCY LEGAL NAME	Salem Area Mass Transit District
TRANSIT AGENCY DBA NAME (OPTIONAL)	Cherriots
AGENCY MAILING ADDRESS (STREET OR PO BOX)	555 Court St NE, Suite 5230, Salem, Oregon 97301
AGENCY CONTACT NAME	Peggy Greene
AGENCY CONTACT TITLE	Grants Administrator
AGENCY CONTACT EMAIL ADDRESS	peggy.greene@cherriots.org
AGENCY CONTACT TELEPHONE NO.	(503) 361-7530
EMPLOYER IDENTIFICATION NUMBER (EIN)	930793128
URBANIZED ZONE	Salem area

ARE YOU APPLYING TO A 5310 AGENCY OR 5310 SMALL URBAN AGENCY? 5310

Lead Agency

LEAD AGENCY NAME Salem Area Mass Transit District

LEAD AGENCY CONTACT NAME Peggy Greene

LEAD AGENCY CONTACT TITLE Grants Administrator

LEAD AGENCY CONTACT EMAIL ADDRESS peggy.greene@cherriots.org

LEAD AGENCY CONTACT TELEPHONE NO. (503) 361-7530

SELECT THE TYPE(S) OF SERVICE THAT WILL BE SUPPORTED BY THIS AWARD. SELECT ALL THAT APPLY. SEE INSTRUCTIONS FOR DEFINITIONS. Open to the general public at all times
Open only to seniors and individuals with disabilities
Demand Response
Deviated Route

ARE ANY FTA-FUNDED BUILDINGS THAT YOUR TRANSIT AGENCY OWNS LOCATED IN A FLOOD ZONE? No

DID YOUR AGENCY HAVE ANY TURNOVER OF MANAGEMENT OR FINANCIAL STAFF IN THE LAST TWO YEARS? Yes

DOES YOUR AGENCY HAVE AN ACCOUNTING SYSTEM THAT ALLOWS YOU TO COMPLETELY AND ACCURATELY TRACK THE RECEIPT AND DISBURSEMENT OF FUNDS RELATED TO THE AWARD? Yes

WHAT TYPE OF ACCOUNTING SYSTEM DOES YOUR AGENCY USE? Combined

WHAT IS THE FINANCIAL SOFTWARE UTILIZED? Tyler Munis ERP Pro

DOES YOUR AGENCY HAVE A SYSTEM IN PLACE THAT WILL ACCOUNT FOR 100 PERCENT OF EACH EMPLOYEE'S TIME? Yes

DID YOUR STAFF MEMBERS ATTEND REQUIRED TRAININGS AND MEETINGS DURING PRIOR GRANT AWARD CYCLES? Yes

MARK ALL THAT APPLY	ADA Title VI Financial Drug and Alcohol Solicitation Training
WAS YOUR AGENCY AUDITED BY THE FEDERAL GOVERNMENT IN THE PAST TWO YEARS?	Yes
IF YES, DID THE AUDIT RESULT IN ONE OR MORE AUDIT FINDINGS?	No
DID YOUR AGENCY STAY ON BUDGET IN THE PAST TWO YEARS?	Yes
HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2025 Q3?	\$0.00
WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.
HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2025 Q4?	\$0.00
WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.
HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2026 Q1?	\$0.00
WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.
HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2026 Q2?	\$0.00
WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	SAMTD needs 5310 funding to operate our services at current levels. However, the district anticipates being able to manage around funding delays without service disruptions. SAMTD intends to use STIF Formula population-based funds for operational support until 5310 reimbursements are available from ODOT.

Transit Agency Projects

Transit Agency Project 1

PROJECT NAME	Cherriots Mobility Management Travel Training
PROJECT SELECTION	B. Mobility Management
SERVICE TYPE	Fixed Route (excluding commuter and intercity routes)

B. Mobility Management

Task Title

TASK TITLE	Travel Training and Outreach Activities in Salem-Keizer and rural Marion and Polk Counties
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Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

PROJECT SERVICE DESCRIPTION	<p>SAMTD Mobility Management projects include planning, training, and management activities for improving coordination among public transportation and other transportation service providers including human service agencies and private providers. These projects build coordination among existing public transportation service providers and other transportation service providers and increase service options that would not otherwise be available for seniors, and individuals with disabilities to increase equity and accessibility in transit. SAMTD intends to work towards meeting our mission of creating community connections by focusing efforts and attention on the following goals:</p> <ol style="list-style-type: none">1. Promote Accessibility and Livability2. Focus on the Individual3. Improve Coordination4. Foster Education and Awareness <p>This project coordinates and seeks to expand transportation services for seniors, individuals with disabilities, and disadvantaged populations within the Salem-Keizer and surrounding rural communities to empower individuals to overcome barriers to accessing public transportation. This project will help fund three positions: Travel Trainer, Mobility Management Coordinator, and Customer Service Manager.</p> <p>The Travel Trainer is vital to SAMTD forging partnerships, collaborations, and opportunities within the community, ensuring SAMTD is viewed as a positive, contributing community partner; therefore enhancing the awareness of available transportation services and available programs. The enhanced awareness allows agencies, advocates, and community members access to public transportation themselves as well as share what they have learned about SAMTD transportation services and</p>
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programs leading to other people accessing public transportation. The Travel Trainer also gathers and analyzes collected data to evaluate transportation service options for individuals with disabilities as well as maps, implements, and coordinates educational programs to address community transportation needs, informing the community of efficient ways to access existing transportation services. The Travel Trainer and other SAMTD team members who conduct outreach collaboratively provide community presentations to educate attendees on transportation options and how to access them. Experience has shown, when the Travel Trainer attends community presentations, individuals are more likely to utilize travel training services. Additionally, the Travel Trainer evaluates customer needs and abilities, matches existing and potential riders with the most appropriate services to meet their transportation requirements, and personally accompanies the individual on as many trips as necessary to provide essential instruction on how to access and utilize public transportation. The Travel Trainer also provides the services listed above to small groups.

The Customer Service Manager provides oversight of the Transit Host and Cherriots LIFT Eligibility program. Transit Hosts operate outside the Downtown Transit Center mall to assist seniors and people with disabilities in addition to the general public with accessing the correct bus and trip planning. The Transit Hosts are directly available to riders to answer questions, inform them of detours or delayed buses, and inform them of relevant service changes. The Transit Hosts also provide a friendly and familiar face and a cheerful greeting. Many riders are nervous about navigating transfers and spending time between transfers at the transit center; having a familiar person around makes what could be a stressful or overwhelming experience feel more comfortable and manageable. Many riders who experience blindness have remarked that the Transit Hosts have a positive impact on their ability to navigate their community; it takes a considerable amount of energy for people experiencing blindness to successfully navigate through the transit center so having the assistance of a Transit Host allows them to reserve their focus and energy on the rest of their trip. Transit Hosts serve approximately 3,800 people per year. The Transit Host program is for all people but has a focus on seniors and individuals with disabilities to ensure that the public transportation system is equitable and accessible for all populations within the communities served by SAMTD.

This project also promotes transportation services and programs on social media channels, the web, targeted geographic location mailers, and advertisements in local newspapers.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

Date Coordinated Plan adopted:

UNTITLED 3/11/2024

PLAN WEBSITE (OPTIONAL) https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Task Type

UNTITLED Providing travel training and trip planning activities for customers

Identify the estimated number of customer contacts, customers trained, or mobility products/services produced. Describe the method you will use to measure output from the project:

PROJECT PERFORMANCE GOALS The measurement that will be used is the number of individuals trained. The estimated number of trainees during the upcoming biennium is 300 and will be determined by tracking the number of individuals who participate and complete travel training with SAMTD staff.

Project cost and match information:

TOTAL PROJECT COST	217,384
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%)	\$22,325.00
GRANT AMOUNT	\$195,059.00

Project Match

Match Source 1

MATCH SOURCE	State
MATCH AMOUNT	\$22,325.00
MATCH PERCENTAGE	100.00%
MATCH STATUS	Planned
MATCH AMOUNT	\$22,325.00

Transit Agency Project 2

PROJECT NAME Purchase of Service - Cherriots LIFT

PROJECT SELECTION A. Purchased Service

SERVICE TYPE ADA Complementary Paratransit

A. Purchased Service Project

Task Title

TASK TITLE Purchase of Service for the Salem-Keizer Area Cherriots LIFT

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

PROJECT SERVICE DESCRIPTION

Cherriots LIFT is an origin-to-destination, shared-ride, complementary paratransit transportation service for individuals who are unable to use the Cherriots Local bus service because of their functional ability. Cherriots LIFT service covers all locations within the Salem-Keizer urban growth boundary.

Individuals can qualify for Cherriots LIFT for some or all of their trips. A three-step application process to determine eligibility is required: Application, medical questionnaire, and in-person functional assessment. Depending on eligibility, some rides may be accessible on Cherriots Local. Choosing Cherriots Local for some trips does not affect Cherriots LIFT eligibility. Cherriots LIFT uses a variety of accessible vehicles in its fleet with lifts and ramps to provide service. In the UGB, there are 40,694 seniors, and currently, 1,617 are registered to use the service although the service is available to all who qualify. SAMTD does not track the number of individuals with disabilities.

Several passengers share the vehicle, and the vehicle may stop and travel in other directions during any passenger's trip to accommodate other trip requests. Travel time may vary, depending on trip distance and the stops made to accommodate other riders during the trip. Cherriots Local and Cherriots LIFT operate the same hours and days of the week.

Reservations are required. Passengers may choose to have their trip scheduled based on either the time they wish to be picked up or the time they wish to arrive at their destination. Cherriots LIFT rides are scheduled by reservation with the Cherriots call center. Eligible riders may bring a personal care attendant (PCA) with them on their trip. A PCA rides free of charge. Riders may bring one companion in addition to a PCA if space is available.

Companions pay the regular Cherriots LIFT fare. LIFT drivers assist riders in boarding and deboarding the Cherriots LIFT vehicle as needed. This includes assistance with moving and securing mobility devices.

Cherriots LIFT is currently operated Monday-Friday from 5:30 am to 11:30 pm, Saturdays from 6:00 am to 10:00 pm, and Sundays from 7:00 am to 8:30 pm. Customers can schedule a trip up to two weeks in advance and at least 24 hours in advance by calling the Cherriots Call Center. The Cherriots Call Center operates Monday-Friday 6:00 am-6:00 pm and Saturday-Sunday 8:00 am-4:00 pm.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

PAGES 31, 37, 56

Date Coordinated Plan adopted:

UNTITLED 3/11/2024

PLAN WEBSITE (OPTIONAL) https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

UNTITLED 40,694

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

UNTITLED 202,248

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

CHOICE No

Does your transit agency have an existing contract for transit?

CHOICE Yes

IF YES, NAME THE CONTRACTOR. IF NO, DESCRIBE HOW THE TRANSIT AGENCY WILL PROCURE THE SERVICE AND NAME CONTRACTOR
MTM Transit, LLC

Project cost and match information:

TOTAL PROJECT COST 24,713
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%) \$2,538.00
GRANT AMOUNT \$22,175.00

Project Match

Match Source 1

MATCH SOURCE State
MATCH AMOUNT \$2,538.00
MATCH PERCENTAGE 100.00%
MATCH STATUS Planned
MATCH AMOUNT \$2,538.00

Transit Agency Project 3

PROJECT NAME Purchase of Service - Cherriots Regional
PROJECT SELECTION A. Purchased Service
SERVICE TYPE Fixed Route (excluding commuter and intercity routes)

A. Purchased Service Project

Task Title

TASK TITLE Purchase of Service for Cherriots Regional Service

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

PROJECT SERVICE DESCRIPTION

Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn, which have the largest concentrations of seniors in Marion and Polk counties outside of the UGB, are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and individuals with disabilities.

All Regional vehicles are ADA-accessible. The vehicles seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities are given reduced fares valued at half of the standard Regional fares.

In FY24, 20% of Regional riders were seniors and/or individuals with disabilities. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

PAGES 31, 36

Date Coordinated Plan adopted:

UNTITLED 3/11/2024

PLAN WEBSITE (OPTIONAL) https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

UNTITLED 82,561

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

UNTITLED 235,294

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

CHOICE No

Does your transit agency have an existing contract for transit?

CHOICE Yes

IF YES, NAME THE CONTRACTOR. IF NO, DESCRIBE HOW THE TRANSIT AGENCY WILL PROCURE THE SERVICE AND NAME CONTRACTOR MTM Transit LLC

Project cost and match information:

TOTAL PROJECT COST 1,466,577

MATCH AMOUNT (TOTAL PROJECT COST X 10.27%) \$150,617.00

GRANT AMOUNT \$1,315,960.00

Project Match

Match Source 1

MATCH SOURCE State

MATCH AMOUNT \$150,617.00

MATCH PERCENTAGE 100.00%

MATCH STATUS Planned

MATCH AMOUNT \$150,617.00

Transit Agency Project 4

PROJECT NAME Purchase of Service - Cherriots Shop and Ride

PROJECT SELECTION A. Purchased Service

SERVICE TYPE Demand Response (excluding ADA Complementary Paratransit)

A. Purchased Service Project

Task Title

TASK TITLE Purchase of Service - Cherriots Shop and Ride Dial-a-Ride Service

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

PROJECT SERVICE DESCRIPTION Cherriots Shop and Ride is specifically for seniors and individuals with disabilities within the Salem-Keizer urban growth boundary. Riders are picked up from their homes and taken to any destination within the Salem-Keizer urban growth boundary. All buses are ADA-accessible and can accommodate mobility devices. There is no application required. Service is available Monday through Friday 8:00 am - 5:15 pm and medical appointments are given priority. Trips are booked through the Cherriots call center and can be booked up to 14 days in advance.

In the UGB, there are 40,694 seniors, and currently, 1,617 are registered to use the service although the service is available to all who qualify. SAMTD does not track the number of individuals with disabilities.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

On what page is project listed in the Adopted Coordinated Plan?

PAGES 31, 37

Date Coordinated Plan adopted:

UNTITLED 3/11/2024

PLAN WEBSITE (OPTIONAL) https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

UNTITLED 40,694

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

CHOICE No

Does your transit agency have an existing contract for transit?

CHOICE Yes

IF YES, NAME THE CONTRACTOR. IF NO, DESCRIBE HOW THE TRANSIT AGENCY WILL PROCURE THE SERVICE AND NAME CONTRACTOR MTM Transit, LLC

Project cost and match information:

TOTAL PROJECT COST	115,329
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%)	\$11,844.00
GRANT AMOUNT	\$103,485.00

Project Match

Match Source 1

MATCH SOURCE	State
MATCH AMOUNT	\$11,844.00
MATCH PERCENTAGE	100.00%
MATCH STATUS	Planned
MATCH AMOUNT	\$11,844.00

Transit Agency Project 5

PROJECT NAME Preventive Maintenance - Cherriots Regional

PROJECT SELECTION	D. Capitalized Vehicle Preventive Maintenance
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SERVICE TYPE	Fixed Route (excluding commuter and intercity routes)
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D. Capitalized Vehicle Preventive Maintenance

TASK TITLE	Preventive Maintenance - Cherriots Regional
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Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities:

PROJECT COORDINATION DESCRIPTION	<p>This project will fund the preventive maintenance of approximately 13 vehicles in the Cherriots Regional fleet. Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. Regional provides trips to seniors and individuals with disabilities in addition to the general public. All vehicles in this service are ADA accessible. Preventive maintenance ensures safe and reliable Regional service which is coordinated with other services. The Cherriots Call Center provides coordination of transportation services inside the Cherriots service area for Cherriots Regional, LIFT, and Shop and Ride. The call center refers customers to other providers and public transportation options outside of the Cherriots service area when appropriate.</p> <p>SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.</p>
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On what page is project listed in the Adopted Coordinated Plan?

PAGES	31, 36, 56, 59
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Date Coordinated Plan adopted:

UNTITLED	3/11/2024
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PLAN WEBSITE (OPTIONAL)	https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf
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DESCRIBE HOW THIS PROJECT COORDINATES WITH OTHER SERVICES TO PROVIDE SERVICES TO SENIORS AND INDIVIDUALS WITH DISABILITIES.	<p>This project will fund the preventive maintenance of approximately 13 vehicles in the Cherriots Regional fleet. Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. Regional provides trips to seniors and individuals with disabilities in addition to the general public. All vehicles in this service are ADA accessible. Preventive maintenance ensures safe and reliable Regional service which is coordinated with other services. The Cherriots Call Center provides coordination</p>
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of transportation services inside the Cherriots service area for Cherriots Regional, LIFT, and Shop and Ride. The call center refers customers to other providers and public transportation options outside of the Cherriots service area when appropriate.

SAMTD anticipates using 2025-27 STIF population-based local funds for matching funds.

Is a Vehicle Preventive Maintenance Plan submitted with your application? A plan reflecting current fleet policies, fleet procedures, and vehicle and lift equipment manufacturer's recommended maintenance schedules is required.

UNTITLED

Yes

Number of vehicles included in this preventive maintenance project:

UNTITLED

13

DESCRIBE HOW THE VEHICLE(S) WILL BE USED FOR SENIORS AND INDIVIDUALS WITH DISABILITIES

Cherriots Regional provides service to 16 rural areas surrounding Salem and Keizer in Marion, Polk, and a small portion of Linn counties. This service allows seniors and individuals with disabilities in these areas to access medical services, education, employment, shopping, and recreational opportunities in and around their communities. The cities of Dallas and Woodburn, which have the largest concentrations of seniors in Marion and Polk counties outside of the UGB, are served by Cherriots Regional. There are two routes serving Dallas and two routes serving Woodburn to increase transit options for seniors and individuals with disabilities.

All Regional vehicles are ADA-accessible. The vehicles seat between 14 and 35 people and are capable of carrying up to two mobility devices. Seniors and individuals with disabilities are given reduced fares valued at half of the standard Regional fares.

In FY24, 20% of Regional riders were seniors and/or individuals with disabilities. Many seniors and individuals with disabilities who live outside of the Cherriots LIFT (the complementary ADA paratransit service) service area use Cherriots Regional to access the Cherriots LIFT service area.

Is this project part of a group of activities or projects that are dependent on each other (for example, bus washing station dependent on facility)?

UNTITLED

Yes

IF YES, PROVIDE DETAILS OF GROUPED SERVICE ACTIVITIES.

This project provides preventive maintenance of Cherriots Regional buses. The Cherriots Regional transportation service project is funded with ODOT 5311, 5310 formula funds, and STIF Formula funds. Without the Regional transportation service, this project would not exist.

Project cost and match information:

TOTAL PROJECT COST	395,746
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%)	\$40,643.00
GRANT AMOUNT	\$355,103.00

Project Match

Match Source 1

MATCH SOURCE	State
MATCH AMOUNT	\$40,643.00
MATCH PERCENTAGE	100.00%
MATCH STATUS	Planned
MATCH AMOUNT	\$40,643.00

Application Totals

TOTAL PROJECT COSTS	\$2,219,749.00
TOTAL MATCH AMOUNT	\$227,967.00
TOTAL GRANT AMOUNT	\$1,991,782.00
SUPPORTING DOCUMENTS (OPTIONAL)	Cherriots Fleet Maintenance Plan (2022).pdf Cherriots_Coordinated_Plan_2024.pdf
SIGNATURE	Captured
PRINTED NAME	Peggy Greene

2025-27 Section 5310 Subrecipient Application

Enhanced Mobility of Seniors and Individuals with Disabilities

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

This application is a tool provided to Subrecipients who want to apply to their Lead agencies for 5310 projects.

Transit Agency

Transit Agency Legal Name

City of Monmouth, OR

Transit Agency DBA Name (Optional)

Monmouth Independence (MI) Trolley

Agency Mailing Address (Street or PO Box)

151 Main Street W, Monmouth, Oregon 97361

Agency Contact Name

Rochelle Roaden

Agency Contact Title

City Manager

Agency Contact Email Address

rroaden@ci.monmouth.or.us

Agency Contact Telephone No.

(503) 838-0722

Employer Identification Number (EIN) Urbanized Zone

93-6002214

Salem area

Are you applying to a 5310 Agency or 5310 Small Urban Agency?

5310

Lead Agency

Lead Agency Name

Salem Area Mass Transit District

Lead Agency Contact Name

Shofi Ull Azum

Lead Agency Contact Title

Chief Planning and Development Officer

Lead Agency Contact Email Address

shofi.azum@cherriots.org

Lead Agency Contact Telephone No.

(503) 361-2552

Select the type(s) of service that will be supported by this award. Select all that apply. See instructions for definitions.

Open to the general public at all times

Deviated Route

Are any FTA-funded buildings that your transit agency owns located in a flood zone?

[More information on floodplains](#)

No

Risk Assessment Information

Did your agency have any turnover of management or financial staff in the last two years?

Yes

Does your agency have an accounting system that allows you to completely and accurately track the receipt and disbursement of funds related to the award?

Yes

What type of accounting system does your agency use?

Combined

What is the financial software utilized?

Caselle

Does your agency have a system in place that will account for 100 percent of each employee's time?

Yes

Did your staff members attend required trainings and meetings during prior grant award cycles?

No

Was your agency audited by the Federal government in the past two years?

No

Did your agency stay on budget in the past two years?

Yes

How much funding are you expecting to require in 2025 Q3?

\$25,000.00

What will you be paying for and why is it needed?

Transit operations, including operator/administrator wages and operations costs such as fuel and maintenance. Needed for basic service operation.

How much funding are you expecting to require in 2025 Q4?

\$25,000.00

What will you be paying for and why is it needed?

Transit operations, including operator/administrator wages and operations costs such as fuel and maintenance. Needed for basic service operation.

How much funding are you expecting to require in 2026 Q1?

\$25,000.00

What will you be paying for and why is it needed?

Transit operations, including operator/administrator wages and operations costs such as fuel and maintenance. Needed for basic service operation.

How much funding are you expecting to require in 2026 Q2?

\$25,000.00

What will you be paying for and why is it needed?

Transit operations, including operator/administrator wages and operations costs such as fuel and maintenance. Needed for basic service operation.

Transit Agency Projects

Transit Agency Project 1

Project Name
MI Trolley

Project Details

Project Selection
A. Purchased Service

Service Type
Deviated Fixed Route

A. Purchased Service Project

Task Title

Task Title
MI Trolley Operations

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

Project Service Description

The MI Trolley is a successful transit service that operates a deviated-fixed route between Monmouth and Independence. The service allows scheduled deviations up to 0.75 miles from the route and permits seniors and individuals with disabilities who may have difficulty traveling to a transit stop to effectively travel on the service. There is no fare charged for the trolley, offering broad accessibility for low- and limited-income groups, many of which include seniors and individuals with disabilities.

The MI Trolley operates 7:00 am to 9:00 pm on Monday through Friday, from 8:00 am to 10:00 pm on Saturdays and from 8:00 am to 6:00 pm on Sundays. Destinations served include Western Oregon University, the downtowns for Monmouth and Independence, grocery stores and doctors' offices, four public K-12 schools, community facilities including libraries and parks, three large, manufactured home parks, and subsidized housing complexes. Trips along the route are offered every 20 to 30 minutes.

This funding request would help fund continued transit operations, including costs associated with operator/administrator wages and operations costs such as fuel and maintenance. Currently owned vehicles and infrastructure will be used, and no large equipment or capital purchases are proposed.

The service has an established marketing program and serves an average of 15 riders per hour and over 10,000 trips per month in a community of ~20,000 people.

On what page is project listed Date Coordinated Plan

in the Adopted Coordinated Plan?

Pages
42

adopted:

Untitled
3/31/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Estimated number of unduplicated individuals (older adults and individuals with disabilities) this project proposes to support in the biennial grant period:

Untitled
2,095

Estimated number of one-way rides this project proposes to provide in the biennial grant period:

Untitled
240,000

Is this project part of a group of activities or projects that are dependent on each other (for example, a new transit service that requires capital and operating funds)?

Choice
No

Does your transit agency have an existing contract for transit?

Choice
Yes
If yes, name the contractor. If no, describe how the transit agency will procure the service and name contractor
Salem Area Mass Transit District (Cherriots)

Project cost and match information:

Total Project Cost 222,891	Match Amount (Total Project Cost x 10.27%) \$22,891.00	Grant Amount \$200,000.00
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Project Match

Match Source	Match Amount	Match Percentage	Match Status
Local	\$22,891.00	100.00%	Planned
\$22,891.00			

Application Totals

Total Project Costs	Total Match Amount	Total Grant Amount
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\$222,891.00

\$22,891.00

\$200,000.00

Submitting Your Application

- Click the “Save” button to save your work. A link to the application will appear that you can copy for future reference. Or, you can enter your email address to have the link emailed to you.
- Attach any supporting documents using the “Upload” button or by dragging documents from your computer to the "drag files here" area.
- Electronically sign your application by using the pen icon. Type your name in the “Printed Name” section.
- Submit your application by using the “Submit Application” button.
- IF YOU DO NOT RECEIVE AN EMAIL RESPONSE, PLEASE CONTACT US IMMEDIATELY AT 503-986-3300 OR ODOTPTDREPORTING@ODOT.OREGON.GOV.

The person signing this form must have the legal authority to submit the application on behalf of the applicant.

By electronically signing and submitting this form, the agency representative certifies that the information on the application is true and accurate to the best of their knowledge.

Signature

Printed Name
Marshall Habermann-
Guthrie

Marshall Habermann-Guthrie

2025-27 Section 5310 Subrecipient Application

Enhanced Mobility of Seniors and Individuals with Disabilities

For alternative formats / accessibility questions please reach out to: The Regional Transit Coordinator in your region or Brian Roth: brian.roth@odot.oregon.gov

This application is a tool provided to Subrecipients who want to apply to their Lead agencies for 5310 projects.

Transit Agency

Transit Agency Legal Name

City of Woodburn

Transit Agency DBA Name (Optional)

Woodburn Transit System

Agency Mailing Address (Street or PO Box)

270 Montgomery Street, Woodburn, Oregon 97071

Agency Contact Name

Kathleen McClaskey

Agency Contact Title

Transit Manager

Agency Contact Email Address

kathleen.mcclaskey@ci.woodburn.or.us

Agency Contact Telephone No.

(503) 982-5245

Employer Identification Number (EIN) Urbanized Zone

93-6002282

Salem area

Are you applying to a 5310 Agency or 5310 Small Urban Agency?

5310

Lead Agency

Lead Agency Name

Salem Area Mass Transit District

Lead Agency Contact Name

Peggy Greene

Lead Agency Contact Title

Grants Administrator

Lead Agency Contact Email Address

peggy.greene@cherriots.org

Lead Agency Contact Telephone No.

(503)361-7530

Select the type(s) of service that will be supported by this award. Select all that apply. See instructions for definitions.

Open only to seniors and individuals with disabilities

Demand Response

Are any FTA-funded buildings that your transit agency owns located in a flood zone?

[More information on floodplains](#)

No

Risk Assessment Information

Did your agency have any turnover of management or financial staff in the last two years?

Yes

Does your agency have an accounting system that allows you to completely and accurately track the receipt and disbursement of funds related to the award?

Yes

What type of accounting system does your agency use?

Combined

What is the financial software utilized?

New World ERP (Tyler) & Excel

Does your agency have a system in place that will account for 100 percent of each employee's time?

Yes

Did your staff members attend required trainings and meetings during prior grant award cycles?

Yes

Mark all that apply

ADA

Title VI

Financial

Drug and Alcohol

Solicitation Training

Was your agency audited by the Federal government in the past two years?

No

Did your agency stay on budget in the past two years?

Yes

How much funding are you expecting to require in 2025 Q3?

\$28,271.00

What will you be paying for and why is it needed?

Maintenance of the Woodburn Transit Services (WTS) Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals.

These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.

How much funding are you expecting to require in 2025 Q4?

\$28,272.00

What will you be paying for and why is it needed?

Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled

Individuals.

These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.

How much funding are you expecting to require in 2026 Q1?

\$30,250.00

What will you be paying for and why is it needed?

Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals.

These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.

How much funding are you expecting to require in 2026 Q2?

\$30,250.00

What will you be paying for and why is it needed?

Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals.

These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.

Transit Agency Projects

Transit Agency Project 1

Project Name

City of Woodburn's Preventative Maintenance Programs

Project Details

Project Selection

D. Capitalized Vehicle Preventive Maintenance

Service Type

ADA Complementary Paratransit

D. Capitalized Vehicle Preventive Maintenance

Task Title

Vehicle Preventative Maintenance

Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities:

Project Coordination Description

The Vehicle Preventive Maintenance Program (PM) is an essential component of WTS's ability to provide safe and reliable transportation services. The PM helps WTS manage risk, improves safety, reduces operational costs, and maximizes equipment availability. This program funds WTS fleet maintenance of three full sized buses, four cutaways, and five minivans used in WTS's fixed and paratransit programs. WTS implements its Vehicle PM Plan and stays current with all maintenance schedules, as well as trouble-shooting unforeseen breakdowns. WTS also assess its vehicle inventory against passenger needs and the popularity of services. This program helps ensure that reliable vehicles will meet passenger need. The City applies for vehicle capital grant awards, rotating out older vehicles in WTS' fleet that have the most miles and mechanical repairs. This reduces repair costs and maintains reliability.

On what page is project listed in the Adopted Coordinated Plan?

Pages
41 & 42

Date Coordinated Plan adopted:

Untitled
3/1/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities.

WTS coordinates all Dial-a-Ride services within city limits, and coordinates the Out-of-Town Medical Transportation Program, transporting Woodburn residents on medical trips from Salem to Portland. WTS fixed routes connect with other providers' fixed routes to take Woodburn seniors and individuals with disabilities to other areas in the region including Salem, Wilsonville, and Molalla. All fixed and Dial-a-Ride service vehicles have ADA seats and most WTS vehicles include low floors for ease of boarding and debarking. This project keeps all service vehicles operating safely and provides reliable transportation to seniors and individuals with disabilities.

Is a Vehicle Preventive Maintenance Plan submitted with your application? A plan reflecting current fleet policies, fleet procedures, and vehicle and lift equipment manufacturer's recommended maintenance schedules is required.

Untitled
Yes

Number of vehicles included in this preventive maintenance project:

Untitled
12

Describe how the vehicle(s) will be used for seniors and individuals with disabilities

WTS' fixed routes provide services to independent seniors and individuals with disabilities to access the local area on a regular schedule. All Fixed Route vehicles have ADA seating areas, and most buses include low floors for ease of boarding and debarking.

WTS' Dial-a-Ride Program vehicles provides additional support to passengers who need individualized transport or extra assistance in boarding and debarking, with residential pick-ups and drop offs directly at destinations, and ADA seating.

Is this project part of a group of activities or projects that are dependent on each other (for example, bus washing station dependent on facility)?

Untitled
No

Project cost and match information:

Total Project Cost	Match Amount (Total Project Cost x	Grant Amount
130,837	10.27%)	\$117,400.00
	\$13,437.00	

Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$7,000.00	52.09%	Planned
Local	\$6,437.00	47.91%	Secured
	\$13,437.00		

Transit Agency Project 2

Project Name
City of Woodburn's Mobility Management Program

Project Details

Project Selection
B. Mobility Management

Service Type
ADA Complementary Paratransit

B. Mobility Management

Task Title

Task Title
Woodburn Transit Services Mobility Management Program

Explain how your project is planned, designed, and carried out to meet the special needs of seniors and individuals with disabilities when general public transit is either insufficient,

inappropriate, or not available:

Project Service Description

This project supports WTS' ability to provide high-quality transportation services that meet the needs of disabled and elderly residents. To provide greater mobility to its residents, WTS operates a Dial-a-Ride demand response program within Woodburn city limits. The service ensures that disabled and elderly residents unable to take traditional transportation routes have access to groceries, medicine, social, and other local resources. WTS facilitates passengers use of Dial-a-Ride through phone consultations and when needed, home visits. WTS staff provides transportation suggestions and appropriate WTS services. Staff coordinates transportation services with providers and clients from local social service agencies, such as Adult & Family Services, Salud Clinic, and Senior & Disability Services.

WTS also operates a regional paratransit service: the Woodburn Out-of-Town Medical Transportation Program. Staff drive disabled and elderly residents to medical appointments between Salem and Portland. Staff involved in the Mobility Management Program provide program details to passengers, schedules rides, and coordinates drivers and vehicles. City-owned modified minivans transport passengers who use mobility devices. This service is fare-free and donation-based. WTS strives to make all of its paratransit services clean, safe, reliable, and affordable.

WTS promotes paratransit services through a variety of public outreach channels in different languages. These outreach channels include the City-operated Transit webpage and its social media sites, an electronic newsletter emailed to subscribers weekly, a local radio program, public meeting announcements, flyers, and bus stop signage. Paratransit schedules are available at City Hall, the Woodburn Public Library, local medical facilities, from drivers, and by mail. Because Spanish is the first language for thousands of Woodburn residents, communicating these services in Spanish is a priority. To better inform its non-English speaking residents about transportation services, the City adopted a Limited English Proficiency (LEP) program. Signs and service schedules are printed in both English and Spanish. City staff discuss new or changing Transit paratransit services on its local radio program broadcast in Spanish. Users of the City's Transit website can also translate its content into other non-English languages.

On what page is project listed in the Adopted Coordinated Plan?

Pages
41 & 42

Date Coordinated Plan adopted:

Untitled
3/1/2024

Plan Website (Optional)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

Task Type

Untitled

Coordinating transportation services for older adults, individuals with disabilities, and individuals with low incomes

Identify the estimated number of customer contacts, customers trained, or mobility products/services produced. Describe the method you will use to measure output from the project:

Project Performance Goals

The ridership of the Dial-a-Ride system remains robust, in the last fiscal year, WTS provided 4,994 rides for non-medical transit for the elderly & disabled and 3,951 rides to passengers going to medical appointments.

City staff will continue to track WTS para-transit ridership numbers and consider dips in participation. The City also updated the WTS Transit Development Plan in 2023 and is considering feedback from the public about service modifications and additions.

Project cost and match information:

Total Project Cost 138,861	Match Amount (Total Project Cost x 10.27%) \$14,261.00	Grant Amount \$124,600.00
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Project Match

Match Source	Match Amount	Match Percentage	Match Status
State	\$8,000.00	56.10%	Planned
Local	\$6,261.00	43.90%	Secured
\$14,261.00			

Application Totals

Total Project Costs \$269,698.00	Total Match Amount \$27,698.00	Total Grant Amount \$242,000.00
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Submitting Your Application

- Click the “Save” button to save your work. A link to the application will appear that you can copy for future reference. Or, you can enter your email address to have the link emailed to you.
- Attach any supporting documents using the “Upload” button or by dragging documents from your computer to the "drag files here" area.
- Electronically sign your application by using the pen icon. Type your name in the “Printed Name” section.
- Submit your application by using the “Submit Application” button.
- IF YOU DO NOT RECEIVE AN EMAIL RESPONSE, PLEASE CONTACT US IMMEDIATELY AT 503-986-3300 OR ODOTPTDREPORTING@ODOT.OREGON.GOV.

Supporting Documents (Optional)

Woodburn_VehicleMaintenancePlan_2024-2025.pdf

The person signing this form must have the legal authority to submit the application on behalf of the applicant.

By electronically signing and submitting this form, the agency representative certifies that the information on the application is true and accurate to the best of their knowledge.

Signature

Printed Name

Kathleen McClaskey

Kathleen McClaskey

Section 5310 Subrecipient Application Submission from City of Woodburn

1 message

City of Woodburn <notifications@cognitofrms.com>
Reply-To: kathleen.mcclaskey@ci.woodburn.or.us
To: peggy.greene@cherriots.org

Fri, Oct 25, 2024 at 3:55 PM



City of Woodburn
2025-27 Section 5310 Subrecipient Application

City of Woodburn has submitted a Section 5310 subrecipient application to apply for funding. Attached is a copy of the application for your records.

[Open Form](#)

Entry Details

Transit Agency

TRANSIT AGENCY LEGAL NAME	City of Woodburn
TRANSIT AGENCY DBA NAME (OPTIONAL)	Woodburn Transit System
AGENCY MAILING ADDRESS (STREET OR PO BOX)	270 Montgomery Street, Woodburn, Oregon 97071
AGENCY CONTACT NAME	Kathleen McClaskey
AGENCY CONTACT TITLE	Transit Manager
AGENCY CONTACT EMAIL ADDRESS	kathleen.mcclaskey@ci.woodburn.or.us
AGENCY CONTACT TELEPHONE NO.	(503) 982-5245
EMPLOYER IDENTIFICATION NUMBER (EIN)	93-6002282
URBANIZED ZONE	Salem area

ARE YOU APPLYING TO A 5310 AGENCY OR 5310 SMALL URBAN AGENCY? 5310

Lead Agency

LEAD AGENCY NAME Salem Area Mass Transit District

LEAD AGENCY CONTACT NAME Peggy Greene

LEAD AGENCY CONTACT TITLE Grants Administrator

LEAD AGENCY CONTACT EMAIL ADDRESS peggy.greene@cherriots.org

LEAD AGENCY CONTACT TELEPHONE NO. (503)361-7530

SELECT THE TYPE(S) OF SERVICE THAT WILL BE SUPPORTED BY THIS AWARD. SELECT ALL THAT APPLY. SEE INSTRUCTIONS FOR DEFINITIONS. Open only to seniors and individuals with disabilities Demand Response

ARE ANY FTA-FUNDED BUILDINGS THAT YOUR TRANSIT AGENCY OWNS LOCATED IN A FLOOD ZONE? No

DID YOUR AGENCY HAVE ANY TURNOVER OF MANAGEMENT OR FINANCIAL STAFF IN THE LAST TWO YEARS? Yes

DOES YOUR AGENCY HAVE AN ACCOUNTING SYSTEM THAT ALLOWS YOU TO COMPLETELY AND ACCURATELY TRACK THE RECEIPT AND DISBURSEMENT OF FUNDS RELATED TO THE AWARD? Yes

WHAT TYPE OF ACCOUNTING SYSTEM DOES YOUR AGENCY USE? Combined

WHAT IS THE FINANCIAL SOFTWARE UTILIZED? New World ERP (Tyler) & Excel

DOES YOUR AGENCY HAVE A SYSTEM IN PLACE THAT WILL ACCOUNT FOR 100 PERCENT OF EACH EMPLOYEE'S TIME? Yes

DID YOUR STAFF MEMBERS ATTEND REQUIRED TRAININGS AND MEETINGS DURING PRIOR GRANT AWARD CYCLES? Yes

MARK ALL THAT APPLY	ADA Title VI Financial Drug and Alcohol Solicitation Training
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WAS YOUR AGENCY AUDITED BY THE FEDERAL GOVERNMENT IN THE PAST TWO YEARS?	No
---	----

DID YOUR AGENCY STAY ON BUDGET IN THE PAST TWO YEARS?	Yes
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HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2025 Q3?	\$28,271.00
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WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	Maintenance of the Woodburn Transit Services (WTS) Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals. These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.
--	---

HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2025 Q4?	\$28,272.00
--	-------------

WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals. These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.
--	---

HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2026 Q1?	\$30,250.00
--	-------------

WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED?	Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals. These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.
--	---

HOW MUCH FUNDING ARE YOU EXPECTING TO REQUIRE IN 2026 Q2?	\$30,250.00
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WHAT WILL YOU BE PAYING FOR AND WHY IS IT NEEDED? Maintenance of the WTS Fleet by City mechanics and external ASE certified mechanics, parts and equipment for the vehicles & Drivers and support staff for our Demand Services for Seniors and Disabled Individuals.

These services enable the City of Woodburn to provide safe, reliable and comfortable transport in both traditional transit routes and, on an as needed basis, personalized service for individuals who are not able to use traditional bus services.

Transit Agency Projects

Transit Agency Project 1

PROJECT NAME City of Woodburn's Preventative Maintenance Programs

PROJECT SELECTION D. Capitalized Vehicle Preventive Maintenance

SERVICE TYPE ADA Complementary Paratransit

D. Capitalized Vehicle Preventive Maintenance

TASK TITLE Vehicle Preventative Maintenance

Describe how this project coordinates with other services to provide services to seniors and individuals with disabilities:

PROJECT COORDINATION DESCRIPTION

The Vehicle Preventive Maintenance Program (PM) is an essential component of WTS's ability to provide safe and reliable transportation services. The PM helps WTS manage risk, improves safety, reduces operational costs, and maximizes equipment availability. This program funds WTS fleet maintenance of three full sized buses, four cutaways, and five minivans used in WTS's fixed and paratransit programs. WTS implements its Vehicle PM Plan and stays current with all maintenance schedules, as well as trouble-shooting unforeseen breakdowns. WTS also assess its vehicle inventory against passenger needs and the popularity of services. This program helps ensure that reliable vehicles will meet passenger need. The City applies for vehicle capital grant awards, rotating out older vehicles in WTS' fleet that have the most miles and mechanical repairs. This reduces repair costs and maintains reliability.

On what page is project listed in the Adopted Coordinated Plan?

PAGES 41 & 42

Date Coordinated Plan adopted:

STIFAC Agenda Packet Pg.396

PLAN WEBSITE (OPTIONAL)

https://www.cherriots.org/media/doc/Cherriots_Coordinated_Plan_2024.pdf

DESCRIBE HOW THIS PROJECT COORDINATES WITH OTHER SERVICES TO PROVIDE SERVICES TO SENIORS AND INDIVIDUALS WITH DISABILITIES.

WTS coordinates all Dial-a-Ride services within city limits, and coordinates the Out-of-Town Medical Transportation Program, transporting Woodburn residents on medical trips from Salem to Portland. WTS fixed routes connect with other providers' fixed routes to take Woodburn seniors and individuals with disabilities to other areas in the region including Salem, Wilsonville, and Molalla. All fixed and Dial-a-Ride service vehicles have ADA seats and most WTS vehicles include low floors for ease of boarding and debarking. This project keeps all service vehicles operating safely and provides reliable transportation to seniors and individuals with disabilities.

Is a Vehicle Preventive Maintenance Plan submitted with your application? A plan reflecting current fleet policies, fleet procedures, and vehicle and lift equipment manufacturer's recommended maintenance schedules is required.

UNTITLED

Yes

Number of vehicles included in this preventive maintenance project:

UNTITLED

12

DESCRIBE HOW THE VEHICLE(S) WILL BE USED FOR SENIORS AND INDIVIDUALS WITH DISABILITIES

WTS' fixed routes provide services to independent seniors and individuals with disabilities to access the local area on a regular schedule. All Fixed Route vehicles have ADA seating areas, and most buses include low floors for ease of boarding and debarking.

WTS' Dial-a-Ride Program vehicles provides additional support to passengers who need individualized transport or extra assistance in boarding and debarking, with residential pick-ups and drop offs directly at destinations, and ADA seating.

Is this project part of a group of activities or projects that are dependent on each other (for example, bus washing station dependent on facility)?

UNTITLED

No

Project cost and match information:

TOTAL PROJECT COST	130,837
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%)	\$13,437.00
GRANT AMOUNT	\$117,400.00

Project Match

Match Source 1

MATCH SOURCE	State
MATCH AMOUNT	\$7,000.00
MATCH PERCENTAGE	52.09%
MATCH STATUS	Planned

Match Source 2

MATCH SOURCE	Local
MATCH AMOUNT	\$6,437.00
MATCH PERCENTAGE	47.91%
MATCH STATUS	Secured
MATCH AMOUNT	\$13,437.00

Transit Agency Project 2

PROJECT NAME	City of Woodburn's Mobility Management Program
PROJECT SELECTION	B. Mobility Management
SERVICE TYPE	ADA Complementary Paratransit

B. Mobility Management

Task Title

TASK TITLE	Woodburn Transit Services Mobility Management Program
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Explain how your project is planned, designed, and carried out to meet the special needs of seniors and

individuals with disabilities when general public transit is either insufficient, inappropriate, or not available:

PROJECT SERVICE DESCRIPTION

This project supports WTS' ability to provide high-quality transportation services that meet the needs of disabled and elderly residents. To provide greater mobility to its residents, WTS operates a Dial-a-Ride demand response program within Woodburn city limits. The service ensures that disabled and elderly residents unable to take traditional transportation routes have access to groceries, medicine, social, and other local resources. WTS facilitates passengers use of Dial-a-Ride through phone consultations and when needed, home visits. WTS staff provides transportation suggestions and appropriate WTS services. Staff coordinates transportation services with providers and clients from local social service agencies, such as Adult & Family Services, Salud Clinic, and Senior & Disability Services.

WTS also operates a regional paratransit service: the Woodburn Out-of-Town Medical Transportation Program. Staff drive disabled and elderly residents to medical appointments between Salem and Portland. Staff involved in the Mobility Management Program provide program details to passengers, schedules rides, and coordinates drivers and vehicles. City-owned modified minivans transport passengers who use mobility devices. This service is fare-free and donation-based. WTS strives to make all of its paratransit services clean, safe, reliable, and affordable.

WTS promotes paratransit services through a variety of public outreach channels in different languages. These outreach channels include the City-operated Transit webpage and its social media sites, an electronic newsletter emailed to subscribers weekly, a local radio program, public meeting announcements, flyers, and bus stop signage. Paratransit schedules are available at City Hall, the Woodburn Public Library, local medical facilities, from drivers, and by mail. Because Spanish is the first language for thousands of Woodburn residents, communicating these services in Spanish is a priority. To better inform its non-English speaking residents about transportation services, the City adopted a Limited English Proficiency (LEP) program. Signs and service schedules are printed in both English and Spanish. City staff discuss new or changing Transit paratransit services on its local radio program broadcast in Spanish. Users of the City's Transit website can also translate its content into other non-English languages.

On what page is project listed in the Adopted Coordinated Plan?

PAGES

41 & 42

Date Coordinated Plan adopted:

UNTITLED

3/1/2024

Task Type

UNTITLED

Coordinating transportation services for older adults, individuals with disabilities, and individuals with low incomes

Identify the estimated number of customer contacts, customers trained, or mobility products/services produced. Describe the method you will use to measure output from the project:

PROJECT PERFORMANCE GOALS

The ridership of the Dial-a-Ride system remains robust, in the last fiscal year, WTS provided 4,994 rides for non-medical transit for the elderly & disabled and 3,951 rides to passengers going to medical appointments.

City staff will continue to track WTS para-transit ridership numbers and consider dips in participation. The City also updated the WTS Transit Development Plan in 2023 and is considering feedback from the public about service modifications and additions.

Project cost and match information:

TOTAL PROJECT COST	138,861
MATCH AMOUNT (TOTAL PROJECT COST X 10.27%)	\$14,261.00
GRANT AMOUNT	\$124,600.00

Project Match

Match Source 1

MATCH SOURCE	State
MATCH AMOUNT	\$8,000.00
MATCH PERCENTAGE	56.10%
MATCH STATUS	Planned

Match Source 2

MATCH SOURCE	Local
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MATCH AMOUNT	\$6,261.00
MATCH PERCENTAGE	43.90%
MATCH STATUS	Secured
MATCH AMOUNT	\$14,261.00

Application Totals

TOTAL PROJECT COSTS	\$269,698.00
TOTAL MATCH AMOUNT	\$27,698.00
TOTAL GRANT AMOUNT	\$242,000.00
SUPPORTING DOCUMENTS (OPTIONAL)	Woodburn_VehicleMaintenancePlan_2024-2025.pdf
SIGNATURE	Captured
PRINTED NAME	Kathleen McClaskey

2 attachments

 **Section 5310 Subrecipient Application for City of Woodburn.pdf**
127K

 **Woodburn_VehicleMaintenancePlan_2024-2025.pdf**
904K

Goals and objectives

It is the objective of the City of Woodburn's Transit System to comply with the rules set forth by the Federal Transit Administration (FTA), and Oregon Department of Transportation's Rail and Public Transit Division (RPTD), to qualify for the associated grant funding and provide the Woodburn community with safe and cost effective transportation.

The Woodburn Transit System will establish an inventory of its transit vehicle assets included in the program, and a schedule and process for periodically updating the inventory.

A narrative of maintenance responsibilities will be established together with management Supervision, drivers, mechanics and other maintenance staff to assure that all stake holders are dedicated to provide quality service for the community. A preventive maintenance plan with the following components will be established:

1. Preventive maintenance servicing schedule for each program vehicle in the fleet.
2. A process for managing and monitoring vehicle warranties and service agreements.
3. A vehicle daily servicing plan is combined with the pre & post-trip inspections.
4. Driver's daily pre-trip inspections and post-trip inspections reports.
5. Mechanic's mileage & time based service and inspections.
6. Procedure for follow-up repairs arising from pre-trip and post-trip inspections.
7. Documentation regarding any vehicle being pulled from service until required repairs are made.
8. An annual vehicle safety inspection by an ASA certified mechanic. (This inspection includes all safety components and all ADA-related equipment).
9. New driver vehicle orientation, including proper and safe use of the vehicle and installed equipment including safety and emergency procedures.
10. A consumables re-stocking procedure assigning responsibility and date intervals for restocking fuel, oil, parts, and supplies and items eligible as operating expenses, in ODOT PTD grant programs which fund operating expenses
11. A vehicle repair policy for unplanned mechanical breakdowns, whether repairs are performed in-house or are contracted out
12. Vehicle storage procedures that ensure safety and security for vehicles while not in use.
13. Woodburn's vehicle management information system (VMIS) documents vehicle inspections, maintenance and repair activities. The system tracks dates, services performed, parts used, costs incurred, and when the next service/inspection is due (miles and/or date).



(1) INDIVIDUAL VEHICLE PREVENTIVE MAINTENANCE SCHEDULE AND RECORDS

A preventive maintenance schedule has been prepared for every grant-funded vehicle Woodburn has been awarded. The vehicle preventive maintenance schedules are based on manufacturer's recommendations for each specific vehicle.

Vehicle Condition Definitions: PTD has established vehicle condition definitions that comply with FTA guidelines, and are used by Woodburn Transit for assessing and documenting the status of the vehicles in the fleet. The condition definitions are as follows;

VEHICLE CONDITION DEFINITIONS

New

Vehicle has fewer than 2,500 miles, delivered over road from factory, or fewer than 250 miles, delivered by truck/rail. In new condition. Should appear on no more than 2 quarterly reports.

Excellent

Vehicle has low mileage in relation to age and no visible or evident mechanical or cosmetic flaws.

Good

Vehicle has average mileage in relation to age and only minor mechanical or cosmetic flaws.

Fair

Vehicle has high mileage in relation to age and/or noticeable mechanical or cosmetic flaws. Repairs are beginning to exceed normal maintenance schedules.

Poor

Vehicle has high mileage in relation to age and major mechanical or cosmetic flaws. Non-maintenance repairs are happening frequently and are becoming more costly. Major repairs such as engine or transmission overhaul are needed to keep the vehicle in service.

Out of Service

Vehicle is unreliable or is completely inoperable. Vehicle has been pulled from service due to mechanical or body/chassis flaws which create unsafe operating conditions. Vehicle is not ADA compliant.

Records Retention Requirement: Individual vehicle records, including; procurement, maintenance and repair records will be retained for three years beyond disposal of the vehicle.

Scheduled Service Intervals: The preventive maintenance schedule includes service triggers for maintenance to be performed. These are based on miles elapsed that are expressed by the various vehicle manufacturers. Certain lubrication products used by Woodburn's fleet maintenance provider extend the manufactures suggested service

Intervals but do not change the fact that they are based on multiples of elapsed mileage and lab analysis done on the spent lubricants at the time of the service interval. This minimizes the frequency of preventive maintenance servicing, and allows the maintenance staff time to perform other required service.

All service intervals meet or exceed manufacturers' recommendations. The scheduled service addresses every component included in the manufacturer's warranty requirements schedule, including all safety equipment and ADA-accessibility equipment, including wheelchair lifts. Some Service Intervals are superseded taking into consideration seasonal and environmental factors.

Manufacturer preventative maintenance schedules are followed with mini-vans being serviced every 3,500 miles, Cut-A-Ways every 5,000 miles and large buses every 8,000 miles. Scheduling of these services are documented in both in both individual vehicle records and the fleet is tracked via the vehicle mileage tracking report and bus service report. General vehicle repairs are also documented and tracked via the vehicle tracking report.

Wheelchair Lift Maintenance: Preventive maintenance for powered lifts are scheduled based on time-intervals rather than on lift cycles due to the relatively low use rates. Cycle counters are installed on all Woodburn vehicle lifts and are checked during routine PM schedule. During the PM inspection, the wheelchair lift is cycled to observe operational and safety features. Any worn parts will be noted and replaced at that time.

Vehicle Maintenance Schedule Chart: A tracking chart will be maintained in each of the vehicle files documenting both the maintenance service schedule and the next service due for each vehicle component. This chart will be maintained for as long as the vehicle is used to provide public transportation. The Vehicle Maintenance Schedule Chart includes:

1. Vehicle manufacturer, year, make, model, size, and type;
2. Vehicle chassis VIN number, license plate number, and a Woodburn asset and vehicle number;
3. A checklist of major vehicle components requiring scheduled maintenance or service—component list must include ADA equipment;
4. Annual safety inspections—either as a separate line item or identified in a line item with an interval that meets the requirement of annual inspection (the safety components inspected should be identified in the checklist);
5. Scheduled maintenance activities to be performed, identified by either date (time period), odometer reading (elapsed mileage), or number of lift cycles;
6. Dates the scheduled maintenance or service was actually completed, including any repairs made, depending on software used;
7. Vehicle odometer mileage at time of each maintenance or service;
8. Warranty maintenance service performed, whether noted as part of the regular scheduled maintenance, or performed separately;
9. Name, initials or unique employee identifier (e.g., ID Badge number) of person who performed the maintenance, if agency has in-house maintenance shop;
10. Initial of agency staff member responsible for vehicle maintenance (per Vehicle Maintenance Plan), if service is contracted to another facility;
11. For contracted work, vendor invoices and associated documents in the vehicle file confirming that work was done on date noted in chart.

Vehicle Preventive Maintenance Records: Vehicle maintenance records, including the Vehicle Maintenance Chart described above, is maintained for each vehicle, to show whether or not maintenance has in fact been performed according to vehicle manufacturers' established preventive maintenance schedule. The maintenance records will also show that recommended repairs have been made on a timely basis. Vehicle maintenance and repair documentation is an FTA requirement for all federally funded assets. All vehicle maintenance records will be made available when requested by PTD staff or its representatives. Vehicle maintenance records for each vehicle are kept in separate files, and include:

Individual files for each program vehicle will include:

1. A Vehicle Maintenance Schedule for each vehicle
2. Documentation of annual safety inspections, including ADA components, performed by a certified technician with manufacturer- training for the vehicle and for specialized, on-board ADA components;
3. Completed daily pre-trip and post-trip driver checklists documenting that all safety features are functioning.
4. The driver's pre-trip checklist must include deploying any wheelchair lift equipment and interlock features. The post-trip checklist must include indications of service or repairs required, action taken to do the work, and whether or not the vehicle must be taken out of service until repair or service is done, based on agency maintenance policies and safe operation standards;
5. Chart of periodic maintenance performed according to maintenance schedule (see below);
6. Copies of all parts or services invoices, or internal repair orders, documenting that the maintenance and repairs were performed.

VEHICLE REPAIRS AS PART OF PREVENTIVE MAINTENANCE

Vehicle repairs include planned major parts replacements (one instance per vehicle per biennium may be reimbursed in a Capital Preventive Maintenance Grant)

Repairs arising out of pre-trip, post-trip, or mileage/time-based inspections (including annual safety inspections) and wear and tear repairs or replacements (e.g., nicks and minor windshield chips, cracked light covers, individual seat tears, tires, planned brake jobs, lift repairs, bus washing and detailing, etc.) Although defined as maintenance repairs, warranty/recall servicing, warranty/recall parts replacement, and repairs resulting from accidents, are not eligible expenses in PTD capitalized preventive maintenance grants.

Any warranty work not covered that must be paid for by Woodburn should be reimbursed as an operating expense, not in the capitalized preventive maintenance grant.

Warranty work will be performed in a timely manner, and Woodburn will access the manufacturer's warranty via the vendor if assistance is needed to determine what is covered.

Accident repairs will be covered by insurance. Any deductibles or charges resulting from an accident that Woodburn must pay are also considered operating expenses that cannot be reimbursed from a capital preventive maintenance grant.

A Vehicle Repair Work Order form to record the repair activities will include:

1. The start and end date of repairs

2. The reason for the repair (for example, bus wouldn't start, check engine light came on, inspection finding, or accident)

3. What repairs were made
4. Labor hours
5. Parts used
6. Who did the work

A Work Order will be used whenever a contracted repair facility or the City's "Garage" performs repair services. Woodburn Transit will require work orders or invoices from the company performing the maintenance or repair that, at a minimum:

1. State the issue
2. Parts installed
3. Separate labor charges

Once the work is completed, the repairs will be documented on the Vehicle Maintenance Chart. The Work Order will be kept in the individual vehicle maintenance file, where it becomes part of the historical record for that vehicle. These documents are also provided either as required reimbursement documents, or as the basis for completing the vehicle Preventive Maintenance Reimbursement Request attachment form (the Excel spreadsheet for use in lieu of providing copies of vendor receipts).

VEHICLE CLEANING

Transit vehicles are regularly cleaned inside and out. Woodburn Transit's preventive maintenance plan includes vehicle cleaning weekly or as needed. Washing includes periodic washing or steam-cleaning the vehicle engine and undercarriage, and application of a protective coating to the painted surfaces, if recommended, and as specified by the manufacturer. An interior and exterior cleaning schedule was developed, which specifies cleaning activities to be performed at specified intervals. The cleaning standards include the activities noted below.

Bus Clean-up – Daily

- Squeegee window exteriors, dry off mirrors
- Clean spots off windows, interior
- Clean driver area (dash, consoles, seat, fare box, windshield)
- Sweep or mop floors
- Replace trash bag

Bus Clean-up – Weekly or as Needed

- Same as daily, plus:
- Clean all interior windows
- Vacuum seats, wipe down stanchions & railings
- Clean seats with disinfectant (fabric or vinyl cleaner)

Bus Clean-up – Service Interval (4-6 weeks)

- Same as daily and weekly plus:



- Clean all interior bulkhead and ceiling surfaces
- Scrub floors
- Apply dressing to dash, console and driver area (such as a product that cleans, shines and protects surfaces)
- Clean water spots off mirrors
- Apply exterior protectant (per manufacturers' specifications)

VEHICLE STORAGE AND SAFETY

1. **A secured vehicle parking area.** Woodburn Transit vehicles are stored within a gated and locked fenced area at the Maintenance and Transit Facilities
2. **Security surveillance.** Woodburn Transit vehicles utilize a security camera monitoring system 24 Hrs per day.
3. **Safety procedures.** Woodburn Transit has a no exception brake setting and transmission-in-park requirement of drivers. The Parking area is set up with white lined spaces and bumper blocks. The Busses are backed in to the space to maximize space and to be ready for forward driving and avoid operating vehicles in reverse. Backing up is used for storage to minimize backing into unknown circumstances.
4. **Key Control.** Keys are removed from all vehicles and vehicles are locked at shift-end. The keys are returned to the Transit Office where they are kept in a lock box.
5. **Suspicious Package Checks.** The FTA, in conjunction with the Office of Homeland Security, strongly encourage transit providers to adopt safety guidelines related to bomb threats and suspicious circumstances. Agencies should have a procedure for employees to appropriately and safely respond to the discovery of a suspicious package or device, which may include incidents at a vehicle storage facility.

PART II: VEHICLE FLEET MANAGEMENT - BEST PRACTICES

Woodburn Transit has utilized the following sources to facilitate The Vehicle Fleet Management - Best Practices Program. FTA, Community Transportation Association of America (CTAA), Small Urban & Rural Transit Center (SURTC), and other state transit agencies. It utilizes CarteGraph Maintenance Management Program to track Vehicle Maintenance and calculate vehicle efficiency. CarteGraph is the heart of Woodburn Transit's - Vehicle Information Management Systems (VMIS); in combination with paper checklists, forms, written procedures, and supervisory oversight responsibilities. Woodburn is developing best management practices to provide a value based program. The 3 primary components of our VMIS: 1) vehicle data-gathering; 2) vehicle data tracking and analysis; and 3) management oversight and maintenance decision-making support. Effective use of VMIS information by Woodburn Transit management will allow for informed decision making regarding vehicles and maintenance functions, which will in turn improve overall efficiency. The table below provides an overview of the data elements, outcomes, and functions in each of these areas.

VEHICLE DATA GATHERING ELEMENTS VEHICLE DATA TRACKING AND ANALYSIS OUTCOMES MANAGEMENT OVERSIGHT AND MAINTENANCE DECISION SUPPORT

- Vehicle PM schedule

- Daily/monthly vehicle mileage log
- Daily/monthly vehicle in-service hours log
- Vehicle maintenance file
- Vehicle maintenance chart
- Pre-trip inspection reports
- Post-trip inspection reports
- Mileage or time-based inspection reports
- Repair work orders
- Accident reports
- Parts inventory/use report
- Annual and monthly maintenance cost per vehicle
- Annual and monthly average maintenance cost per vehicle type/category
- “Fully loaded” maintenance labor cost per hour
- Maintenance cost per vehicle mile, by vehicle
- Average maintenance cost per vehicle in-service hour
- Effectiveness of PM program in reducing breakdowns
- Adjusting interval schedule for PM (increase or decrease)
- Adequacy and appropriate skills mix of vehicle maintenance staffing
- Trends in consumable usage for budget adjustment (parts, fuel, oil, tires)
- Effectiveness of vehicle repair program (time between incidents; re-repair rate)
- Loss control evaluation and prevention (pilferage)
- Average productivity of mechanics and maintenance
- Consumables purchase records (fuel/oil/fluids/tires/etc.)
- Agency vehicle maintenance budget
- Agency vehicle maintenance actual costs by month
- Maintenance payroll and labor cost allocation records
- Maintenance vendor invoices
- Staff training costs/invoices
- Vehicle and equipment purchase orders
- Shop equipment purchases and maintenance records
- Contract invoices and reports (if maintenance is contracted out) vehicle type/category
- Parts inventory trend analysis
- Parts usage by month/staff-person/ vehicle
- Fuel use per vehicle/mile
- Average repair costs per vehicle/per vehicle type/category
- Comparative maintenance costs and trends by vehicle year
- Average vehicle down-time for maintenance and repairs
- Maintenance shop productivity (vehicles maintained per month, vehicle repairs per month, etc.)
- Determine need for additional (or less) maintenance staff
- Risk management: accident rates by vehicle and/or driver
- Comparative maintenance data to support vehicle purchase decisions (best make/model; most appropriate vehicle categories; etc.)**
- Fuel efficiency of present fleet
- Useful life threshold to replace vehicles (high maintenance costs)



- Review of driver and maintenance staff training needs

* Source: ODOT Public Transit Division, 2010

VEHICLE FLEET REVIEW

Using VMIS data, as well as other ridership information, route information, passenger surveys, and driver and maintenance staff input, Woodburn will periodically review their existing vehicle fleet. Among the questions to consider are:

1. Is the fleet size adequate for the current agency mission? Does the agency need more vehicles, or possibly fewer vehicles?
2. Is the agency using the appropriate type/category of vehicle for its present fixed route and/or demand response activities? Is the present fleet sized properly for ridership levels, route lengths/traffic, and vehicle wear-and-tear?
3. Is vehicle downtime for service within acceptable limits, and not causing service disruptions? Should spare/back-up vehicle capacity be expanded? (see below)

SPARE VEHICLE / BACK-UP CAPACITY

In order to maintain scheduled routes and services without disruption when regularly assigned vehicles are down for maintenance servicing or repair, agencies need to maintain an appropriate number of back-up/spare vehicles. One published rule-of-thumb suggests that 85% of an agency’s total fleet should be available for active revenue service (passengers on board), with 15% assigned as back-up vehicles for maintenance service and accident downtime.

More specific guidelines have been published for assisting agencies to determine the appropriate ratio of back-up vehicles for their fleet. Agencies should note these are general guidelines, not hard-and-fast rules. Some other factors the agency should consider in determining appropriate back-up vehicle capacity include geography, type of terrain traveled, road conditions, harsh weather conditions, length of routes, and condition of the current fleet.

SIZE OF AGENCY’S REGULAR SCHEDULED FLEET	MINIMUM NO. OF BACKUP VEHICLES REQUIRED
1 – 7 vehicles	1
8 – 13 vehicles	2
14 – 20 vehicles	3
21 – 29 vehicles	4
30 – 39 vehicles	5

VEHICLE MAINTENANCE EMPLOYEE TRAINING

Maintaining vehicles in good working condition requires well-trained and well-supervised maintenance staff. Maintenance training for vehicle mechanics and vehicle service technicians should include, at a minimum:

1. Shop and overall facility familiarization, including training on all equipment for which they have responsibility
2. Facility safety training including hazard identification, location of fire and life safety equipment, shop power emergency disconnect location, safety exits, and emergency incident procedures;
3. Vehicle maintenance program scope and objectives training;
4. Transit agency's policy training, including safety and maintenance policies;
5. Applicable vehicle maintenance standards and regulations training, and instruction on how they are enforced;
6. Training on forms and procedures used in the agency's Vehicle Management Information System, including all inspection checklists;
7. Instruction on the safe operation and maintenance of all bus on-board safety equipment, and ADA equipment;
8. Specialized certification training as may be required by state, federal, or municipal regulations, and/or as a condition of employment. Maintenance training attempts to cover all vehicles and equipment operated by the transit agency. Training manuals, maintenance manuals, and all updates/revisions will be provided. The locations will be in the Transit Office or at the Fleet Shop location, for each type of vehicle and equipment being used by Woodburn Transit and repair technicians.
9. All vehicle manufacturers or component companies that manufacture the engine, transmission, or heating and air conditioning that offer specialized maintenance training will be utilized by the repair technicians.
10. All drivers will be given a complete familiarization of the vehicle, including engine compartment, driver controls and passenger safety devices. Drivers will be trained to recognize unusual noises and to communicate basic mechanical problems to the repair technician.
11. Ongoing training will be provided to repair technicians to ensure that their skills are kept up-to-date. All training will be documented, and the effectiveness of the training program evaluated periodically. Supervisory training for shop supervisors is equally important, and should include not only technical training and updates, but also, at minimum, training in basic and advanced supervision; employee communication and effective listening; and problem-resolution skills.

IN-HOUSE VERSUS CONTRACTED VEHICLE MAINTENANCE

PTD will accept both in-house and contracted preventive maintenance programs that meet state and federal requirements. The same eligibility for capital reimbursements in grant programs apply to in-house and contracted or vendor-performed maintenance. The grant recipient agency also has the same responsibility to monitor and manage its vehicle maintenance program, whether the maintenance is performed at the agency's facilities, is out-sourced to a single contractor, or is performed by local vendors.

Vehicle maintenance is one of the most significant expenses for the Transit Division. Woodburn Transit Division conducted a thorough evaluation of vehicle maintenance alternatives in 2013 and determined that it would be more economical to outsource vehicle maintenance to a commercial provider. Factors that were evaluated, included:

1. Significantly expanding, or considering a significant expansion of transportation services or vehicle fleet.
2. Experiencing significant and/or sustained cost increases in your maintenance function which are out-pacing growth in the agency's financial resources.

3. Experiencing significant and/or sustained quality-control problems with vehicle maintenance, resulting in regular route delays, vehicle breakdowns, and/or service cancellations;
4. Regularly having difficulty recruiting and retaining qualified mechanics, due to pay differentials or geographic location;
5. Agency financial resources and available maintenance budget;
6. Size and condition of the vehicle fleet;
7. Cost and availability of vehicle maintenance facilities and equipment;
8. Ability to hire, train, pay, and retain qualified mechanics and maintenance staff;
9. Ability to effectively supervise an in-house vehicle maintenance operation;
10. Proximity and ability of qualified vehicle maintenance facilities/vendors to service the fleet in a timely and cost-effective manner

An agency's VMIS can provide valuable data to perform an analysis of maintenance costs and alternatives. General guidelines have also been published indicating the average number of vehicles that one full-time mechanic can keep maintained, by category of vehicle:

VEHICLE DESCRIPTION	ODOT – PTD VEHICLE CATEGORY	NO. OF VEHICLES MAINTAINED BY ONE FULL-TIME MECHANIC
Passenger Sedan	E5, E6, E7	20 - 30
Van or Modified Van	E1, E2, E3, E4	15-30
Light-to-Medium-Duty Bus Or Chassis Cutaway	C, D	5 - 20
Larger Transit Buses	A, B	3 - 10

* Source: Management Toolkit for Small Urban and Rural Transit Operators, TCRP Report No. 54, U.S. Transportation Research Board, Washington DC

If considering contracting for maintenance service, grant recipients must follow their agencies established procurement policies and procedures, which may include seeking competitive bids or proposals. A written contract should be carefully negotiated to clearly define a schedule of charges for specific maintenance activities and should be reviewed by ODOT PTD staff prior to awarding if PTD grants fund the activity. The contract and/or bid should include a preventive maintenance schedule to be followed; vehicle turnaround timelines; quality control standards; and a process to mutually resolve problems or issues.

RESOURCES

Federal Publications

Code of Federal Regulations (CFR) 49

- Part 37, Transportation Services for Individuals with Disabilities (ADA) [49CFR37](#)



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- Part 38, ADA Accessibility Specifications for Transportation Vehicles [49CFR38](#)
- Part 393, Parts and Accessories Necessary for Safe Operation [49CFR393](#)
- Part 396, Inspection, Repair, and Maintenance [49CFR396](#)
- Part 571, Federal Motor Vehicle Safety Standards (FMVSS) [49CFR571](#)

Other Useful National Organization Publications

- Federal Transit Agency – Bus Safety and Security Program – Resource Library [FTABusSafety](#)
- Community Transportation Association of America (CTAA) – ADA Resources [CTAA-ADA](#)

State Publications

- ODOT – PTD State Management Plan [SMP](#)
- OARS Sections 732-005-0000 through 732-030-0035 [OARS732](#)
- Oregon Administrative Rules regarding Procurement (OAR Division 55) [OARDiv55](#)
- ODOT Department of Motor Vehicles Vehicle Code [DMVCode](#)

FORMS & DOCUMENTS

Can be found on the [PTD website](#) under *Reporting and Forms*:

The **STF Quarterly Report** is a new, simple form that is designed to report just the distribution and uses of Special Transportation Fund Formula and Special Transportation Operating funds. The STF Agencies will be responsible for completing and submitting this report to PTD.

Report Schedule

The quarterly schedule for reporting was adopted by Public Transit Division because quarterly reporting is perceived to be less intrusive for grantees (four reports per year instead of twelve) and because vehicle usage and certain other grants are required by FTA to be monitored at least every 90 days. Reports are required to be submitted on a quarterly basis, unless the grant agreement establishes another schedule. Reports are due at the Public Transit Division 45 days after the end of each quarter:

November 15, for July-September;

February 15, for October-December;

May 15, for January-March; and

August 15, for April-June.

Reports are required throughout the life of the grant agreement and in some cases, a longer period. See the following general guidelines for reporting periods:

For operating projects, including purchased services, reports are required throughout the fiscal period of the grant agreement even if the funds are spent prior to the end of the grant period.

For preventive maintenance, mobility management and planning projects, reports are required throughout the project



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period until the funds are depleted and all deliverables (as defined by the grant agreement) are submitted.

For a capital item, reports are required throughout the project period until the item is purchased and further throughout the “useful life” of the item. Useful life is defined by the State Management Plan, and is established for each item at the time the item is entered into Public Transit Division’s asset register. Vehicles and facilities will be reported every quarter while in active use, even if past the useful life.

Vehicle #: _____ Equipment #: _____ Asset #: _____ VIN #: _____
 License #: _____ Year: _____
 Make: _____ Model: _____ Mileage: _____
 PM: _____ Last PM: _____ Next PM Due On: _____ Mechanic: _____
 Date: _____

Instructions: Write Initial in Appropriate Boxes Below

TASKS TO BE PERFORMED	Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
-----------------------	-------------------	---------------------------	--------------------	--------------------------

A. Engine

1. Hoses and Clamps
2. Mounting Brackets
3. Engine Cooling Fan
4. Drive Belts
5. Drive Pulleys
6. Engine Exhaust Manifold Bolts
7. Engine Idle Speed
8. Front Engine Mounts and Support Brackets
9. Rear Engine Mounts
10. Start Cables
11. Starting Motor
12. Fuel Lines
13. Fuel Tank

B. Lubrication

1. Change Oil
2. Oil Filter
3. Change Oil Filter
4. Change Fuel Filter – Primary
5. Change Fuel Filter – Water Separator
6. Change Air Cleaner
7. Power Steering Fluid Level
8. Power Steering Reservoir Filter
9. Transmission Level



- 10. Change Transmission Fluid
- 11. Change Transmission Filters
- 12. Check for Fluid Leaks
- 13. Air Conditioning Compressor
- 14. Battery Terminals
- 15. Engine Crankcase Breather
- 16. Front Wheel Bearing
- 17. Propeller Shaft
- 18. Suspension
- 19. Rear Axle Differential x 2
- 20. Real Wheel Bearings
- 21. Steering Column U-Joints
- 22. Steering Drag Link
- 23. Steering Gear Box
- 24. Steering Kin Pins
- 25. Steering Tie Rod Ends
- 26. Door Mechanism and Drive Assembly

- 27. Steering Column Gear Box
- 28. Wheel Chair Lift

C. Cooling Systems

TASKS TO BE PERFORMED

Inspected
Okay

Repaired
&
Adjusted

Greased &
Lubed

Comments &
Parts List

- 1. Air Recirculation Baffles and Seals
- 2. Coolant
- 3. Drain and Flush
- 4. Hoses and Pipes
- 5. Coolant Filter
- 6. Radiator
- 7. Clean Radiator Core
- 8. Surge Tank
- 9. Pressure

D. Transmission

TASKS TO BE PERFORMED

Inspected
Okay

Repaired
&
Adjusted

Greased &
Lubed

Comments &
Parts List

- 1. Lines and Fittings
- 2. Shift Linkage
- 3. Transmission Fluid Cooler

E. Exhaust System



- 1. Exhaust
- 2. Hangers
- 3. Mounting Brackets
- 4. Muffler
- 5. Tailpipe

F. Wheels and Tires

- 1. Wheel Mounting Studs
- 2. Wheel Stud Nuts

G. Brakes

TASKS TO BE PERFORMED

Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
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- 1. Brake Assemblies and Linings
- 2. Brake Adjustment

H. Drive Shaft

- 1. Driver Shaft
- 2. U-Joints

I. Rear Axle and Suspension

- 1. Axle Shaft Flange
- 2. Axle and Suspension Mounting
- 3. Rear Axle Flange Nuts
- 4. Rear Shock Absorbers
- 5. Stabilizer Bar Link Assembly
- 6. U-Bolt

J. Front Axle and Suspension

- 1. Axle Assembly
- 2. Front Shock Absorbers
- 3. Front Suspension

K. Chassis Electrical

- 1. Battery
- 2. Battery Cables
- 3. Battery Mounting

L. Heating and Air Conditioning

- 1. Heater Controls - Front
- 2. Defroster Switch
- 3. Heater and Air Conditioner Controls Rear
- 4. Air Conditioning System - General
- 5. Refrigerant Pressure Switches
- 6. Water Circulation Pump and Motor



- 7. Air Circulation System
- 8. Condenser
- 9. Condenser Fan Drive Motors
- 10. Evaporator Fins
- 11. Evaporator Blower Mower
- 12. Heater
- 13. Refrigerant Valves
- 14. Filter – Inside Air
- 15. Louver – Inside Air
- 16. Evaporator Coil
- 17. Heater Core
- 18. Heater Lines
- 19. Refrigerant System
- 20. Air Conditioning Compressor - Assembly

- 21. Air Conditioning Compressor Clutch Assembly Armature

M. Coach Interior

TASKS TO BE PERFORMED

Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
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- 1. Driver's Seat
- 2. Driver's Seat Belt
- 3. Driver's Window
- 4. Entrance and Exit Door Step Threads

- 5. Fire Extinguisher
- 6. First Aid Kit
- 7. Flare Kit
- 8. Floor Covering
- 9. Front Destination Sign
- 10. Glass
- 11. Interior
- 12. Interior Cleanliness
- 13. Luggage Rack
- 14. Message Display Sign
- 15. Mirrors
- 16. Passenger Seats
- 17. Rattles and Squeaks
- 18. Roof Escape Hatch
- 19. Side Windows



- 20. Steering Column
- 21. Sun Visor
- 22. Windshield Washer Reservoir

N. Coach Exterior

TASKS TO BE PERFORMED

Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
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- 1. Body Cleanliness
- 2. Bumpers
- 3. Closure Doors
- 4. Paint
- 5. Reflectors
- 6. Rub Rails
- 7. Skirt Panels
- 8. Tires
- 9. Walk Around Inspection
- 10. Windshield Wipers
- 11. Wheels
- 12. Wheel Chair Lift
- 13. First Aid Kit Sticker
- 14. Fire Extinguisher Sticker
- 15. Vehicle Number

O. Body

TASKS TO BE PERFORMED

Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
-------------------	------------------------	--------------------	--------------------------

- 1. Bumper Mounting Bolts and Brackets

- 2. Compartment Access Doors
- 3. Door Emergency Release
- 4. Door Engine and Base Plate
- 5. Door Opening and Closing Speed
- 6. Door Panel Alignment
- 7. Door Seals
- 8. Exit Door Lower Pins
- 9. Fenders and Mud Flaps
- 10. Grab Rails and Stanchions
- 11. Interior Trim

P. Operating Controls

- 1. Accelerator and Brake Interlock
- 2. Air Conditioning Control System



- 3. Back-Up Alarm Horn
- 4. Brakes
- 5. Clearance, Marker and I.D.
- 6. Curb Lights
- 7. Defroster and Front Heater Blowers
- 8. Directional Lights
- 9. Door Exterior – Door Switch
- 10. Door Master Switch
- 11. Door Dump Valve
- 12. Doors and Controls
- 13. Exit Door Brake Interlock
- 14. Exit Door Sensitive Edges
- 15. Front Heater
- 16. Hazard Warning Lights
- 17. Headlights
- 18. Horn
- 19. Interior Lights
- 20. Power Steering
- 21. Rear Heater
- 22. Rear Ventilation
- 23. Stepwell Lights
- 24. Steering
- 25. Telltale Dash Lamps

TASKS TO BE PERFORMED

Inspected Okay	Repaired & Adjusted	Greased & Lubed	Comments & Parts List
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Preventive Maintenance Plan

2024-2025

Mechanic	Vehicle #	PM Maintenance Schedule		15,000 Miles	30,000 Miles	45,000 Miles	60,000	75,000	90,000	105,000
	0	(MANUFAC) Engine *	Daily	7,500 Miles	30,000 Miles	45,000 Miles	60,000	75,000	90,000	105,000
Transit	0	Or at Fueling	3 Months	6 Months	1 Year	1.5 Years	2 Years	2.5	3 Years	4 Years
Vehicle Description	0	Check	Replace / Inspect	Replace / Inspect	Replace / Inspect	Replace / Inspect	Replace / Inspect	Replace / Inspect	Replace / Inspect	Replace / Inspect
Model Year	0	Oil Level	Replace	Replace	Replace	Replace	Replace	Replace	Replace	Replace
Chassis	0	Coolant Levels	Replace Engine Oil w/ Synthetic	Cabin Air Filter	AirFilter Element	Cabin Air Filter	AirFilter Element	Cabin Air Filter	AirFilter Element	Cabin Air Filter
Chassis VIN#	0	Tires	Replace Oil Filter	Engine Oil Analysis	Cabin Air Filter	Engine Oil Analysis	Cabin Air Filter	Engine Oil Analysis	Cabin Air Filter	Coolant
Body	0	Vehicle Inspection	Replace Differential Fluid	Change Oil	Engine Oil Analysis	Change Oil	Engine Oil Analysis	Change Oil	Engine Oil Analysis	Engine Oil Analysis
Body VIN#	0			Oil Filter	Change Oil	Oil Filter	Change Oil	A/T Fluid / Filter	Fuel Filter	Change Oil
Engine	0				Oil Filter		A/T Fluid / Filter	Fuel Filter	A/T Fluid / Filter	Differential Oil
Transmission	0						Fuel Filter	Oil Filter	Fuel Filter	
Lift	0						Oil Filter		Oil Filter	
In Service Date	01/00/00	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires	Rotate Tires
Vehicle ID Number	0	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension	Lube - Steering & Suspension
Fuel Type	0	Inspect	Inspect	Inspect	Inspect	Inspect	Inspect	Inspect	Inspect	Inspect
GVW	0	Brakes & Traction Control	Brakes & Traction Control	AirFilter Element	Brakes & Traction Control	AirFilter Element	Brakes & Traction Control	AirFilter Element	Brakes & Traction Control	AirFilter Element
Capacity	0			Brakes & Traction Control		Brakes & Traction Control	Drive Belt	Brakes & Traction Control	Lube - Steering & Suspension	Brakes & Traction Control
Model	0									
Licence Plate	0	Coolant	Coolant	Coolant	Coolant	Coolant	Coolant	Coolant	Coolant	Coolant
Engine Oil Type		Cooling System	Cooling System	Cooling System	Cooling System	Cooling System	Cooling System	Cooling System	Cooling System	Cooling System
Oil Filter #		Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors	Lube - Doors
Fuel Filter #		A/T Fluid Analysis	Exhaust System	Exhaust System	Exhaust System	Exhaust System	Exhaust System	Exhaust System	Exhaust System	Exhaust System
Transmission Filter #		Inspect - Restraint Systems	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis	A/T Fluid Analysis
Transmission Fluid Type		Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line	Fuel Supply Line
Air Cleaner #		Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems	Inspect - Restraint Systems
		Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension	Inspect - Suspension
		Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage	Inspect - Throttle Cable/Linkage
		Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection	Vehicle Inspection
		Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid	Inspect Washer Fluid
		Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades	Inspect Wiper Blades

Service Record

Date	Miles Interval	Actual Miles	Maintenance Performed	Performed By	Comments



Salem Area Mass Transit District

STIFAC Meeting Minutes

Friday, September 27, 2024 at 11:00 a.m.

Senator Hearing Room / Virtual

555 Court St. NE, Salem Oregon 97301

Attendees:

Committee Members: Chair Jim Row, Vice-Chair Marja Byers, Beth Schmidt, M. Bryant Baird, Fred Evander, Kimberly Dwyer (Virtual), Kyle Miller, Stephen Dobrinich (Virtual), Steve Anderson, and Board Liaison Ramiro Navarro Jr. Absent: Dodie Laura Brockamp,

Staff: CPDO Shofi Ull Azum, COO Tom Dietz (Virtual), Service Planning Manager Chris French (Virtual), Capital and Project Control Manager Melissa Kidd, Transit Planner II Jeremy Jorstad, Transit Planner I Jolynn Franke, Grant and Project Coordinator Matt Marquez, Grants Administrator Peggy Greene, Project Administrator Ted Stonecliffe (Virtual), Planning Analyst Xuan Wu, and Executive Assistant Kirra Pressey.

Guest: Kristina Babcock

I. CALL TO ORDER

Chair Row called the meeting to order at 11:00 a.m.
Attendance was noted and a quorum was present.

A. Safety Moment

CPDO Shofi Ull Azum shared fall safety tips, highlighting the importance of COVID and flu vaccinations, regular handwashing, health and dental screenings, sufficient sleep, hydration, healthy eating, and 150 minutes of weekly moderate activity.

II. PUBLIC COMMENT

- A.** Kristina Babcock provided public comment discussing the 99X Service, representing Canby Area Transit, for STIFAC consideration.
- B.** Kristina Babcock provided public comment discussing the 1X Service, representing SMART, for STIFAC consideration.
- C.** Fred Evander provided public comment discussing the Monmouth • Independence Trolley for STIFAC consideration.

III. DISCUSSION

A. Review and Score STIF Discretionary Grant Applications

- a. STIF Discretionary Project Scoring Instructions
- b. District 2025-2027 STIF Discretionary Applications
 - i. Application # 1
 - ii. Application # 2

Presenter: CPDO Shofi Ull Azum and Grant and Project Coordinator Matt Marquez

Staff Report: Pg. 16-48

CPDO Ull Azum discussed the scoring system and clarified the routing system at the request of Chair Row. Grant and Project Coordinator Marquez presented the Districts applications for STIF Discretionary Funding. The first project, Paratransit Vehicle Replacements, aims to replace up to 10 paratransit vehicles, reducing the number of past-service vehicles in the LIFT fleet from 79% to 50%. This update will help maintain a state of good repair and improve service reliability at a cost of \$2,660,000. The second project, East Salem Transit Center - Preliminary Engineering & NEPA Process, seeks funding for initial steps toward establishing a transit center in East Salem, covering site selection, preliminary design, and the NEPA process. This center would enhance transit infrastructure to meet the area's growing demand, offering improved connectivity and a secure, accessible waiting area. The project cost is \$504,000.

B. 2027-2027 STIF Formula Funding Discussion

CPDO Ull Azum summarized the STIF Formula Funds, which allocate 90% of revenues from Marion and Polk County for public transportation improvements, with the District authorized to distribute these funds without match requirements. The application process for the FY2026-2027 biennium is open until October 25, 2024. The STIF Advisory Committee will review projects based on criteria such as improving service for low-income communities and reducing fares, submitting a prioritized list to the District Board, which can adjust it with justification. Key dates include ODOT's application solicitation on August 27, 2024, the call for projects on September 23, and the Advisory Committee's recommendations on November 1. The Discretionary and Intercommunity Funds make up 5% and 4% of STIF funding, respectively, requiring a 20% match. ODOT's project requests are due by September 5, 2024, for review by the Public Transportation Advisory Committee, with final decisions expected from the Oregon Transportation Commission in December 2024.

The STIFAC requested an extended meeting on November 1, 2024 to ensure there would be enough time to discuss the upcoming STIF Formula Funding and 5310 Applications.

IV. ACTION ITEMS

A. Recommendation for Funding to the Board of Directors

Motion:	Recommend both projects with equal priority to the Board of Directors.
Motion By:	Member Beth Schmidt
Second:	Member Stephen Dobrinich
Vote:	Motion Passed Unanimously

B. Approval of Minutes

1. June 12, 2024 STIFAC Meeting

Motion:	Approve the Minutes from the June 12, 2024 STIFAC Meeting with the correction to Kimberly Dwyer's name.
Motion By:	Member Fred Evander
Second:	Member Kyle Miller
Vote:	Motion Passed Unanimously

V. ADJOURN

Chair Row adjourned the meeting at 12:02 p.m.